

1 **Potomac Elementary**

2

3 **THE BOARD OF TRUSTEES**

1112

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5 Resignation

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7 Resignation of a trustee, for whatever reason, must be submitted in writing to the Clerk. A
8 resignation is effective seventy-two (72) hours after its submission unless withdrawn during that
9 period by the resigned through written notification of withdrawal made to the Clerk.

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11 The Board will ratify the resignation at its next regularly scheduled meeting and will proceed to
12 fill the vacancy as provided by statute and Board policy.

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14 Trustees retiring from the Board may be recognized for their service to the District by
15 presentation of a service plaque or other appropriate activities.

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19 Legal Reference: § 2-16-502, MCA Resignations
20 § 20-3-308, MCA Vacancy of trustee position

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22 Policy History:

23 Adopted on: October 11, 2010

24 Reviewed on:

25 Revised on: