

1 **Potomac Elementary**

2
3 **INSTRUCTION**

2413

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5 Credit Transfer and Assessment for Placement

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7 Requests from parents of students in non-accredited, nonpublic schools for placement in the
8 District school system will be evaluated by the Principal and a classroom teacher.

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10 The placement team will have the District-adopted norm-referenced test and/or the end-of-the-
11 year subject-matter test to be administered and scored. The placement team will take into
12 account the following in its recommendation for grade placement:

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14 1. Documentation that the non-accredited, nonpublic school has provided a comparable
15 number of hours as the child would have attended in a public or private school;
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17 2. That the child followed a similar curriculum as would have been provided in an
18 accredited public or private school;
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20 3. That the result of the end-of-the-year test indicates the student has mastered most
21 prerequisite skills; and
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23 4. That the child achieved an NCE score of forty (40) or above on the Standard
24 Achievement Test.

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26 Parents of students in home schools are encouraged to maintain a log documenting dates of
27 instruction, content of instruction, amount of time spent on that instruction, scores on tests, and
28 grades in all activities.

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30 The District is not obligated to provide instructional materials for other public or private schools.

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32 If a parent or legal guardian of a child is not in agreement with the placement of the child, he/she
33 may request a hearing before the Board.

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35 Legal Reference: § 20-5-110, MCA School district assessment for placement of a child
36 who enrolls from a non-accredited, nonpublic
37 school

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39 Policy History:

40 Adopted on: November 8, 2010

41 Reviewed on:

42 Revised on: