



Potomac Elementary School

School Board Minutes

for

June 8, 2015

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*“Potomac School equips each student for his/her future
within a culture of excellence that values the small community experience.”*

Call to Order

Board Vice Chair Kelsy Ployhar called the meeting to order at 7:00 pm by leading all in the Pledge of Allegiance. Those trustees present were: Gary Long and Craig Nelson. Jill Thornton, clerk, and Sarah Schmill, Supervising Teacher, were also in attendance.

Public Input (for issues not on the agenda)

Kyla Nelson and Bridger Hall spoke to the board about their upcoming 8th grade trip plans. Their destinations are the Catalina Island Marine Institute and Disneyworld. The time frame will be 7 days, with 5 days spent at the Marine Institute and 1 day at Disneyworld. The expected costs for the trip are approximately \$21,000. They are starting their fundraising by selling Osprey tickets and cords of wood as well as offering their services for summer yard work. The contact for the firewood is Candice Hall and Connie Erickson.

Consent Agenda

Warrant Lists – Total Claims = \$87,147.13, Total Payroll = \$148,251.75

Business Cards – Included in Total Claims noted.

Petty Cash – Supplemental to monthly warrants used between Board Meetings – Reimbursed thru Claims.

Extracurricular (Student Accounts) – Beg. Balance May 1, 2015 - \$26,042.70; End Balance May 31, 2015 - \$27,133.27

Craig moved to approve the consent agenda. Gary seconded the motion. **Passed 3-0**

Administrative Report

- 8th grade trip comments
- Walk-a-thon raised \$818.04 for Montana Cancer Society and Wild Skies Raptor Center
- Projected enrollment for 2015-2016 is 94
- Carpet in CC classrooms and entire basement of main building- waiting to schedule installation
- New Social Studies textbooks are on site
- 15 Dell laptops on site
- Grandma Maureen is running the Summer Library Program: library hours are Tuesday 9am-2pm, 5pm-7pm and Wednesday 9am-2pm **Summer Library Program Tuesday 10am-12pm
- Refining student/staff schedule
- All teachers fulfilled their 19 hour requirement
- Explorers camps: June (29 participants) focus YMCA swimming/rock climbing, SpectrUM, hiking, indoor soccer. July is cooking, outdoor skills and activities (hiking, rafting, etc). August is robotics.
- Erin is accepting applications for open teacher position (music/PE focus)
- Explorers job description/posting

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- Joe Swanson will continue to work throughout the summer (issues, clean out various technology throughout the building)
- Randy (Protective Security Advisor-Montana) Dept. of Homeland Security assessment/plan development

Craig asked if the staff was going to have an active threat workshop this year. Sarah said she thinks it would be good to have a refresher.

Board Professional Development Reports

- Gary has been working on the Collective Bargaining Agreement with Cliff and the PEA. He has also been working on the planning for the Athletic Field. And he attended graduation.
- Craig attended graduation also, and he helped on the contract requesting bids for the Athletic field.
- Kelsy also attended graduation and went with the 2nd grade on their field trip to Harpers Lake and Kristy’s house. She also met with Jill for the new monthly review of Purchase Orders, and to learn how the financial system works.

Negotiation Committee Report

Gary said the committee has made great progress in reaching an agreement with the PEA. The main points of agreement are to increase the pay for beginning teachers to bring us more in line with other rural schools, the increase of the schools contribution towards the certified insurance costs, adding longevity pay for the teachers who cannot receive steps on the matrix, and an increase on the matrix base of 3% for 2015-2016, and one half percent for 2016-2017. The next step is for the teachers to vote on the changes in the contract, and then it will be brought to the board for approval.

Kelsy agrees to serve with Cliff on the rest of the committees for negotiating with the Principal, Clerk and Classified (PACE). Craig will attend as a silent observer to learn.

Athletic Complex Update

Gary, Dale and Craig worked on the request for bid, and that document will now go out for the contractors to bid on the project. The recommendation for awarding the contract will be brought to the Board Meeting on the 29th. The plan is to get the project completed in July. Craig would like Jill to bring the funds available breakdown to the July 29th meeting.

Personnel

- Sarah recommended the acceptance of Melissa McAuley’s resignation at the end of this school year. Gary moved to accept Melissa McAuley’s resignation at the end of this school year. Craig seconded the motion. **Passed 3-0**
- Sarah recommended hiring Damian Gaglia for our open 7th and 8th grade position for the 2015-2016 school year. Craig moved to hire Damian Gaglia for the 2015-2016 school year. Gary seconded the motion. **Passed 3-0**
- Sarah recommended hiring Maureen Talbert for our 21st Century Summer Reading Program. Gary moved to hire Maureen Talbert for our 21st Century Summer Reading Program pending a clear background check. Craig seconded the motion. **Passed 3-0**

21st Century Grant Amendment

Gary moved to approve the 21st Century grant amendment for 2014-2015. Craig seconded the motion. **Passed 3-0**

Retention Pay

Craig moved to pay the staff \$6,993.40 in retention pay, with \$2,000.00 used from the General fund, \$1,096.40 from the MultiDistrict Payout fund, and \$3,897.00 from the AYP Achievement Award fund. Gary seconded the motion. **Passed 3-0**

Board Meetings

- Gary moved to have a board meeting to close out the 2014-2015 fiscal year on June 29th, 2015; at 7 pm. Gary seconded the motion. **Passed 3-0**
- Gary moved to cancel the July board meeting. Craig seconded the motion. **Passed 3-0**

Adjourn

Vice Chair Ployhar adjourned the Board meeting at 9:04 pm.

Cliff Vann, Chair

date Jill M Thornton, Clerk

date