

1 **Potomac Elementary**

2
3 **NONINSTRUCTIONAL OPERATIONS**

8123

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5 Driver Training and Responsibility

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7 Bus drivers shall observe all state statutes and administrative rules governing traffic safety and
8 school bus operation. At the beginning of each school year, the District will provide each driver
9 with a copy of the District’s written rules for bus drivers and for student conduct on buses.

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11 Each bus driver will meet the qualifications established by the Superintendent of Public
12 Instruction, including possession of a valid Montana commercial driver’s license (with school
13 bus “S” and passenger “P” endorsements), receive ten (10) hours of in-service annually, and
14 Department of Transportation-approved physician’s certification that he or she is medically
15 qualified for employment as a bus driver. The bus driver shall secure a valid standard first aid
16 certificate from an authorized instructor, within two (2) months after being employed, and
17 maintain a valid first aid certificate throughout employment as a bus driver. The bus driver must
18 have five (5) years driving experience.

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20 A school bus driver is prohibited from operating a school bus while using a cellular phone,
21 including hands free cellular phone devices, except:

- 22 (1) During an emergency situation;
23 (2) To call for assistance if there is a mechanical breakdown or other mechanical
24 problem;
25 (3) When the school bus is parked.

26
27 A teacher, coach, or other certified staff member assigned to accompany students on a bus will
28 have primary responsibility for behavior of students in his or her charge. The bus driver has final
29 authority and responsibility for the bus. The Principal will establish written procedures for bus
30 drivers.

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32 The District will pay for local Department of Transportation (DOT) physical renewals.

33
34 The Principal shall establish written procedures governing bus drivers.

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36 Legal Reference: § 20-10-103, MCA School bus driver qualifications
37 10.7.111, ARM Qualification of Bus Drivers
38 10.64.201, ARM Drivers
39 § 50-46-205, MCA Limitations of Medical Marijuana Act
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41 Policy History:

42 Adopted on: October 10, 2011

43 Reviewed on:

44 Revised on: