

1 **Potomac Elementary**

2
3 **PERSONNEL**

5210

4
5 Assignments, Reassignments, Transfers

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7 The right of assignment, reassignment, and transfer shall remain that of the District. Written
8 notice of a reassignment or involuntary transfer shall be given to the employee. Opportunity
9 shall be given for the staff member to discuss the proposed transfer or reassignment with the
10 administrator or designee.

11
12 All teachers shall be given notice of their teaching assignments relative to grade level, building,
13 and subject area before the beginning of the school year. All District employees assigned
14 extracurricular activities as a contract obligation must honor this obligation as a condition of
15 employment unless released from this responsibility by the Board.

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17 Provisions governing vacancies, promotions, and voluntary or involuntary transfers may be
18 found in the current negotiated agreement. Final placement of any employee will be made by the
19 Principal.

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23 Legal Reference: *Bonner School District No. 14 v. Bonner Education Association, MEA-*
24 *MFT, NEA, AFT, AFL-CIO, (2008) 2008 MT 9*

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26 Policy History:

27 Adopted on: March 14, 2011

28 Reviewed on:

29 Revised on: