

1 **Potomac Elementary**

2
3 **INSTRUCTION**

2100

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5 School Year Calendar and Day

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7 School Calendar

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9 Subject to §§ 20-1-301 and 20-1-308, MCA, and any applicable collective bargaining agreement covering
10 the employment of affected employees, the trustees of a school district shall set the number of hours in a
11 school term, the length of the school day, and the number of school days in a school week. When
12 proposing to adopt changes to a previously adopted school term, school week, or school day, the trustees
13 shall: (a) negotiate the changes with the recognized collective bargaining unit representing the employees
14 affected by the changes; (b) solicit input from the employees affected by the changes but not represented
15 by a collective bargaining agreement; (c) and from the people who live within the boundaries of the
16 school district.

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18 Commemorative Holidays

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20 Teachers and students will devote a portion of the day on each commemorative holiday designated in §
21 20-1-306, MCA, to study and honor the commemorated person or occasion. The Board may from time to
22 time designate a regular school day as a commemorative holiday.

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24 School Fiscal Year

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26 At least the minimum number of aggregate hours must be conducted during each school fiscal year. The
27 minimum aggregate hours required by grade are:

- 28 (a) A minimum of 360 aggregate hours for a kindergarten program;
29 (b) 720 hours for grades 1 through 3; and
30 (c) 1,080 hours for grades 4 through 12.

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32 In addition, seven (7) pupil instruction-related days may be scheduled for the following purposes:

- 33 1. Pre-school staff orientation for the purpose of organization of the school year;
34 2. Staff professional development programs (minimum of three (3) days);
35 3. Parent/teacher conferences; or
36 4. Post-school record and report (not to exceed one (1) day, or one-half (1/2) day at the end of each
37 semester or quarter).

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39 Legal References: § 20-1-301, MCA School fiscal year
40 § 20-1-302, MCA School day and week
41 § 20-1-304, MCA Pupil-instruction-related day
42 § 20-1-306, MCA Commemorative exercises on certain days
43 ARM 10.55.701 Board of Trustees
44 ARM 10.65.101-103 Pupil-Instruction-Related Days

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46 Policy History:

47 Adopted on: November 8, 2010
48 Reviewed on:
49 Revised on: