



Potomac Elementary School

School Board Minutes

For
February 22nd, 2021

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*"Potomac School equips each student for his/her future
within a culture of excellence that values the small community experience."*

Call to Order

In room 112, Chair Cliff Vann called the meeting to order at 7:00 pm by leading all in the Pledge of Allegiance. Vice Chair Kelsy Ployhar and Trustees Wes Mitchell and Dr. Courtney Hathaway were present. Trustee Gary Long attended via Webex. Principal John Rouse, and Clerk, Heather Marcella, were also in attendance.

Public Input (for issues not on the agenda) None.

Approve the PACE Contract for 2021-2023

Dr. Courtney Hathaway moved that the Board approve the updated PACE contract for 2021-2023. Vice Chair Kelsy Ployhar seconded the motion. The Board reviewed the contract. Salaries will be increased by 5.7% for the 2021-2022 school year, this is in line with the base percentage increase received by the Certified Staff/Principal. **Passed 5-0**

Approve the Principal's Contract for 2021-2022

Vice Chair Kelsy Ployhar moved to approve the Principal's Contract for 2021-2022. Dr. Courtney Hathaway seconded the motion. The Board reviewed the contract. All items except for pay and dates remain the same. The salary is to be increased by 5.7% which is the equivalent to the dollar amount raise given to the Certified Staff (\$4024.25).

Passed 5-0

Discussion and Approval of the Community Center Lease Agreement for 2021-2022

Vice Chair Kelsy Ployhar moved to approve the Community Center Lease for 2021-2022. Dr. Courtney Hathaway seconded the motion. The Board discussed the revised lease agreement and attachment E. The lease payment showed \$17,310 in rent and insurance with an additional one-time payment of \$20,000 for structural improvements. In Attachment E, the Community Center identified an additional \$12,464 in estimated annual maintenance costs designated as Potomac School's responsibility. The Board did not agree with lines 14,19,20,35, and 37 on the maintenance schedule in Attachment E. The board viewed these items as capital upgrades, not maintenance. The Board replaced Item 2 Part M to state that furnace filters would be changed per manufacturer's requirements, and thermostat batteries would be changed yearly. The Board struck Item 2 Part R, not wanting to set precedence by agreeing to pay future insurance - this is to be negotiated each year. In Item 3 "Rent" the Board added language detailing the lease amount as "\$10,000 rent plus \$7,310 insurance premium". The Board struck the second sentence in Item 5 "Damages", this sentence appeared to be referencing maintenance and not damages.

Motion Not Passed – 0-5 Nay

Adjourn

Chair Cliff Vann adjourned the meeting at 8:59 pm.