

1 **Potomac Elementary**

2
3 **PERSONNEL**

5440

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5 Student Teachers/Interns

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7 The District recognizes its obligation to assist in the development of members of the teaching
8 profession. The District shall make an effort to cooperate with accredited institutions of higher
9 learning in the education of student teachers and other professionals in training (such as interns)
10 by providing a reasonable number of classroom and other real-life situations each year.

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12 The District and the respective training institutions shall enter into mutually satisfactory
13 agreements whereby the rules, regulations, and guidelines of the practical experiences shall be
14 established.

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16 The Principal shall coordinate all requests from cooperating institutions for placement so that
17 excessive concentrations of student teachers and interns shall be avoided. As a general rule:

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19 1. A student teacher shall be assigned to a teacher or other professional who has agreed to
20 cooperate and who has no less than three (3) years of experience in the profession;
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22 2. A supervising professional shall be assigned no more than one (1) student teacher/intern
23 per school year;
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25 3. The supervising professional shall remain responsible for the class;
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27 4. The student teacher shall assume the same conditions of employment as a regular teacher
28 with regard to meeting the health examination requirements, length of school day,
29 supervision of co-curricular activities, staff meetings, and in-service training; and
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31 5. The student teacher shall be subject to the District policy regarding background checks, if
32 the student teacher has unsupervised access to children.
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36 Cross Reference: 5122 Fingerprints and Criminal Background Investigations

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38 Legal Reference: § 20-4-101(2) and (3), MCA System and definitions of teacher and
39 specialist certification – student teacher
40 exception
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42 Policy History:

43 Adopted on: March 14, 2011

44 Reviewed on:

45 Revised on: