

1 **Potomac Elementary**

2
3 **INSTRUCTION**

2120

4
5 Curriculum Development and Assessment

6
7 The Board is responsible for curriculum adoption and must approve all significant changes,
8 including the adoption of new textbooks and new courses, before such changes are made. The
9 Principal is responsible for making curriculum recommendations. The curriculum will be
10 designed to accomplish learning objectives and goals for excellence contained in the District’s
11 educational philosophy, mission statement, objectives, and goals.

12
13 Development and Assessment

14
15 A written sequential curriculum will be developed for each subject area. The curricula will
16 address learner goals, content and program area performance standards, and District education
17 goals and will be constructed to include such parts of education as content, skills, and thinking.
18 A curriculum review cycle and timelines for curriculum development and evaluations will be
19 developed, as well.

20
21 The Principal will suggest materials and resources, to include supplies, books, materials, and
22 equipment necessary for development and implementation of the curriculum and assessment,
23 which are consistent with goals of the education program. These materials will be reviewed at
24 least every five (5) years.

25
26 In all program areas and at all levels, the Principal will assess student progress toward achieving
27 learner goals and program area performance standards, including content and data;
28 accomplishment of appropriate skills; development of critical thinking and reasoning; and
29 attitude. The Principal will use assessment results to improve the education program and will
30 use effective and appropriate tools for assessing such progress. These may include but are not
31 limited to standardized tests; criterion-referenced tests; teacher-made tests; ongoing classroom
32 evaluation; actual communication assessments such as writing, speaking, and listening
33 assessments; samples of student work and/or narrative reports passed from grade to grade;
34 samples of students’ creative and/or performance work; and surveys of carryover skills to other
35 program areas and outside of school.

36
37 Cross Reference: 2000 Goals

38
39 Legal Reference: § 20-3-324, MCA Powers and duties
40 § 20-4-402, MCA Duties of district superintendent or county high
41 school principal
42 § 20-7-602, MCA Textbook selection and adoption
43 10.55.603, ARM Curriculum and Assessment

44 Policy History:

45 Adopted on: November 8, 2010

46 Reviewed on:

47 Revised on: