

1 **Potomac Elementary**

2  
3 **NONINSTRUCTIONAL OPERATIONS**

8102

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5 Contracting for Transportation Services

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7 If the Board enters into a contract for transportation services, the contractor shall operate such  
8 equipment in accordance with District policy and the rules and regulations of the Board of Public  
9 Education. The contract shall be in effect for not more than five (5) years. Before entering into  
10 the first (1<sup>st</sup>) such contract, the District shall determine that the cost of contracting for the  
11 ensuing term will not exceed projected costs of operating its own system. Before any  
12 transportation contract is awarded to a private party or contractor, the trustees shall:

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- 14 1. Secure bids by advertising for a twenty-one-(21)-day period (three (3) consecutive
- 15 weeks); or
- 16
- 17 2. Negotiate a new contract with the current contractor, provided the new contract does not
- 18 exceed by more than twelve percent (12%) per year the basic costs of the previous
- 19 contract.
- 20

21 No money shall be expended, unless a contract with a private carrier has been executed. The  
22 Board Chairperson will sign such contracts on behalf of the District.

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24 The District reserves the right to own, operate, and to choose with respect to any other form of  
25 transportation, whether it be regular school, co-curricular, extracurricular, or District business  
26 programs, the means of transportation which best fits District needs at that particular time, as  
27 determined by the Board.

31	Legal Reference:	§ 20-10-102, MCA	School bus requirements
32		§ 20-10-107, MCA	Power of trustees
33		§ 20-10-125, MCA	Bid letting for contract bus – payments under
34			transportation contract
35		10.7.108, ARM	Bus Contracts
36			

37 Policy History:

38 Adopted on: October 10, 2011

39 Reviewed on:

40 Revised on: