



# Potomac Elementary School

## School Board Agenda

September 14, 2015 – 7:00 PM

Phone (406) 244-5581

Fax (406) 244-5840

[www.potomacschoolmontana.us](http://www.potomacschoolmontana.us)

*“Potomac School equips each student for his/her future  
within a culture of excellence that values the small community experience.”*

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### Public Input:

#### Consent Agenda:

1. Warrant Lists
2. Business Card

Vice-Chair Ployhar

#### Reports:

1. Principal's Report
2. Clerks Report
3. Preliminary General Fund Budget Report
  
3. Board Professional Development Reports

Principal Williams  
Jill Thornton  
Principal Williams &  
Jill Thornton  
Board Members

#### Old Business:

1. Athletic Complex
2. Class of 2016 HIT

Gary Long  
Vice-Chair Ployhar

#### New Business:

1. Special Ed Administration with Woodman School
2. Board Legal Presentation approval

Principal Williams  
Vice-Chair Ployhar

**Next Meeting October 12, 2015 – 7:00 pm**

Claim Warrant	Vendor #/Name	Amount	Acct/Source/				
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj Proj	
14062	101198 AMERICAN EXPRESS	49.83					
1	CC-337 08/24/15 21st Century Picnic Food	49.83		115 625		121	
	COSTCO		CC Accounting: 115-	-100-1000-610-121			
14067	232 BIG SKY RESTAURANT SUPPLY INC	273.50					
1	70186 08/24/15 Kitchen Supplies	73.00		112 910-3100		610	
2	70290 09/04/15 Kitchen Supplies	200.50		112 910-3100		610	
14064	101225 Business Card 3334	677.25					
1	CC-340 07/30/15 Conference Registration	250.00		101 625			
	MCEL		CC Accounting: 101-	-100-2400-330			
2	CC-340 08/11/15 Office Supplies	73.77		101 625			
	STAPLES		CC Accounting: 101-	-100-1000-610			
3	CC-340 08/13/15 Air Conditioner Kitchen	198.88		112 625			
	SHOPKO		CC Accounting: 112-	-910-3100-610			
4	CC-340 08/13/15 Tote Boxes - Explorers	47.94		115 625		121	
	LOWES		CC Accounting: 115-	-100-1000-610-121			
5	CC-340 08/17/15 All Purpose Glue	15.92		101 625			
	LOWES		CC Accounting: 101-	-100-1000-610			
6	CC-340 08/23/15 PIR Lunch	90.74		101 625			
	MISSOULA FRESH MARKET		CC Accounting: 101-	-100-1000-610			
14066	101166 BUSINESS CARD 8181	49.00					
1	CC-339 08/05/15 Postage	49.00		101 625			
	USPS		CC Accounting: 101-	-100-2500-532			
14063	101125 BUSINESS CARD 8901	541.86					
1	CC-341 08/08/15 Optoma Connections for Project	127.35		101 625			
	AMAZON		CC Accounting: 101-	-100-1000-610			
2	CC-341 08/12/15 Keys	45.00		101 625			
	ART & RAYS LOCK AND SAFE, INC		CC Accounting: 101-	-100-1000-610			
3	CC-341 08/12/15 Title Rm Heater	149.00		101 625			
	AMAZON		CC Accounting: 101-	-100-2600-610			
4	CC-341 08/19/15 Postage & Env Mailings	151.04		101 625			
	USPS		CC Accounting: 101-	-100-2500-532			

Claim Warrant	Vendor #/Name	Amount	Acct/Source/			
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj Proj
5	CC-341 08/21/15 Music Player - Music Supplies	69.47		101 625		
	AMAZON		CC Accounting: 101-	-100-1000-610		
14065	101184 BUSINESS CARD 9423	224.58				
1	CC-338 07/23/15 Fuel	14.40		101 625		
	CULLYS		CC Accounting: 101-	-100-2600-610		
2	CC-338 07/29/15 Maintenance Supplies	134.49		101 625		
	WAL-MART		CC Accounting: 101-	-100-2600-610		
3	CC-338 07/29/15 Paint	28.79		101 625		
	SHERWIN-WILLIAMS		CC Accounting: 101-	-100-2600-610		
4	CC-338 07/27/15 Carpet Cleaning Rental	66.30		101 625		
	EASTGATE RENTAL CENTER		CC Accounting: 101-	-100-2600-610		
5	CC-338 07/01/15 Refund	-19.40		101 625		
			CC Accounting: 101-	-100-2600-610		
14069	100889 CERTIFIED SERVICE TECHNICIANS INC.	200.00				
1	6304 09/02/15 Fix Burners on stove	200.00		112 910-3100		440
14070	100898 COMPUTER GUYS INC.	142.80				
1	82356 08/26/15 Apple Shop Labor on Mac Pro	90.00		101 128-2500		330
2	82450 09/11/15 Laserjet 4200 Shop Labor	52.80		101 128-2500		330
14068	101228 CRISSINA QUINN	72.19				
1	09/03/15 Wal-mart 21st Cent supplies	39.42		115 100-1000		610 121
2	09/04/15 Dollar Store 21st Cent supplie	10.00		115 100-1000		610 121
3	09/08/15 Sportsman Surplus 21st supplie	22.77		115 100-1000		610 121
14072	101229 DAMIAN GAGLIA	15.00				
1	317 08/19/15 Fingerprints	15.00		101 100-2500		330
14071	101103 DIRTMAN SPRINKLERS	2,500.00				
1	33391 09/09/15 Timber & Irrigation work playg	2,500.00		161 190-2600		460
14073	101127 EVANS BASIC CARPENTRY	140.85				
1	581 08/24/15 Athletic Field Irr Repair	140.85		101 100-2600		440
14075	176 FOOD SERVICES OF AMERICA	307.37				
1	8107218 08/26/15 Food	307.37		112 910-3100		570

Claim Warrant	Vendor #/Name	Amount					
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj	Proj
14076	101231 GARDEN CITY MONUMENT SERVICES	20.00					
1	959 07/07/15 Inscribed brick	20.00		115	100-2600	460	103
14077	101042 HELLGATE ELEMENTARY SD 4	600.00					
1	08/13/15 15-16 Copper League Dues	600.00		101	710-3500	810	
14074	357 JANETTE PLOYHAR	374.00					
1	1516032 08/22/15 22 yds rubber disposal	374.00		101	100-2600	330	
14078	357 JANETTE PLOYHAR	120.43					
1	08/28/15 Costco Supplies	120.43		101	100-1000	610	
14079	100998 KRISTINA DAVIS	103.62					
1	07/29/15 Measuring Scoop Set	7.74		115	100-1000	610	121
2	08/08/15 Painting Science Room	85.13		101	100-2600	440	
3	09/09/15 Fuel for mower	10.75		101	100-2600	610	
14080	82 MAJESTIC BUS SERVICE, INC	9,353.87					
1	5114 09/01/15 Bus Contract	8,331.70		110	100-2700	513	
2	5115 09/01/15 Morrison Lane	335.29		110	100-2700	513	
3	5121 08/06/15 Explorers camp in August	686.88		115	100-1000	582	121
14082	10 MISSOULA ELECTRIC COOP INC	792.40					
1	08/27/15 School Electric	350.66		101	100-2600	412	
2	08/27/15 Comm Ctr Electric	441.74		101	100-2620	412	
14083	31 MISSOULA FIRE EQUIPMENT	237.50					
1	6828 08/21/15 Annual Extinguisher Svce Schoo	162.50		101	100-2600	330	
2	6829 08/21/15 Annual Extinguisher Svce CommC	75.00		101	100-2620	330	
14081	64 MISSOULA TEXTILE SERVICES	128.03					
1	715059 08/27/15 Maint Supplies	128.03		101	100-2600	610	
14084	110 NANCY LINNELL	269.84					
1	08/11/15 Explorers Camp food	269.84		115	100-1000	610	121
14087	101152 PIERCE FLOORING - COMMERCIAL	187.61					
1	09/03/15 Final Payment Carpeting	187.61		101	100-2600	610	
14085	100842 POTOMAC SCHOOL PETTY CASH	27.25					
1	08/21/15 Background Ck reimbursement	27.25		101	100-2500	330	

POTOMAC ELEMENTARY SCHOOL  
Claim Approval List  
For the Accounting Period: 9/15

Claim Warrant	Vendor #/Name	Amount			Acct/Source/		
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj
14086	5 POTOMAC SCHOOL STUDENT ACTIVI	200.00					
1	09/08/15 Class of 2016 work payment	200.00		101	100-2600	330	
14088	299 RENAISSANCE LEARNING INC	1,424.00					
1	4193023 08/21/15 Star Reading	240.00		115	412-1000	330	115
2	4193023 08/21/15 All Product Hosting Fee	599.00		115	412-1000	330	115
3	4193023 08/21/15 Accelerated Reading	585.00		115	412-1000	330	115
14089	9 REPUBLIC SERVICES #889	245.28					
1	08/28/15 Disposal Services - School	122.64		101	100-2600	431	
2	08/28/15 Disposal Services - Cmm Ctr	122.64		101	100-2620	431	
14090	193 SARAH SCHMILL	81.80					
1	09/07/15 Book Exchange Books	32.40		101	100-1000	640	
2	08/16/15 Chimes Music Binders	49.40		101	100-1000	610	
14091	101232 TRICON TIMBER, LLC	3,250.00					
1	1129 08/31/15 Certified Playground Chips	3,250.00		161	100-2600	460	122
14092	100935 VICTORIA RICHARDSON	322.00					
1	08/26/15 Cut & Wrap Hog from fair	150.00		112	910-3100	570	
2	08/29/15 Sharpen Knives Professionally	20.00		112	910-3100	610	
3	08/29/15 8th grade volunteer lunch	152.00		101	100-1000	610	
	# of Claims 31	Total: 22,931.86					
		22,931.86					

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Fund/Account	Amount
101 GENERAL FUND	
101	\$4,786.70
110 TRANSPORTATION FUND	
101	\$8,666.99
112 FOOD SERVICES FUND	
101	\$1,149.75
115 MISC. PROGRAMS FUND	
101	\$2,578.42
161 BUILDING RESERVE	
101	\$5,750.00
Total:	\$22,931.86

09/12/15  
21:42:03

POTOMAC ELEMENTARY SCHOOL  
Claim Details  
For the Accounting Period: 9/15

Page: 1 of 2  
Report ID: AP100

Claim Warrant	Vendor #/Name	Amount				Acct/Source/		
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj	
14061	8823S 101182 JOHN RICHARDS CONSTRUCTION CO.	15,000.00						
1	3117 08/28/15 Partial Bill Track-Field Insta	15,000.00		115	106-2600	460	130	
	# of Claims 1	Total:						15,000.00

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Fund/Account	Amount
115 MISC. PROGRAMS FUND 101	\$15,000.00
Total:	\$15,000.00

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09/14/15  
17:00:00

POTOMAC ELEMENTARY SCHOOL  
Claim Details  
For the Accounting Period: 9/15

Page: 1 of 1  
Report ID: AP100

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Claim Warrant	Vendor #/Name	Amount				
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj Proj
14094	8854S 101182 JOHN RICHARDS CONSTRUCTION CO.	14,990.43				
1	08/28/15 Final Contract Field work	14,990.43		115	106-2600	460 130
	# of Claims 1	Total:				
		14,990.43				

Total for Payroll Checks

	Employee	Employer	Amount
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J007 HOURS (21 CENTURY AIDE)	59.19		947.04
J008 HOURS (21 CENTURY TEAC)	121.75		2,435.00
J011 HOURS (21ST CENT ADMIN)	59.67		1,193.40
REG HOURS (Regular Time)	2,033.25		43,118.67
STIP HOURS (Stipend)	0.00		240.00
VOLN HOURS (Volunteer Time)	1.00		621.43
GROSS PAY	47,934.11	0.00	
NET PAY	32,392.95	0.00	
NET PAY (CHECKS)	2,606.19		
NET PAY (DIRECT DEPOSIT)	29,786.76		
ANNUITY-HORACE	200.00	0.00	
FIT	3,534.19	0.00	
FLEX PLAN	300.00	0.00	
HEALTH - MUST	1,823.50	8,784.74	
MEDICARE	664.00	664.00	
P.E.R.S.	490.49	496.71	
PACE	74.10	0.00	
PEA/MEA	403.44	0.00	
SIT	1,860.00	0.00	
SOCIAL SECURITY	2,839.19	2,839.19	
TRS	3,334.75	3,547.53	
UNEMPL. INSUR.	0.00	186.94	
UNUM LIFE INS C	17.50	12.80	
WORKERS' COMP	0.00	462.50	
1ST INTERSTATE	3,914.31	0.00	
FSBMSLA	2,097.37	0.00	
GB	6,996.70	0.00	
MFCU	4,522.57	0.00	
PSCU	3,465.15	0.00	
TRB	5,127.41	0.00	
USB	1,982.31	0.00	
WSB	1,680.94	0.00	
FIT/SIT BASE	41,767.87	0.00	
MEDICARE BASE	45,793.11	0.00	
PERS BASE	6,208.83	0.00	
SOC SEC BASE	45,793.11	0.00	
TRS BASE	40,917.28	0.00	
WC BASE	48,555.54	0.00	
Total		16,994.41	
Total Payroll Expense (Gross Pay + Employer Contributions):		64,928.52	
Payroll Register + Volunteer Payroll Register = Payroll Summary			

## **Principal's Report September 2015**

It's been incredibly busy but going well. Our enrollment is at 92.

**Sports-** Volleyball is underway. There are 11 girls playing. Their first game is September 14th in Frenchtown. The 1st home game is the 15th. We were unable to find a football coach so it was cancelled. At the time the air quality was also quite unhealthy so practice would have been postponed anyway.

**Explorer's-** Explorer's is going well. We had almost 20 kids Friday learning about fish and tying flies.

**Assessments-** The teachers are busy giving the AIMSweb and MAPS testing to the kids and we will be discussing data as soon as it's compiled.

**Safety Planning-** Our emergency and safety plan committee met before school began and discussed important components to our emergency plan which I am working on. We agreed to fine tune our communication system when it comes to emergencies. You may notice numbers above each door in the school building and Community Center. We are getting a floor plan drawn up of all the buildings with the numbers or corresponding rooms. This makes for easier communication to emergency personnel in the instance of an emergency to where a situation is occurring.

This summer every door was installed with magnetic latches. When the fire alarm goes off these release as well as during a lockdown. Every classroom and the office is equipped with a lockdown button that when pushed will release the magnets and notify the building of a potential threat. We will be training on this a few times during the year. A camera and intercom were also installed at the exterior doors of both buildings. This will give us the capability to keep those doors locked and "buzz" in people wishing to enter. I only see this being used in the case of an emergency situation (for example- escaped convict in the area, etc...).

I have scheduled Active Threat training with the Missoula County Sheriff's office on October 9th. This will be all day and all staff and substitute teachers are asked to be there. We've rescheduled Explorer's for that day so that staff is also available and we can use both buildings.

**Art -** From our discussion at the last board meeting, I have contacted Two Valley Stage in Seeley Lake and was told that we are welcome to participate in their events. Next year, we will look at being added to their itinerary of performances. October 1st, we'll be taking K-3 to Seeley Elementary to view Norman Foote and will take the 5-8 next time. The link to their website is

<http://www.alpineartisans.org/2valleysstage/> and will show all of the performers they are having this year. The PTC has graciously offered to pay for 3 bus trips to Seeley to attend these! Hopefully, we'll be able to get one or two of their performers to come here as well. I'll keep working on that.

### **School Schedule of events-**

**September 4-** Explorer's- Team Building

**September 11-** Explorer's- Ecology and Fly Fishing

**September 11-** Swan Release in Ovando-Kristina took a group of kids

**September 17-** Open House 6:30

**September 18-** Teacher work day- Data discussions

**September 18-** Explorer's- Field trip to fish hatchery

**September 24-** Picture day

**September 25-** Explorer's- Rock Climbing W/ J. Porter Hammitt

**October 2-** Field trip to Traveler's Rest

**October 8-** Bike-a-thon

**October 9-** Teacher work day- All Staff Active Threat training

If there is anything else you would like to see in my reports please let me know!

101 GENERAL FUND

Program-Function-Object	Actuals				Current	%	Prelim.	Budget	Final	%
	11-12	12-13	13-14	14-15	Budget	Exp.	Budget	Changes	Budget	Budget
100 Regular Ed. Programs										
1000 Instruction										
112 Professional Ed.	258,274	248,022	245,076	288,073	287,560	100%	303,331	0	303,331	105%
\$28,794 Davis 75% Prof Ed (25% Title)										
\$30,044 Gaglia										
\$47,040 Klein										
\$53,164 Linnell										
\$30,044 Pohlman										
\$30,044 Ryan										
\$47,040 Schmill										
\$37,161 Stitt										
113 Professional Other				10,853	10,655	102%		0	0	0%
117 Teacher's Aides	15,507	15,243	22,600	21,629	24,721	87%	1,820	0	1,820	7%
Abbott moved to 100% Spec Ed										
James moved to 100% Title										
\$1,820 Kimmel 20% Teacher Aide (20% Spec Ed - 60% Kitchen)										
122 Prof/Ed/Sub Teachers	15,876	10,093	9,634	9,502	9,155	104%	11,276	0	11,276	123%
\$11,276 last 4 yrs average										
250 Workers' Comp.	1,809	1,535	1,419	1,939	1,700	114%	1,956	0	1,956	115%
\$315,151 payroll x .006206 = \$1,956										
260 Health Insurance	47,312	43,572	47,854	51,938	55,922	93%	48,261	0	48,261	86%
\$25,920 4 @ \$6480										
\$4,860 1 @ .75 x \$6480										
\$17,481 3 @ \$5827										
330 Other Professional	3,900	2,289	1,357	600	600	100%	3,000	0	3,000	500%
582 Travel Out-of-Dist.		195	689		0	0%	300	0	300	*****
\$300 fuel reimbursement for teacher travel to training										
610 Supplies	26,933	12,056	18,809	11,173	12,000	93%	11,200	0	11,200	93%
\$11,200 based on last year regular expenses										
640 Books	2,181	1,826	7,359	10,687	9,059	118%	3,000	0	3,000	33%
Regular - No large textbook purchase planned										
680 Software	45	272		260	260	100%	260	0	260	100%
\$260 based on last years expenditures - Pearson, etc										
Function Total:	371,837	335,103	354,797	406,654	411,632	99%	384,404	0	384,404	93%
2225 School Library										
640 Books		14	2,205		0	0%	2,250	0	2,250	*****
Function Total:		14	2,205		0	***%	2,250	0	2,250	*****

101 GENERAL FUND

Program-Function-Object	Actuals				Current	%	Prelim.	Budget	Final	%
	11-12	12-13	13-14	14-15	Budget	Exp.	Budget	Changes	Budget	Budget
100 Regular Ed. Programs										
2310 Board of Trustees										
330 Other Professional School Board Training	459	250		321	321	100%	800	0	800	249%
350 Contracted Services Legal Maint contract		2,441		1,934	1,934	100%	650	0	650	33%
810 Dues and Fees MTSBA Dues & Trustee Insurance	1,324	1,410	1,299	1,384	1,384	100%	1,450	0	1,450	104%
Function Total:	1,783	4,101	1,299	3,639	3,639	100%	2,900	0	2,900	79%
2400 School Admin.										
111 Administrative \$45,000 Williams 75% (25% Trans)	41,236	46,162	49,157	46,417	50,166	93%	45,000	0	45,000	89%
112 Professional Ed. This was end of year Administrator. Not in this budget.				4,002	4,000	100%		0	0	0%
113 Professional Other This was Admin Assistant. Not in this budget.				2,995	3,891	77%		0	0	0%
115 Office/Clerical \$23,333 Ployhar	18,111	17,675	19,339	21,419	21,910	98%	23,333	0	23,333	106%
250 Workers' Comp. \$68,333 x .006206 = 424	330	332	339	393	375	105%	424	0	424	113%
260 Health Insurance \$6,480 Ployhar \$4,370 Williams (\$5,827 x .75)	10,273	11,272	11,649	11,461	11,660	98%	10,850	0	10,850	93%
330 Other Professional \$6,396 (21st Cent Coverage of Comm Ctr) Grant Services \$600 Christine Kuschel Cont School Improvement Plan \$600 MTSBA Policy Services \$300 Mt Small School Alliance Guidance \$1,510 Mt Small School Alliance MAP Assessment \$250 School Admiistrators of Montana Admin Institute	14,438	2,995	12,097	5,770	5,360	108%	9,656	0	9,656	180%
550 Printing & Binding \$500 per quartly newsletter.					0	0%	2,000	0	2,000	*****
582 Travel Out-of-Dist. \$300 Admin Travel	1,655	360	218	277	277	100%	300	0	300	108%
640 Books \$200 Admin Books		86	270		0	0%	200	0	200	*****

101 GENERAL FUND

Program-Function-Object	Actuals				Current	%	Prelim.	Budget	Final	%
	11-12	12-13	13-14	14-15	Budget	Exp.	Budget	Changes	Budget	Budget
100 Regular Ed. Programs										
810 Dues and Fees	1,554	687		1,564	1,124	139%	1,545	0	1,545	137%
\$1,120 Msla Curriculum Consortium Membership										
\$425 Elem School Admin of Montana Membership										
Function Total:	87,597	79,569	93,069	94,298	98,763	95%	93,308	0	93,308	94%
2500 Sup. Serv.-Business										
111 Administrative	20,063	16,434	21,880	21,749	23,336	93%	22,905	0	22,905	98%
\$22,905 Thornton 60% (25% Trans, 15% Title)										
250 Workers' Comp.	123	92	98	114	120	95%	142	0	142	118%
\$22,905 x .006206 = \$142										
260 Health Insurance	4,337	3,867	2,787	3,564	3,888	92%	3,888	0	3,888	100%
\$6,480 x .6 = \$3,888										
330 Other Professional	11,483	9,734	10,811	8,127	8,127	100%	8,447	0	8,447	103%
\$150 Background Cks, TB testing										
\$49 Annual Timeclock Software fee										
\$1,500 Annual Finance Software fee										
\$1,200 Annual Payroll Software fee										
\$75 Annual ACH Software fee										
\$99 Annual Log me In fee										
\$5,374 Annual Audit										
532 Postage	897	657	1,093	569	600	95%	1,569	0	1,569	261%
\$569 last year plus \$1,000 for four quarterly mailing postage.										
540 Advertising	10	309	13	52	80	65%	57	0	57	71%
Audit Publication \$52, Budget Mtg ad shared \$5										
582 Travel Out-of-Dist.	328		693	1,356	1,516	89%	941	0	941	62%
\$225 Clerk Conf Registration										
\$686 Clerk Conf Hotel										
\$30 Clerk fuel to conf										
610 Supplies	235	1,209	229	758	425	178%	430	0	430	101%
\$120 Website Domain Costs										
\$250 Audit Boxes, envelopes, etc										
\$10 Annual Clerk Directory										
\$50 Annual W2 supplies										
680 Software	162	3,007	131	240	240	100%	240	0	240	100%
\$240 Quickbooks Pro software										
810 Dues and Fees	75	75	450	250	175	143%	125	0	125	71%
\$50 Flex set up fee										
\$75 MASBO annual membership fee										
Function Total:	37,713	35,384	38,185	36,779	38,507	96%	38,744	0	38,744	100%

POTOMAC ELEMENTARY SCHOOL  
Expenditure Budget  
For the Year: 2015 - 2016

101 GENERAL FUND

Program-Function-Object	Actuals				Current	%	Prelim.	Budget	Final	%
	11-12	12-13	13-14	14-15	Budget	Exp.	Budget	Changes	Budget	Budget
100 Regular Ed. Programs										
2600 Oper. & Maint. Plant										
114 Custodial/Maint	4,208	6,125	7,163	9,176	8,910	103%	9,790	0	9,790	109%
\$9,790 Preston @ 50% (50% Comm Ctr)										
250 Workers' Comp.	727	539	537	600	550	109%	751	0	751	136%
\$9,790 x .076683 = \$751										
260 Health Insurance	2,160	2,686	3,510	2,962	3,240	91%	3,240	0	3,240	100%
\$6,480 x .5 = \$3,240										
330 Other Professional	4,076	4,137	4,838	3,910	4,750	82%	3,537	0	3,537	74%
\$500 AHERA (Arsenic) Inspection										
\$300 Monthly Bac-T water tests										
\$163 Annual School Extinguisher Service										
\$180 Carpet Cleaner Rental										
\$100 Quarterly Arsenic Testing										
\$150 Annual Irrigation Winterization school & field										
\$500 Snow Plowing										
\$276 Annual School Alarm Monitoring										
\$180 Msla County Monthly Water Bottles for Testing										
\$388 4 Arsenic Filter Replacements										
\$250 Arsenic, Nitrates, etc testing lab costs										
\$550 Electrical work										
411 Gas	8,441	6,462	8,881	6,168	7,500	82%	7,488	0	7,488	99%
\$7,488 avg of last four years										
412 Electricity	8,120	6,110	11,006	8,238	8,000	103%	8,370	0	8,370	104%
\$8,370 avg of last four years										
431 Disposal Services	2,995	2,588	2,299	1,840	1,840	100%	1,470	0	1,470	79%
\$1,470 for school disposal only										
440 Repair and Maint.	1,460	1,840	2,534		0	0%		0	0	0%
See contingency funds										
460 Minor Construction			2,671	10,344	0	***%		0	0	0%
See contingency funds										
520 Insurance	6,793	7,201	7,604	8,022	7,604	105%	8,022	0	8,022	105%
531 Telephone	4,925	1,834	7,088	4,338	5,360	81%	4,500	0	4,500	83%
610 Supplies	7,189	7,966	7,307	14,942	14,000	107%	7,500	0	7,500	53%
810 Dues and Fees			170	100	100	100%	100	0	100	100%
Annual Well fee \$100										
Function Total:	51,094	47,488	65,608	70,640	61,854	114%	54,768	0	54,768	88%



101 GENERAL FUND

Program-Function-Object	Actuals				Current	%	Prelim.	Budget	Final	%
	11-12	12-13	13-14	14-15	Budget	Exp.	Budget	Changes	Budget	Budget
100 Regular Ed. Programs										
2620 Operation of Community										
114 Custodial/Maint \$9,790 Preston @ 50% (50% School Maint)	1,644	6,184	7,163	9,176	8,910	103%	9,790	0	9,790	109%
250 Workers' Comp. \$9,790 x .076683 = \$751	104	421	413	600	550	109%	751	0	751	136%
260 Health Insurance \$6,480 x .5 = \$3,240		2,686	3,510	2,962	3,240	91%	3,240	0	3,240	100%
330 Other Professional \$75 Comm Ctr Annual Extinguisher Service \$180 Msla County water testing bottles \$600 Comm Ctr Arsenic, Nitrates, Nitrites, etc water testing \$120 Culligan Ultraviolet servicing	937	1,829	1,078	1,376	1,137	121%	975	0	975	85%
412 Electricity \$8,278 avg four year costs	9,283	8,275	7,294	8,258	7,500	110%	8,278	0	8,278	110%
431 Disposal Services \$1,470 Comm Ctr disposal costs			607	1,106	1,100	101%	1,470	0	1,470	133%
450 Rentals \$7,596 Annual Lease minus \$6,396 covered by 21st Cent use	15,192	4,596	1,200	1,200	1,200	100%	1,200	0	1,200	100%
610 Supplies Ultraviolet bulbs plus other general supplies	72	1,365	559	370	315	117%	400	0	400	126%
810 Dues and Fees \$100 annual well fee			100	100	100	100%	100	0	100	100%
Function Total:	27,232	25,356	21,924	25,148	24,052	105%	26,204	0	26,204	108%
Program Total	577,256	527,015	577,087	637,158	638,447	100%	602,578		602,578	94%
120 CONTINGENCY FUNDS										
1000 Instruction										
180 Retention Pay		14,000		2,000	1,958	102%		0	0	0%
330 Other Professional		5,200		5,000	5,000	100%		0	0	0%
Function Total:		19,200		7,000	6,958	101%		0	0	0%
2600 Oper. & Maint. Plant										
460 Minor Construction		8,100	22,662		0	0%	22,681	0	22,681	*****
Function Total:		8,100	22,662		0	***%	22,681	0	22,681	*****
Program Total		27,300	22,662	7,000	6,958	101%	22,681		22,681	325%

101 GENERAL FUND

Program-Function-Object	Actuals				Current	%	Prelim.	Budget	Final	%
	11-12	12-13	13-14	14-15	Budget	Exp.	Budget	Changes	Budget	Budget
128 Technology										
2500 Sup. Serv.-Business										
330 Other Professional	1,932	-863	4,120	7,926	6,300	126%	8,000	0	8,000	126%
\$8,000 based on last year monthly maint services										
610 Supplies	1,309	920	751	2,207	2,300	96%	2,300	0	2,300	100%
\$2,300 based on last years tech supplies										
680 Software			272	599	599	100%	600	0	600	100%
Software Licensing costs										
Function Total:	3,241	57	5,143	10,732	9,199	117%	10,900	0	10,900	118%
Program Total	3,241	57	5,143	10,732	9,199	117%	10,900		10,900	118%
280 Special Education										
1000 Instruction										
112 Professional Ed.	14,248	17,237	20,621	13,881	25,542	54%	24,373	0	24,373	95%
\$22,190 Abbott										
\$2,183 Kimmel 20% spec ed (20% reg aide, 60% kitchen)										
117 Teacher's Aides					0	0%	13,138	0	13,138	*****
New Students - Possible Add'l Aide										
\$13,138 Spec Ed Aide										
250 Workers' Comp.	164	153	131	131	100	131%	233	0	233	233%
\$37,511 x .006206 = \$233										
260 Health Insurance	6,240	5,200	6,200	6,171	6,240	99%	12,960	0	12,960	207%
\$12,960 \$6,480 x 2										
Function Total:	20,652	22,590	26,952	20,183	31,882	63%	50,704	0	50,704	159%
6200 Resources Trans.										
920 Res.Trans. Other Sch	20,206	14,014	12,103	17,774	6,207	286%	2,000	0	2,000	32%
\$2,000 Msla Area Co-op related services match										
Function Total:	20,206	14,014	12,103	17,774	6,207	286%	2,000	0	2,000	32%
Program Total	40,858	36,604	39,055	37,957	38,089	100%	52,704		52,704	138%
365 Indian Ed										
1000 Instruction										
112 Professional Ed.			3,362	3,362	3,362	100%	3,024	0	3,024	89%
State Budget amount										
Function Total:			3,362	3,362	3,362	100%	3,024	0	3,024	89%
Program Total			3,362	3,362	3,362	100%	3,024		3,024	89%

POTOMAC ELEMENTARY SCHOOL  
Expenditure Budget  
For the Year: 2015 - 2016

101 GENERAL FUND

Program-Function-Object	Actuals				Current	%	Prelim.	Budget	Final	%
	11-12	12-13	13-14	14-15	Budget	Exp.	Budget	Changes	Budget	Budget
710 School Sponsored Ext										
3500 Extracurricular/Ath.										
810 Dues and Fees		475	540	600	600	100%	600	0	600	100%
Copper League Dues										
Function Total:		475	540	600	600	100%	600	0	600	100%
Program Total		475	540	600	600	100%	600		600	100%
910 Food Services										
3100 Food Services										
116 Cooks	7,348	10,402	9,923	2,208	2,160	102%	6,549	0	6,549	303%
\$6,549 Kimmel 60% kitchen (20% reg aide, 20% spec ed)										
250 Workers' Comp.	615	635	546	20	30	67%	503	0	503	1676%
\$6,549 x .076683 = \$503										
260 Health Insurance	6,472	5,907	9,672	5,820	5,940	98%	6,480	0	6,480	109%
\$6,480 Richardson Insurance										
570 Food Services			3,014	1,521	2,000	76%	1,520	0	1,520	76%
\$1,520 for food based on last year										
582 Travel Out-of-Dist.					0	0%	400	0	400	*****
\$400 conference registration and hotel										
610 Supplies				508	700	73%		0	0	0%
Function Total:	14,435	16,944	23,155	10,077	10,830	93%	15,452	0	15,452	142%
Program Total	14,435	16,944	23,155	10,077	10,830	93%	15,452		15,452	142%
Fund Total:	635,790	608,395	671,004	706,886	707,485	100%	707,939	0	707,939	0%