



Potomac Elementary School

School Board Minutes

For
June 29, 2020

Phone (406) 244-5581

Fax (406) 244-5840

www.potomacschoolmontana.us

*“Potomac School equips each student for his/her future
within a culture of excellence that values the small community experience.”*

Call to Order

Chair Vann called the meeting to order at 7:02 pm by leading all in the Pledge of Allegiance. Trustees Kelsy Ployhar, Gary Long, Courtney Hathaway and Wes Mitchell were present. Principal John Rouse and Clerk, Heather Marcella, were also in attendance.

Public Input (for issues not on the agenda) None.

Consent Agenda

Minutes of June 8th were on the Consent Agenda

Warrant Lists – Total Claims = \$69,423.27. Total Payroll = \$126,947.24.

Business Cards – Included in Total Claims noted.

Petty Cash – Supplemental to monthly warrants used between Board Meetings – Reimbursed thru Claims.

Extracurricular (Student Accounts) – On June 1, 2020- \$36,909.41(beginning balance corrected from last meeting to include Class of 2021 fundraising moneys) thru June 29, 2020 - \$36,857.86.

Kelsy moved to approve the consent agenda. Gary seconded the motion. **Passed 5-0**

Teacher Reports

None

Principal's Report – John Rouse

None

Clerk's Report – Heather Marcella

The Clerk reported on year-end financial details including a list of notable purchases and the increase in liability insurance rates. The full report is included in the June 29th Board Packet.

Board Professional Development Reports

None

Old Business

The Review and adoption of 1900 COVID-19 Emergency Policy Series

Wes moved to approve policies 1905P, 1906, 1906P, 1908 and 1908F. Courtney seconded the motion. The Board reviewed and discussed the policies. **Passed 5-0**

Kelsy moved to approve the rest of the policies as written. Courtney seconded the motion. **Passed 5-0**

New Business

Personnel

The Principal recommended Amy Truett for the Food Service Manager/Cook position.

Kelsy moved to approve Amy Truett for the Food Service Manager/Cook position pending a background check. Courtney seconded the motion. **Passed 5-0**

Auditor’s Proposed Contract Letter

Kelsy moved to approve Nicole Noonan for a one-year auditing contract. Gary seconded the motion. **Passed 5-0**

Adjourn

Chair Vann adjourned the Board meeting at 7:58 pm.

Cliff Vann, Chair

date

Heather Marcella, Clerk

date