

1 **Potomac Elementary**

2

3 **COMMUNITY RELATIONS**

4301

4

5 Visitors to School

6

7 The District encourages visits by Board members, parents, and citizens to all District buildings.

8 All visitors shall report to the office on entering the building. Conferences with teachers should

9 be held outside school hours or during the teacher's conference or preparation time.

10

11

12

13 Policy History:

14 Adopted on: February 14, 2011

15 Reviewed on:

16 Revised on: