



Potomac Elementary School

School Board Minutes

for

March 23, 2015

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*“Potomac School equips each student for his/her future
within a culture of excellence that values the small community experience.”*

UNOFFICIAL SUMMARY – OFFICIAL MINUTES SUBJECT TO BOARD APPROVAL

Call to Order

Board Chair Cliff Vann called the meeting to order at 7:00 pm by leading all in the Pledge of Allegiance. Those trustees present were: Gary Long, Craig Nelson, Jason Nordberg and Kelsy Ployhar. Kelsy Ployhar took notes, and Sarah Schmill was in attendance.

Public Input (for issues not on the agenda) None.

MTSBA Investigation Conclusion

Chair Vann placed the meeting in executive session at 7:02 pm. The executive session was closed at 7:09 pm.

Gary moved to keep David Allen on administrative leave for the remaining of the 2014-2015 school year. Jason seconded the motion. **Passed 5-0**

Principal Job Posting

Cliff Vann read last year's job posting for Principal to the Board. He would like to remove the section about completing an administrative license in one year.

Gary and Craig questioned the word 'intern' in the posting. Cliff suggested amending 'intern' to 'supervising teacher'.

Jason moved to post the Administrative position with the noted changes. Gary seconded the motion. **Passed 5-0**

Contract with Seeley Lake Elementary

Chris Stout presented the following proposal to the Board. He will work with Sarah and staff at Potomac 1 to 2 times per week until the end of the school year. He can help us by completing the Teacher Evaluations, and work on Title Planning, all e-grants, and consulting with the Title I teacher. He would also attend Potomac Board Meetings. He was able to save Swan money when he started contracting with them, and he would look for ways to do that for us also. The contract for this would be between Potomac School and Seeley Lake, and the amount proposed is \$5000 for the rest of the year.

Cliff said he wants to set clear expectations that Sarah is acting as the Principal and Chris would be mentoring her.

Jason moved to enter into agreement with Seeley Lake elementary for the remainder of the 2014-2015 school year. Craig seconded the motion.

Kelsy voiced concerns that she has been hearing, such as: 'we don't want to be sucked into Seeley Lake, we want to keep our own identity.' Chris said Swan had the same concerns but they haven't had any issues and they utilize both Seeley and Swan schools for functions.

Kelsy also said she heard people asking why Erin Lipkind shouldn't be our mentor. Cliff, Jason and Kelsy discussed Erin's time and her difficulty with giving us the added attention we would need with this situation.

Sigrd added that as a parent she feels like this would be good to help us through the end of the year.

Cliff called for a vote on the motion. **Passed 5-0**

Supervising Teacher Negotiation

Cliff said he and Gary met with Sarah about additional pay for her duties as supervising teacher. They recommend that we pay Sarah an additional \$1000 per month for the months she has taken on that position. The total would come to \$4000 for March, April, May and June.

Gary moved that we pay Sarah \$1000 per month for March, April, May and June for the Supervising Teacher position. Jason seconded the motion.

Craig asked where the payments come from. Cliff said the General fund.

Cliff called for a vote. **Passed 5-0**

Adjourn

Board Chair Vann adjourned the Board meeting at 8:10 pm.

Cliff Vann, Chair

date

Jill M Thornton, Clerk

date