



Potomac Elementary School

School Board Minutes

for

February 13, 2017

Phone (406) 244-5581

Fax (406) 244-5840

www.potomacschoolmontana.us

*“Potomac School equips each student for his/her future
within a culture of excellence that values the small community experience.”*

Call to Order

Board Vice Chair Kelsy Ployhar called the meeting to order at 7:00 pm by leading all in the Pledge of Allegiance. Those trustees present were: Gary Long, Craig Nelson and Jason Nordberg. Angie Williams, Principal and Jill Thornton, Clerk were also in attendance.

Public Input (for issues not on the agenda) None.

Consent Agenda

Warrant Lists – Total Claims = \$21,855.85. Total Payroll = \$67,328.39

Business Cards – Included in Total Claims noted.

Petty Cash – Supplemental to monthly warrants used between Board Meetings – Reimbursed thru Claims.

Extracurricular (Student Accounts) –On Jan 1, 2017 - \$31,241.60 thru Jan 31, 2017 - \$30,318.30

Jason moved to approve the consent agenda. Gary seconded the motion. **Passed 4-0**

Teacher Presentations

Kristina Burtch teaches in the Resource Room, 2nd grade math, Art, PE and Music. For the Resource room, she has 2 – 5 K-1 students working on reading and speech. Gail and Diane are in the classroom at times. With 2nd grade math, she has been working on data and probability. With 7/8 grade she helps on math, science, reading and social studies. 4th through 6th also receives help with thought organization. On Mondays & Wednesdays she teaches the Art/Music, and on Tuesday and Thursdays she teaches the PE/Music.

Terri Klein shared what she is doing with the 1st grade in writing. At this point they are learning to use ‘1st, next, then and finally’ in their compositions. With teaching Common Core, she uses Scholastic News. Each Scholastic Newspaper has a different skill to work on. There is also a ‘Norbert Know It All’ who uses incorrect statements, and the students have to find the text (Text Evidence skill) of the paper to find where Norbert is wrong. Scholastic News can be used on the Smart Boards, though at this time they are not working interactively.

Kelsy asked Kristina and Terri what the board can do to help them. Kristina said she always needs art supplies to use in her teaching. Terry said fixing the Smart Boards would help.

Gary asked if Angie could update the board on the Smart Boards and Technology.

Principals Report

We just had our spring count day and enrollment is at 97. The end of the 2nd quarter was last month. Hard to believe we’re halfway through the year already. It’s been a busy month.

We had our spelling bee. Ashbeigh Hall won the school bee, so she will representing the school at the county bee on the 23rd in Missoula.

I've been working on the Safety review and the Title I Desk Review. We've successfully passed the Safety review, and I just completed compiling the required items for the Title I review. A couple of things that need to be done for both reports to be completely corrected are a revised student handbook and a staff handbook. I'm working on getting both of those done.

- February 15-** Home game Desmet
- February 16-** Home game Hellgate
- February 18-**Avalanche Safety class 9-1 @Lubrecht
- February 20-** No school
- February 21-**Away game Clinton
- February 27-** Away game Frenchtown
- February 28-** Away game Hellgate
- March 7-** Home game Desmet
- March 9-** Home game Clinton

Clerks Report No Report.

Board Professional Development Reports

Jason came to the Spelling Bee, Craig reviewed the board packet with Jill, And Kelsy worked with 4H archery.

School Board Calendar – No changes

Personnel

Angie recommended hiring Dani Hughart, Jane Lewis and Alleluia Noell as substitute teachers. Jason moved to hire Dani Hughart, Jane Lewis and Alleluia Noell as substitute teachers. Craig seconded the motion. **Passed 4-0**

Kristina Burch submitted a letter of resignation. Gary moved to accept Kristina Burch's letter of resignation. Craig seconded the motion. **Passed 4-0**

Kindergarten Student Approval

Angie recommends approving the attendance of a new Kindergarten student. An admittance test has been given and passed. Jason moved to approve the attendance of the Kindergarten student. Craig seconded the motion. **Passed 4-0**

Call for an Election

Jason moved to call for an election. Gary seconded the motion. **Passed 4-0**

Transportation Contingencies – This will be held until the March 13 meeting.

MTSBA Customized Policy Services Agreement & Policy Maintenance Services

Angie spoke with Joe Brott at MTSBA about contracting with them to go through and update our policy. MTSBA can update our policy for \$850 and then we will be on a maintenance plan for 5 years for an additional \$600. I recommend the Board approves this contract.

Craig moved to approve both the MTSBA Customized Policy Services Agreement & Policy Maintenance Services contracts. Jason seconded the motion. **Passed 4-0**

Board of Trustees..... 3

Negotiation Committees – Majestic Bus Services & Potomac Greenough Community Center

Committee for negotiating with Majestic Bus Services – Kelsy Ployhar and Craig Nelson

Committee for negotiating with the Potomac Greenough Community Center – Jason Nordberg and Gary Long

Adjourn

Vice Chair Ployhar adjourned the Board meeting at 8:22 pm.

Cliff Vann, Chair

date

Jill M Thornton, Clerk

date