

# Potomac Elementary School

## School Board Agenda

May 14, 2018– 7:00 PM

Phone (406) 244-5581

Fax (406) 244-5840

[www.potomacschoolmontana.us](http://www.potomacschoolmontana.us)

*“Potomac School equips each student for his/her future within a culture of excellence that values the small community experience.”*

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### Public Input:

#### Minutes – April 9, 2018

Chair Vann

#### Board Reorganization:

Jill Thornton

1. Canvas the Election Results
2. Seat New Trustee – Signatures, Oaths and Notarize
3. Select Officers
4. Appoint Business Manager/Clerk
5. Authorized/Deleted Signers – Signature Card

#### Consent Agenda:

Board Chair

1. Warrant List
2. Business Card
3. Petty Cash
4. Extracurricular

#### Reports:

- |   |   |                                 |
|---|---|---------------------------------|
| 1. Teacher Reports                        | Sarah Schmill – Foreign Language elective through Montana Digital Academy<br>Karry Betson – Artist study on Monet | Sarah Schmill &<br>Karry Betson |
| 2. Principal’s Report                     |   | Principal Rouse                 |
| 3. Clerks Report                          |   | Jill Thornton                   |
| 4. Board Professional Development Reports |   | Board Members                   |

#### Old Business:

- |                          |            |
|--------------------------|------------|
| 1. School Board Calendar | Chair Vann |
|--------------------------|------------|

#### New Business:

- |   |               |
|---|---------------|
| 1. Personnel – Randy Ruff Resignation   | Chair Vann    |
| 2. Bus Routes   | Jill Thornton |
| 3. Missoula County Election Contract  | Jill Thornton |
| 4. Discussion - guidance for volunteers / coaches with parent contact info, medical issues, concern for a right to treat, transportation sign out, roles/responsibilities, etc... | Cliff Vann    |

Next Meeting June 11, 2018 – 7:00 pm



# Potomac Elementary School

## School Board Minutes

for

April 9, 2018

Phone (406) 244-5581

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### Call to Order

Trustee Gary Long called the meeting to order at 7:00 pm by leading all in the Pledge of Allegiance. Those trustees present were: Steven Van Grinsven and Craig Nelson. Principal Rouse, principal and Jill Thornton, Clerk were also in attendance.

### Public Input (for issues not on the agenda)

None

### Consent Agenda

March 12, 2018 minutes included in this consent agenda.

Warrant Lists – Total Claims = \$32,315.98. Total Payroll = \$65,491.84.

Business Cards – Included in Total Claims noted.

Petty Cash – Supplemental to monthly warrants used between Board Meetings – Reimbursed thru Claims.

Extracurricular (Student Accounts) – March 1, 2018 - \$32,554.38 thru March 31, 2018 - \$33,895.66

Steven moved to approve the consent agenda. Craig seconded the motion. **Passed 3-0**

### Student Council Report

No Report

### Teacher Report

Kristina Davis brought the 7/8 grades on a field trip. They used critical thinking and problem solving to get out of a locked room and then wrote about the process. Then they went to the U of M physics department to see their superconductor and lasers. Next they learned about flying squirrels at the Flying Squirrel, learning about newton laws, the energy used and motion. The last field trip was to Seeley Lake for 5/6 graders to learn about bird banding.

### Principals Report – John Rouse

#### • Teaching and Learning

- The teaching staff is continuing to review and discuss several different English Language Arts (ELA) program offerings in order to select one to serve as our main resource for a coherent ELA curriculum K-8. The staff has set a goal to make a final decision by April as to which publisher's materials to use. This is an important decision for our teachers because we do not currently have a coherent aligned ELA curriculum for grades K-8. While some grant funds can be used for portions of the cost of the new ELA series, there will still be a substantial cost to the school district for these resources and materials.
- Our accreditation status report was received from OPI recently. A copy of the report was included in the board packet. We received “Regular” accreditation status at each level. Congratulations to our teachers and students for their hard work.

- **Budget and Finance**

- **Adult Education-** Jennifer Vogel made a good effort to drum up some adult education programming for Potomac; however, the number of individuals who actually signed up for the sessions was low. We will likely be returning the remaining balance in our adult education funds to the taxpayers.
- **Special Education Support Grant-** I received a tentative approval for the special education support grant that I submitted to OPI. The grant should be worth about \$35,000 in reimbursable expenses that took place during the 2017-18 school year.

- **Student Activities**

- The girls' basketball season was successful. Congratulations to our coaches- Raynee Pace and Lyndi Oien and to the players. Our track has begun with their practices. Hopefully the snow will soon be gone from our track surface.

- **Safety**

- Our security cameras were installed recently. We will have a brief demonstration of how they function at our board meeting.
- We are planning to install a buzzer system for the front entry soon.
- The staff has scheduled fire drills, intruder drills and earthquake drills for the remainder of the school year.

- **Student Council**

- We will include a regular agenda item for our board meetings to allow the student council to give a monthly report on their activities and goals.

- **Community**

- Mr. Rouse has been working with Jim Howard, the superintendent from Bonner to prepare a collaborative application for a 21<sup>st</sup> Century Grant for 2018-19. The application deadline was extended to April 30<sup>th</sup> for these competitive grants; therefore, we will most likely not know whether or not our grant was approved until after our May board meeting. Other collaborative partners in grant include: the Community Center Board, the Boys and Girls Club from Bonner and the Missoula Public Library.
- We are scheduling and ALL School Parent-Student Workday on Saturday, April 21<sup>st</sup>, from 8:00 to noon. The objective of the Workday is to complete our playground improvement project. We plan to add wood chips under the existing swing set, replace and repair broken and damaged boards on the bleachers and the large wooden play structures, add additional gravel to the track surface, and cleanup the baseball infield. I would like to recommend that the Board consider allocating some of the "left over" 8<sup>th</sup> grade class funds from previous years to this year's 8<sup>th</sup> grade class for their trip if the 8<sup>th</sup> graders and their parents participate in the April 21<sup>st</sup> Workday.
- Thus far we have funding for this playground project from a Missoula County Parks grant (\$7,500), the PTC (\$1,500)- a portion of which was raised through the "Pennies for the Playground" collection, and Home Depot (various supplies). A parent has also volunteered to bring a front-end loader to help with the project.
- The following will be needed for the playground project:
  - A few wheelbarrows, shovels, and racks.
  - The use of a road grader or blade to spread the gravel on the track.
  - The use of someone's pickup to haul materials from Home Depot.
  - Manual labor to cut boards, fasten new boards to bleachers and playground equipment, and to spread wood chips and gravel.

**Clerks Report**

We have two community members that have applied to volunteer on the board, Gary Long and Thomas Brown, so the election will be held.

**Board Professional Development Reports**

Craig attended the Poetry and Pie, and Gary reviewed the board packet.

**School Board Calendar**

No updates

**Approval of Health Insurance Contract**

Craig moved to approve the MUST Health Insurance Contract for the 2018-2019 year. Steven seconded the motion.  
**Passed 3-0**

**Adjourn**

Trustee Long adjourned the Board meeting at 7:50 pm.

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Cliff Vann, Chair

date

Jill M Thornton, Clerk

date



# Office of Elections - School Election Results

The mail ballot election results for Potomac School District No. 11, Missoula County, State of Montana, held on May 8, 2018 are as follows:

<b>SUMMARY REPORT</b>	<b>MISSOULA COUNTY, MONTANA</b>	<b>UNOFFICIAL FINAL UNTIL CANVASS</b>
<b>RUN DATE:05/08/18</b>	<b>SPECIAL SCHOOL ELECTION</b>	
<b>RUN TIME:11:32 AM</b>	<b>MAY 8, 2018</b>	

**VOTES**

**POTOMAC TRUSTEE 3 YR - VOTE FOR 1**

<b>GARY ALAN LONG.</b>	. . . . .	<b>169</b>	<b>63.06</b>
<b>THOMAS H. BROWN</b>	. . . . .	<b>92</b>	<b>34.33</b>
<b>WRITE-IN.</b>	. . . . .	<b>7</b>	<b>2.61</b>
<b>TOTAL</b>		<b>268</b>	

We hereby certify that the Potomac School Board canvassed the ballots on May 14, 2018 and the above results constitute a full, true and complete number of votes cast, and we declare elected the individuals listed receiving the highest number of votes

\_\_\_\_\_  
Trustee

\_\_\_\_\_  
Trustee

\_\_\_\_\_  
Trustee

\_\_\_\_\_  
Jill Thornton - Clerk

**CERTIFICATE OF ELECTION OF TRUSTEE**

THIS IS TO CERTIFY, that at the Annual School Election of School District No. 11 of Missoula County, State of Montana, held on the 8<sup>th</sup> day of May, 2018, the candidate **Gary Long** was duly elected to fill the office of Trustee for the term of 3 years, beginning on the 14<sup>th</sup> day of May, 2018 and ending at the Trustee organizational meeting in May, 2021.

DATED this 14<sup>th</sup> day of May, 2018

\_\_\_\_\_  
Printed Board Chair's Name

\_\_\_\_\_  
Board Chair's Signature

\_\_\_\_\_  
Jill Thornton, Clerk

*Potomac School District No. 11, Missoula County, State of Montana*

~~~~~

The following oath will be filed with the county superintendent within fifteen (15) days of your receipt of this Certificate of Election. Upon completion of taking and filing the oath of office, you will have the rights and obligations of a Trustee of the School Board pursuant to Montana law and in accordance with **20-3-324, MCA**. You will hold this position until your successor has been qualified.

**OATH OF OFFICE**  
Article III, section 33, Montana Constitution

“I do solemnly swear that I will support, protect and defend the Constitution of the United States, and the Constitution of the State of Montana, and that I will discharge the duties of my office with fidelity.”

\_\_\_\_\_  
Gary Long, Trustee

Subscribed and sworn to before me this 14<sup>th</sup> day of May 2018.

\_\_\_\_\_  
Jill M Thornton  
Notary Public for the State of Montana  
Residing at Missoula, Montana  
My Commission Expires July 15, 2021



# Potomac Elementary School

29750 Potomac Road  
Bonner, Montana 59823

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## ORGANIZATION OF POTOMAC 2018 SCHOOL BOARD OF TRUSTEES

At the annual organizational meeting of the School Board of Trustees for Potomac School District No. 11, Missoula County, State of Montana, the board was organized as follows:

Board Chair

Street

City/State/Zip

Home and Cell Numbers

Vice Chair

Street

City/State/Zip

Home and Cell Numbers

Trustee

Street

City/State/Zip

Home and Cell Numbers

Trustee

Street

City/State/Zip

Home and Cell Numbers

Trustee

Street

City/State/Zip

Home and Cell Numbers

## CERTIFICATE OF APPOINTMENT OF CLERK

THIS IS TO CERTIFY, that at a regular meeting of the Board of Trustees of Potomac SD 11 of Missoula County, State of Montana, which was held on May 14, 2018, **Jill M Thornton** was duly appointed to fill the office of District Clerk to serve during the term July 2018 through June 2019.

|  |             |
|--|-------------|
|  | Board Chair |
|  | Vice-Chair  |
|  | Trustee     |
|  | Trustee     |
|  | Trustee     |

### OATH OF OFFICE

I do solemnly swear that I will support, protect and defend the Constitution of the United States and the Constitution of the State of Montana, and that I will discharge the duties of my office with fidelity.

\_\_\_\_\_  
Jill M Thornton, Clerk

Subscribed and sworn to this 14<sup>th</sup> day of May, 2018





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May 14, 2018

Missoula County Finance office  
200 W Broadway  
Missoula, MT 59802

To whom it may concern ,

Please be advised that as a result of a general meeting of the Board for Potomac SD11, held on May 14, 2018, we hereby *authorize* the following people to be valid signers on warrants issued on First Interstate Bank, Missoula County account #1400949473 in the name of Potomac Elementary School District 11. *Signature card is attached.*

Gary Long  
Craig Nelson  
Kelsy Ployhar  
Jill M Thornton  
Clifford C Vann  
Steven Van Grinvsen

-----  
Also be advised that as a further result of the general meeting of the Board for Potomac SD11, held on May 14, 2018, there are no names for *deletion* of authorized signers

Sincerely,

\_\_\_\_\_  
Board Chair

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk

\_\_\_\_\_  
Date



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## MISSOULA COUNTY TREASURER SIGNATURE CARD

CODE 7 CLAIMS  
CODE 8 PAYROLL  
FUND 7711

May 14, 2018

THE UNDERSIGNED PEOPLE ARE AUTHORIZED TO SIGN FOR POTOMAC ELEMENTARY SD 11

WARRANTS DRAWN ON FIRST INTERSTATE BANK ACCOUNT NUMBER 1400949473,  
UNDER THE ACCOUNT NAME MISSOULA COUNTY TREASURER

\_\_\_\_\_  
Board Chair Printed Name

\_\_\_\_\_  
Clerk Printed Name

\_\_\_\_\_  
Board Chair Signature

\_\_\_\_\_  
Clerk Signature

\_\_\_\_\_  
Vice-Chair Printed Name

\_\_\_\_\_  
Vice-Chair Signature

\_\_\_\_\_  
Trustee Printed Name

\_\_\_\_\_  
Trustee Signature

\_\_\_\_\_  
Trustee Printed Name

\_\_\_\_\_  
Trustee Signature

\_\_\_\_\_  
Trustee Printed Name

\_\_\_\_\_  
Trustee Signature

| Claim Warrant | Vendor #/Name                                  | Amount      | Acct/Source/ |                                       |           |          |
|---------------|------------------------------------------------|-------------|--------------|---------------------------------------|-----------|----------|
| Line #        | Invoice #/Inv Date/Description                 | Line Amount | PO #         | Fund Org                              | Prog-Func | Obj Proj |
| 14851         | 101412 AMPLIFY                                 | 31,114.32   |              |                                       |           |          |
| 1             | 180312-997 04/09/18 Ed Class Kits 1,2,3,4,5 +P | 24,361.52   |              | 115                                   | 423-1000  | 610 423  |
| 2             | 180409-100 04/09/18 Student/Teacher Resours 6- | 6,752.80    |              | 115                                   | 423-1000  | 610 423  |
| 14849         | 101059 APPLE INC                               | 4,730.00    |              |                                       |           |          |
| 1             | 2788376969 04/19/18 10 iPad wifi 128GB 3yr war | 4,730.00    |              | 115                                   | 423-1000  | 610 423  |
| 14852         | 101396 CAPITAL ONE BANK                        | 7,683.63    |              |                                       |           |          |
| 3             | CC-515 03/14/18 Security Camera System         | 3,622.00    |              | 161                                   | 625       | 122      |
|               |                                                |             |              | CC Accounting: 161- -190-2600-610-122 |           |          |
|               | MONTANA SECURITY & COMMUNICATIONS              |             |              |                                       |           |          |
| 4             | CC-515 04/17/18 Disposal Services School       | 130.77      |              | 101                                   | 625       |          |
|               |                                                |             |              | CC Accounting: 101- -100-2600-431     |           |          |
|               | REPUBLIC SERVICES #889                         |             |              |                                       |           |          |
| 5             | CC-515 04/17/18 Disposal Services Comm Ctr     | 130.76      |              | 101                                   | 625       |          |
|               |                                                |             |              | CC Accounting: 101- -100-2620-431     |           |          |
|               | REPUBLIC SERVICES #889                         |             |              |                                       |           |          |
| 6             | CC-515 04/17/18 Electric - School              | 955.04      |              | 101                                   | 625       |          |
|               |                                                |             |              | CC Accounting: 101- -100-2600-412     |           |          |
|               | MISSOULA ELECTRIC COOP INC                     |             |              |                                       |           |          |
| 7             | CC-515 04/17/18 Electric - Comm Ctr            | 1,105.23    |              | 101                                   | 625       |          |
|               |                                                |             |              | CC Accounting: 101- -100-2620-412     |           |          |
|               | MISSOULA ELECTRIC COOP INC                     |             |              |                                       |           |          |
| 8             | CC-515 04/19/18 Books - Wrinkl in Time         | 90.30       |              | 101                                   | 625       |          |
|               |                                                |             |              | CC Accounting: 101- -100-1000-610     |           |          |
|               | AMAZON                                         |             |              |                                       |           |          |
| 9             | CC-515 04/19/18 Stamps                         | 200.00      |              | 101                                   | 625       |          |
|               |                                                |             |              | CC Accounting: 101- -100-2500-532     |           |          |
|               | USPS                                           |             |              |                                       |           |          |
| 10            | CC-515 04/19/18 MCLP Lunch                     | 29.68       |              | 115                                   | 625       | 423      |
|               |                                                |             |              | CC Accounting: 115- -423-1000-582-423 |           |          |
|               | QDOBA                                          |             |              |                                       |           |          |
| 11            | CC-515 04/20/18 Staff Day Food                 | 12.02       |              | 101                                   | 625       |          |
|               |                                                |             |              | CC Accounting: 101- -100-2400-610     |           |          |
|               | WAL-MART                                       |             |              |                                       |           |          |
| 12            | CC-515 04/12/18 Latch Assmby                   | 103.22      |              | 101                                   | 625       |          |
|               |                                                |             |              | CC Accounting: 101- -100-2600-610     |           |          |
|               | RBA                                            |             |              |                                       |           |          |
| 13            | CC-515 04/13/18 Fuel for Tractor               | 14.00       |              | 101                                   | 625       |          |
|               |                                                |             |              | CC Accounting: 101- -100-2600-610     |           |          |
|               | CULLYS                                         |             |              |                                       |           |          |
| 14            | CC-515 04/06/18 Explorers Field Trip           | 51.10       |              | 115                                   | 625       | 121      |
|               |                                                |             |              | CC Accounting: 115- -100-1000-582-121 |           |          |
|               | WESTSIDE LANES                                 |             |              |                                       |           |          |
| 15            | CC-515 04/18/18 Explorers Field Trip           | 130.00      |              | 115                                   | 625       | 121      |
|               |                                                |             |              | CC Accounting: 115- -100-1000-582-121 |           |          |
|               | FLYING SQUIRREL                                |             |              |                                       |           |          |

| Claim Warrant | Vendor #/Name                       | Amount      | Acct/Source/        |                   |           |          |
|---------------|-------------------------------------|-------------|---------------------|-------------------|-----------|----------|
| Line #        | Invoice #/Inv Date/Description      | Line Amount | PO #                | Fund Org          | Prog-Func | Obj Proj |
| 16            | CC-515 04/18/18 Explorers Supplies  | 59.25       |                     | 115 625           |           | 121      |
|               | WAL-MART                            |             | CC Accounting: 115- | -100-1000-610-121 |           |          |
| 17            | CC-515 03/17/18 Food                | 29.03       |                     | 112 625           |           |          |
|               | CASH & CARRY                        |             | CC Accounting: 112- | -910-3100-570     |           |          |
| 18            | CC-515 03/17/18 Supplies            | 13.13       |                     | 112 625           |           |          |
|               | CASH & CARRY                        |             | CC Accounting: 112- | -910-3100-610     |           |          |
| 19            | CC-515 03/19/18 Food                | 15.25       |                     | 112 625           |           |          |
|               | CORY'S VALLEY MARKET                |             | CC Accounting: 112- | -910-3100-570     |           |          |
| 20            | CC-515 03/31/18 Food                | 103.76      |                     | 112 625           |           |          |
|               | CASH & CARRY                        |             | CC Accounting: 112- | -910-3100-570     |           |          |
| 21            | CC-515 03/31/18 Supplies            | 15.96       |                     | 112 625           |           |          |
|               | CASH & CARRY                        |             | CC Accounting: 112- | -910-3100-610     |           |          |
| 22            | CC-515 04/05/18 Printer Ink         | 45.00       |                     | 101 625           |           |          |
|               | HERITAGE PLUMBING                   |             | CC Accounting: 101- | -100-1000-610     |           |          |
| 23            | CC-515 04/07/18 Food                | 79.43       |                     | 112 625           |           |          |
|               | CASH & CARRY                        |             | CC Accounting: 112- | -910-3100-570     |           |          |
| 24            | CC-515 04/07/18 Supplies            | 9.78        |                     | 112 625           |           |          |
|               | CASH & CARRY                        |             | CC Accounting: 112- | -910-3100-610     |           |          |
| 25            | CC-515 04/14/18 Food                | 141.10      |                     | 112 625           |           |          |
|               | CASH & CARRY                        |             | CC Accounting: 112- | -910-3100-570     |           |          |
| 26            | CC-515 04/14/18 Supplies            | 14.86       |                     | 112 625           |           |          |
|               | CASH & CARRY                        |             | CC Accounting: 112- | -910-3100-610     |           |          |
| 27            | CC-515 04/04/18 MCLP Airline Ticket | 380.40      |                     | 115 625           |           | 423      |
|               | UNITED AIRLINES                     |             | CC Accounting: 115- | -423-1000-582-423 |           |          |
| 28            | CC-515 04/04/18 MCLP Estes Pk Hotel | 202.56      |                     | 115 625           |           | 423      |
|               | YWCA                                |             | CC Accounting: 115- | -423-1000-582-423 |           |          |
| 14853         | 101301 CITI CARDS                   | 48.79       |                     |                   |           |          |
| 1             | CC-516 04/04/18 Supplies            | 48.79       |                     | 101 625           |           |          |
|               | COSTCO                              |             | CC Accounting: 101- | -100-1000-610     |           |          |

POTOMAC ELEMENTARY SCHOOL  
Claim Approval List  
For the Accounting Period: 5/18

| Claim Warrant | Vendor #/Name                               | Amount      |      |          | Acct/Source/ |     |      |
|---------------|---------------------------------------------|-------------|------|----------|--------------|-----|------|
| Line #        | Invoice #/Inv Date/Description              | Line Amount | PO # | Fund Org | Prog-Func    | Obj | Proj |
| 14854         | 101385 COMPUTER FOUNDATION                  | 127.50      |      |          |              |     |      |
| 1             | 775 04/16/18 Monthly Maint                  | 85.00       |      | 101      | 128-2500     | 330 |      |
| 2             | 775 04/16/18 Calendar Sync Ipad, Iphone, Go | 42.50       |      | 101      | 128-2500     | 330 |      |
| 14848         | 101410 CURRICULUM SOLUTIONS, INC            | 265.00      |      |          |              |     |      |
| 1             | 1384 04/12/18 CMSi Conference               | 265.00      |      | 115      | 423-1000     | 582 | 423  |
| 14850         | 101406 CUSTOM EDUCATIONAL CONSULTING        | 5,000.00    |      |          |              |     |      |
| 1             | 1237 04/27/18 April 19-20 Dr Leah Esmont    | 5,000.00    |      | 115      | 423-1000     | 330 | 423  |
| 14855         | 101417 IDAHO FOREST                         | 3,540.00    |      |          |              |     |      |
| 1             | 16-043018 04/30/18 Playground Chips         | 2,975.00    |      | 115      | 100-2600     | 610 | 132  |
| 2             | 16-043018 04/30/18 Freight                  | 565.00      |      | 115      | 100-2600     | 610 | 132  |
| 14856         | 100990 JOHN P HUBLEY                        | 630.00      |      |          |              |     |      |
| 1             | 1008 04/30/18 E-Rate Submittal              | 630.00      |      | 101      | 100-2500     | 330 |      |
| 14857         | 101182 JOHN RICHARDS CONSTRUCTION CO.       | 3,500.00    |      |          |              |     |      |
| 1             | 3849 04/30/18 Track Sand & Labor            | 3,500.00    |      | 115      | 100-1000     | 330 | 132  |
| 14859         | 82 MAJESTIC BUS SERVICE, INC                | 10,469.68   |      |          |              |     |      |
| 1             | 6829 04/06/18 Explorers Spectrum/Fd Bnk     | 142.31      |      | 115      | 100-1000     | 582 | 121  |
| 2             | 6830 04/13/18 Track to Frenchtown           | 259.87      |      | 115      | 100-1000     | 582 | 101  |
| 3             | 6831 04/18/18 Field Trip to U of M          | 95.52       |      | 115      | 100-1000     | 582 | 101  |
| 4             | 6832 04/19/18 Field Trip to U of M          | 133.33      |      | 115      | 100-1000     | 582 | 101  |
| 5             | 6833 04/20/18 Track to Frenchtown           | 284.87      |      | 115      | 100-1000     | 582 | 101  |
| 6             | 6834 05/01/18 Morrison Lane                 | 368.88      |      | 110      | 100-2700     | 513 |      |
| 7             | 6835 05/01/18 Bus Contract                  | 9,184.90    |      | 110      | 100-2700     | 513 |      |
| 14860         | 140 MISSOULA AREA EDUCATION COOPE           | 21,214.31   |      |          |              |     |      |
| 1             | 04/18/18 Annual Retirement to Co-op         | 2,253.31    |      | 114      | 280-6200     | 920 |      |
| 2             | 04/23/18 Annual Spec Ed Svcs                | 16,235.00   |      | 101      | 280-6200     | 920 |      |
| 3             | 04/23/18 Spec Ed Retirement to Co-op        | 2,726.00    |      | 114      | 280-6200     | 920 |      |
| 14861         | 101418 MISSOULA OFFICE CITY                 | 907.50      |      |          |              |     |      |
| 1             | 892867-0 04/24/18 Annual Paper Order        | 907.50      |      | 101      | 100-1000     | 610 |      |
| 14862         | 64 MISSOULA TEXTILE SERVICES                | 224.91      |      |          |              |     |      |
| 1             | s1022850 03/01/18 Maint Supplies            | 7.49        |      | 101      | 100-2600     | 610 |      |
| 2             | 1033573 04/05/18 Maint Supplies             | 108.71      |      | 101      | 100-2600     | 610 |      |
| 3             | 1038325 04/05/18 Maint Supplies             | 108.71      |      | 101      | 100-2600     | 610 |      |

05/12/18  
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POTOMAC ELEMENTARY SCHOOL  
Claim Approval List  
For the Accounting Period: 5/18

Page: 4 of 4  
Report ID: AP100

| Claim Warrant | Vendor #/Name                       | Amount           | Acct/Source/ |          |           |           |
|---------------|-------------------------------------|------------------|--------------|----------|-----------|-----------|
| Line #        | Invoice #/Inv Date/Description      | Line Amount      | PO #         | Fund Org | Prog-Func | Obj Proj  |
| 14863         | 25 SYSCO FOOD SERVICES OF MT INC    | 2,038.25         |              |          |           |           |
| 1             | 143703381 04/06/18 Food             | 554.82           |              | 112      | 910-3100  | 570       |
| 2             | 143707146 04/10/18 Food             | -53.01           |              | 112      | 910-3100  | 570       |
| 3             | 143712212 04/13/18 Food             | 543.64           |              | 112      | 910-3100  | 570       |
| 4             | 143716389 04/17/18 Food             | 29.57            |              | 112      | 910-3100  | 570       |
| 5             | 143721378 04/20/18 Food             | 558.49           |              | 112      | 910-3100  | 570       |
| 6             | 143721378 04/20/18 Supplies         | 45.89            |              | 112      | 910-3100  | 610       |
| 7             | 143725893 04/24/18 Food             | -21.13           |              | 112      | 910-3100  | 570       |
| 8             | 143731009 04/27/18 Food             | 291.96           |              | 112      | 910-3100  | 570       |
| 9             | 143731009 04/27/18 Supplies         | 88.02            |              | 112      | 910-3100  | 610       |
| 14858         | 101407 THE LIFELONG LEARNING CENTER | 1,488.62         |              |          |           |           |
| 1             | 11311 05/03/18 March/April Adult Ed | 1,488.62         |              | 117      | 600-2322  | 330       |
| 14864         | 59 UNIVERSAL ATHLETIC SERVICE IN    | 2,099.00         |              |          |           |           |
| 1             | 30372-01 04/21/18 Adult Ed Supplies | 204.00           |              | 117      | 600-2322  | 610       |
| 2             | 30401-01 05/05/18 Adult Ed Supplies | 400.00           |              | 117      | 600-2322  | 610       |
| 3             | 30372-02 05/11/18 Adult Ed Supplies | 400.00           |              | 117      | 600-2322  | 610       |
| 4             | 30401-02 05/11/18 Adult Ed Supplies | 1,095.00         |              | 117      | 600-2322  | 610       |
|               | # of Claims 17                      | Total: 95,081.51 |              |          |           |           |
|               |                                     |                  |              |          |           | 95,081.51 |

POTOMAC ELEMENTARY SCHOOL  
Payroll Summary For Payrolls from 05/01/18 to 05/31/18  
Total for Payroll Checks

|                                                             | Employee  | Employer  | Amount    |
|-------------------------------------------------------------|-----------|-----------|-----------|
| J001 HOURS (REGULAR SUB)                                    | 8.00      |           | 640.00    |
| J007 HOURS (21 CENTURY AIDE)                                | 40.87     |           | 700.10    |
| J008 HOURS (21 CENTURY TEAC)                                | 8.00      |           | 171.28    |
| J011 HOURS (21ST CENT ADMIN)                                | 48.17     |           | 1,031.32  |
| J013 HOURS (MCLP TEACHERS)                                  | 0.00      |           | 1,976.96  |
| PERS HOURS (Personal Time Used)                             | 42.00     |           | 928.94    |
| REG HOURS (Regular Time)                                    | 2,336.60  |           | 45,161.71 |
| SICK HOURS (Sick Time)                                      | 59.75     |           | 1,102.21  |
| VACA HOURS (Vacation Time Used)                             | 8.00      |           | 120.00    |
| GROSS PAY                                                   | 51,832.52 | 0.00      |           |
| NET PAY                                                     | 31,013.96 | 0.00      |           |
| NET PAY (CHECKS)                                            | 4,151.26  |           |           |
| NET PAY (DIRECT DEPOSIT)                                    | 26,862.70 |           |           |
| ADD'L MUST                                                  | 209.60    | 0.00      |           |
| ANNUITY - AMFID                                             | 160.00    | 0.00      |           |
| AXA EQUITABLE                                               | 2,000.00  | 0.00      |           |
| DISABILITY                                                  | 37.44     | 0.00      |           |
| FIT                                                         | 2,475.40  | 0.00      |           |
| FLEX PLAN                                                   | 616.66    | 0.00      |           |
| HEALTH - MUST                                               | 5,570.00  | 7,560.00  |           |
| MEDICARE                                                    | 627.15    | 627.15    |           |
| P.E.R.S.                                                    | 731.76    | 759.55    |           |
| PACE                                                        | 50.20     | 0.00      |           |
| PEA/MEA                                                     | 453.00    | 0.00      |           |
| SIT                                                         | 1,538.00  | 0.00      |           |
| SOCIAL SECURITY                                             | 2,681.74  | 2,681.74  |           |
| TRS                                                         | 3,445.21  | 3,749.62  |           |
| UNEMPL. INSUR.                                              | 0.00      | 191.76    |           |
| UNUM LIFE INS C                                             | 22.40     | 0.00      |           |
| VALIC                                                       | 200.00    | 0.00      |           |
| WORKERS' COMP                                               | 0.00      | 544.79    |           |
| 1ST INTERSTATE                                              | 287.57    | 0.00      |           |
| CAB                                                         | 247.26    | 0.00      |           |
| CHLSSWAB                                                    | 1,780.10  | 0.00      |           |
| CS                                                          | 2,233.86  | 0.00      |           |
| FSBMSLA                                                     | 2,561.87  | 0.00      |           |
| METROCU                                                     | 989.03    | 0.00      |           |
| MFCU                                                        | 3,767.15  | 0.00      |           |
| PSCU                                                        | 2,510.50  | 0.00      |           |
| STKMN                                                       | 2,503.62  | 0.00      |           |
| TRB                                                         | 1,520.64  | 0.00      |           |
| USB                                                         | 2,325.48  | 0.00      |           |
| USBNATIONAL                                                 | 152.43    | 0.00      |           |
| WFB                                                         | 4,082.16  | 0.00      |           |
| WSB                                                         | 1,901.03  | 0.00      |           |
| FIT/SIT BASE                                                | 38,876.89 | 0.00      |           |
| MEDICARE BASE                                               | 43,253.86 | 0.00      |           |
| PERS BASE                                                   | 9,262.74  | 0.00      |           |
| SOC SEC BASE                                                | 43,253.86 | 0.00      |           |
| TRS BASE                                                    | 42,272.74 | 0.00      |           |
| UN BASE                                                     | 51,832.52 | 0.00      |           |
| WC BASE                                                     | 51,832.52 | 0.00      |           |
| Total                                                       |           | 16,114.61 |           |
| Total Payroll Expense (Gross Pay + Employer Contributions): |           | 67,947.13 |           |

| Fund/Account/<br>Doc/Line #                   | Description            | Invoice  | Invoice<br>Date | Acct.<br>Per. | Vendor                      | Amount    |
|-----------------------------------------------|------------------------|----------|-----------------|---------------|-----------------------------|-----------|
| 101 GENERAL FUND                              |                        |          |                 |               |                             |           |
| E 100-1000 Regular Ed. Programs-Instruction   |                        |          |                 |               |                             |           |
| 112 Professional Ed.                          |                        |          |                 |               |                             |           |
| PR 180500 1                                   | Payroll Expenditure    |          | / /             | 5/18          |                             | 25,528.06 |
|                                               |                        |          |                 |               | Object Total :              | 25,528.06 |
| 117 Teacher's Aides                           |                        |          |                 |               |                             |           |
| PR 180500 2                                   | Payroll Expenditure    |          | / /             | 5/18          |                             | 216.60    |
|                                               |                        |          |                 |               | Object Total :              | 216.60    |
| 122 Prof/Ed/Sub Teachers                      |                        |          |                 |               |                             |           |
| PR 180500 3                                   | Payroll Expenditure    |          | / /             | 5/18          |                             | 640.00    |
|                                               |                        |          |                 |               | Object Total :              | 640.00    |
| 250 Workers' Comp.                            |                        |          |                 |               |                             |           |
| PR 180500 4                                   | Employer Contributions |          | / /             | 5/18          |                             | 142.55    |
|                                               |                        |          |                 |               | Object Total :              | 142.55    |
| 260 Health Insurance                          |                        |          |                 |               |                             |           |
| PR 180500 5                                   | Employer Contributions |          | / /             | 5/18          |                             | 4,340.56  |
|                                               |                        |          |                 |               | Object Total :              | 4,340.56  |
| 610 Supplies                                  |                        |          |                 |               |                             |           |
| CC 515 6                                      | Books - Wrinklin Time  | 101219   | 04/19/18        | 5/18          |                             | 90.30     |
| CC 515 20                                     | Printer Ink            | 101401   | 04/05/18        | 5/18          |                             | 45.00     |
| CC 516 1                                      | Supplies               | 101223   | 04/04/18        | 5/18          |                             | 48.79     |
| CL 14861 1                                    | Annual Paper Order     | 892867-0 | 04/24/18        | 5/18          | 101418 MISSOULA OFFICE CITY | 907.50    |
|                                               |                        |          |                 |               | Object Total :              | 1,091.59  |
|                                               |                        |          |                 |               | Program-Function Total :    | 31,959.36 |
| E 100-2400 Regular Ed. Programs-School Admin. |                        |          |                 |               |                             |           |
| 111 Administrative                            |                        |          |                 |               |                             |           |
| PR 180500 6                                   | Payroll Expenditure    |          | / /             | 5/18          |                             | 3,879.16  |
|                                               |                        |          |                 |               | Object Total :              | 3,879.16  |
| 115 Office/Clerical                           |                        |          |                 |               |                             |           |
| PR 180500 7                                   | Payroll Expenditure    |          | / /             | 5/18          |                             | 1,915.82  |
|                                               |                        |          |                 |               | Object Total :              | 1,915.82  |



| Fund/Account/<br>Doc/Line #                         | Description            | Invoice | Invoice<br>Date | Acct.<br>Per. | Vendor                   | Amount   |
|-----------------------------------------------------|------------------------|---------|-----------------|---------------|--------------------------|----------|
| 101 GENERAL FUND                                    |                        |         |                 |               |                          |          |
| E 100-2400 Regular Ed. Programs-School Admin.       |                        |         |                 |               |                          |          |
| 250 Workers' Comp.                                  |                        |         |                 |               |                          |          |
| PR 180500 8                                         | Employer Contributions |         | / /             | 5/18          |                          | 31.30    |
|                                                     |                        |         |                 |               | Object Total :           | 31.30    |
| 260 Health Insurance                                |                        |         |                 |               |                          |          |
| PR 180500 9                                         | Employer Contributions |         | / /             | 5/18          |                          | 540.00   |
|                                                     |                        |         |                 |               | Object Total :           | 540.00   |
| 610 Supplies                                        |                        |         |                 |               |                          |          |
| CC 515 9                                            | Staff Day Food         | 100942  | 04/20/18        | 5/18          |                          | 12.02    |
|                                                     |                        |         |                 |               | Object Total :           | 12.02    |
|                                                     |                        |         |                 |               | Program-Function Total : | 6,378.30 |
| E 100-2500 Regular Ed. Programs-Sup. Serv.-Business |                        |         |                 |               |                          |          |
| 111 Administrative                                  |                        |         |                 |               |                          |          |
| PR 180500 10                                        | Payroll Expenditure    |         | / /             | 5/18          |                          | 1,664.90 |
|                                                     |                        |         |                 |               | Object Total :           | 1,664.90 |
| 250 Workers' Comp.                                  |                        |         |                 |               |                          |          |
| PR 180500 11                                        | Employer Contributions |         | / /             | 5/18          |                          | 9.00     |
|                                                     |                        |         |                 |               | Object Total :           | 9.00     |
| 260 Health Insurance                                |                        |         |                 |               |                          |          |
| PR 180500 12                                        | Employer Contributions |         | / /             | 5/18          |                          | 334.80   |
|                                                     |                        |         |                 |               | Object Total :           | 334.80   |
| 330 Other Professional                              |                        |         |                 |               |                          |          |
| CL 14856 1                                          | E-Rate Submittal       | 1008    | 04/30/18        | 5/18          | 100990 JOHN P HUBLEY     | 630.00   |
|                                                     |                        |         |                 |               | Object Total :           | 630.00   |
| 532 Postage                                         |                        |         |                 |               |                          |          |
| CC 515 7                                            | Stamps                 | 101218  | 04/19/18        | 5/18          |                          | 200.00   |
|                                                     |                        |         |                 |               | Object Total :           | 200.00   |
|                                                     |                        |         |                 |               | Program-Function Total : | 2,838.70 |

| Fund/Account/<br>Doc/Line #                                   | Description              | Invoice  | Invoice<br>Date | Acct.<br>Per. | Vendor                       | Amount   |
|---------------------------------------------------------------|--------------------------|----------|-----------------|---------------|------------------------------|----------|
| 101 GENERAL FUND                                              |                          |          |                 |               |                              |          |
| E 100-2600 Regular Ed. Programs-Oper. & Maint. Plant          |                          |          |                 |               |                              |          |
| 114 Custodial/Maint                                           |                          |          |                 |               |                              |          |
| PR 180500 13                                                  | Payroll Expenditure      |          | / /             | 5/18          |                              | 1,122.14 |
|                                                               |                          |          |                 |               | Object Total :               | 1,122.14 |
| 250 Workers' Comp.                                            |                          |          |                 |               |                              |          |
| PR 180500 14                                                  | Employer Contributions   |          | / /             | 5/18          |                              | 75.39    |
|                                                               |                          |          |                 |               | Object Total :               | 75.39    |
| 260 Health Insurance                                          |                          |          |                 |               |                              |          |
| PR 180500 15                                                  | Employer Contributions   |          | / /             | 5/18          |                              | 270.00   |
|                                                               |                          |          |                 |               | Object Total :               | 270.00   |
| 412 Electricity                                               |                          |          |                 |               |                              |          |
| CC 515 4                                                      | Electric - School        | 10       | 04/17/18        | 5/18          |                              | 955.04   |
|                                                               |                          |          |                 |               | Object Total :               | 955.04   |
| 431 Disposal Services                                         |                          |          |                 |               |                              |          |
| CC 515 2                                                      | Disposal Services School | 9        | 04/17/18        | 5/18          |                              | 130.77   |
|                                                               |                          |          |                 |               | Object Total :               | 130.77   |
| 610 Supplies                                                  |                          |          |                 |               |                              |          |
| CC 515 10                                                     | Latch Assembly           | 101414   | 04/12/18        | 5/18          |                              | 103.22   |
| CC 515 11                                                     | Fuel for Tractor         | 101185   | 04/13/18        | 5/18          |                              | 14.00    |
| CL 14862 1                                                    | Maint Supplies           | s1022850 | 03/01/18        | 5/18          | 64 MISSOULA TEXTILE SERVICES | 7.49     |
| CL 14862 2                                                    | Maint Supplies           | 1033573  | 04/05/18        | 5/18          | 64 MISSOULA TEXTILE SERVICES | 108.71   |
| CL 14862 3                                                    | Maint Supplies           | 1038325  | 04/05/18        | 5/18          | 64 MISSOULA TEXTILE SERVICES | 108.71   |
|                                                               |                          |          |                 |               | Object Total :               | 342.13   |
|                                                               |                          |          |                 |               | Program-Function Total :     | 2,895.47 |
| E 100-2620 Regular Ed. Programs-Operation of Community Center |                          |          |                 |               |                              |          |
| 114 Custodial/Maint                                           |                          |          |                 |               |                              |          |
| PR 180500 16                                                  | Payroll Expenditure      |          | / /             | 5/18          |                              | 1,122.13 |
|                                                               |                          |          |                 |               | Object Total :               | 1,122.13 |
| 250 Workers' Comp.                                            |                          |          |                 |               |                              |          |
| PR 180500 17                                                  | Employer Contributions   |          | / /             | 5/18          |                              | 75.40    |
|                                                               |                          |          |                 |               | Object Total :               | 75.40    |

| Fund/Account/<br>Doc/Line #                                   | Description                    | Invoice | Invoice<br>Date | Acct.<br>Per. | Vendor                     | Amount     |
|---------------------------------------------------------------|--------------------------------|---------|-----------------|---------------|----------------------------|------------|
| 101 GENERAL FUND                                              |                                |         |                 |               |                            |            |
| E 100-2620 Regular Ed. Programs-Operation of Community Center |                                |         |                 |               |                            |            |
| 260 Health Insurance                                          |                                |         |                 |               |                            |            |
| PR 180500 18                                                  | Employer Contributions         |         | / /             | 5/18          |                            | 270.00     |
|                                                               |                                |         |                 |               | Object Total :             | 270.00     |
| 412 Electricity                                               |                                |         |                 |               |                            |            |
| CC 515 5                                                      | Electric - Comm Ctr            | 10      | 04/17/18        | 5/18          |                            | 1,105.23   |
|                                                               |                                |         |                 |               | Object Total :             | 1,105.23   |
| 431 Disposal Services                                         |                                |         |                 |               |                            |            |
| CC 515 3                                                      | Disposal Services Comm Ctr     | 9       | 04/17/18        | 5/18          |                            | 130.76     |
|                                                               |                                |         |                 |               | Object Total :             | 130.76     |
|                                                               |                                |         |                 |               | Program-Function Total :   | 2,703.52   |
| E 128-2500 Technology-Sup. Serv. -Business                    |                                |         |                 |               |                            |            |
| 330 Other Professional                                        |                                |         |                 |               |                            |            |
| CL 14854 1                                                    | Monthly Maint                  | 775     | 04/16/18        | 5/18          | 101385 COMPUTER FOUNDATION | 85.00      |
| CL 14854 2                                                    | Calendar Sync Ipad, Iphone, Go | 775     | 04/16/18        | 5/18          | 101385 COMPUTER FOUNDATION | 42.50      |
|                                                               |                                |         |                 |               | Object Total :             | 127.50     |
|                                                               |                                |         |                 |               | Program-Function Total :   | 127.50     |
| E 280-1000 Special Education-Instruction                      |                                |         |                 |               |                            |            |
| 112 Professional Ed.                                          |                                |         |                 |               |                            |            |
| JV 1429 1                                                     | Salaries                       |         | / /             | 5/18          |                            | -16,235.00 |
| PR 180500 19                                                  | Payroll Expenditure            |         | / /             | 5/18          |                            | 3,203.65   |
|                                                               |                                |         |                 |               | Object Total :             | -13,031.35 |
| 117 Teacher's Aides                                           |                                |         |                 |               |                            |            |
| PR 180500 20                                                  | Payroll Expenditure            |         | / /             | 5/18          |                            | 1,410.32   |
|                                                               |                                |         |                 |               | Object Total :             | 1,410.32   |
| 122 Prof/Ed/Sub Teachers                                      |                                |         |                 |               |                            |            |
| PR 180500 21                                                  | Payroll Expenditure            |         | / /             | 5/18          |                            | 179.46     |
|                                                               |                                |         |                 |               | Object Total :             | 179.46     |
| 250 Workers' Comp.                                            |                                |         |                 |               |                            |            |
| PR 180500 22                                                  | Employer Contributions         |         | / /             | 5/18          |                            | 25.91      |
|                                                               |                                |         |                 |               | Object Total :             | 25.91      |

| Fund/Account/<br>Doc/Line #                   | Description            | Invoice<br>Invoice | Invoice<br>Date | Acct.<br>Per. | Vendor                      | Amount                              |
|-----------------------------------------------|------------------------|--------------------|-----------------|---------------|-----------------------------|-------------------------------------|
| 101 GENERAL FUND                              |                        |                    |                 |               |                             |                                     |
| E 280-1000 Special Education-Instruction      |                        |                    |                 |               |                             |                                     |
| 260 Health Insurance                          |                        |                    |                 |               |                             |                                     |
| PR 180500 23                                  | Employer Contributions |                    | / /             | 5/18          |                             | 540.00                              |
|                                               |                        |                    |                 |               |                             | Object Total : 540.00               |
|                                               |                        |                    |                 |               |                             | Program-Function Total : -10,875.66 |
| E 280-6200 Special Education-Resources Trans. |                        |                    |                 |               |                             |                                     |
| 920 Res.Trans. Other Sch                      |                        |                    |                 |               |                             |                                     |
| CL 14860 2                                    | Annual Spec Ed Svcs    |                    | 04/23/18        | 5/18          | 140 MISSOULA AREA EDUCATION | 16,235.00                           |
|                                               |                        |                    |                 |               |                             | Object Total : 16,235.00            |
|                                               |                        |                    |                 |               |                             | Program-Function Total : 16,235.00  |
| E 910-3100 Food Services-Food Services        |                        |                    |                 |               |                             |                                     |
| 260 Health Insurance                          |                        |                    |                 |               |                             |                                     |
| PR 180500 24                                  | Employer Contributions |                    | / /             | 5/18          |                             | 540.00                              |
|                                               |                        |                    |                 |               |                             | Object Total : 540.00               |
|                                               |                        |                    |                 |               |                             | Program-Function Total : 540.00     |
|                                               |                        |                    |                 |               |                             | Fund Total : 52,802.19              |

| Fund/Account/<br>Doc/Line #                         | Description            | Invoice<br>Invoice | Invoice<br>Date | Acct.<br>Per. | Vendor                       | Amount                   |           |
|-----------------------------------------------------|------------------------|--------------------|-----------------|---------------|------------------------------|--------------------------|-----------|
| 110 TRANSPORTATION FUND                             |                        |                    |                 |               |                              |                          |           |
| E 100-2500 Regular Ed. Programs-Sup. Serv.-Business |                        |                    |                 |               |                              |                          |           |
| 111 Administrative                                  |                        |                    |                 |               |                              |                          |           |
| PR 180500 27                                        | Payroll Expenditure    | / /                | 5/18            |               |                              | 805.59                   |           |
|                                                     |                        |                    |                 |               |                              | Object Total :           | 805.59    |
| 250 Workers' Comp.                                  |                        |                    |                 |               |                              |                          |           |
| PR 180500 28                                        | Employer Contributions | / /                | 5/18            |               |                              | 4.35                     |           |
|                                                     |                        |                    |                 |               |                              | Object Total :           | 4.35      |
| 260 Health Insurance                                |                        |                    |                 |               |                              |                          |           |
| PR 180500 29                                        | Employer Contributions | / /                | 5/18            |               |                              | 162.00                   |           |
|                                                     |                        |                    |                 |               |                              | Object Total :           | 162.00    |
|                                                     |                        |                    |                 |               |                              | Program-Function Total : | 971.94    |
| E 100-2700 Regular Ed. Programs-Student Transp.     |                        |                    |                 |               |                              |                          |           |
| 111 Administrative                                  |                        |                    |                 |               |                              |                          |           |
| PR 180500 30                                        | Payroll Expenditure    | / /                | 5/18            |               |                              | 1,662.51                 |           |
|                                                     |                        |                    |                 |               |                              | Object Total :           | 1,662.51  |
| 250 Workers' Comp.                                  |                        |                    |                 |               |                              |                          |           |
| PR 180500 31                                        | Employer Contributions | / /                | 5/18            |               |                              | 8.99                     |           |
|                                                     |                        |                    |                 |               |                              | Object Total :           | 8.99      |
| 513 Bus Contractors                                 |                        |                    |                 |               |                              |                          |           |
| CL 14859 6                                          | Morrison Lane          | 6834               | 05/01/18        | 5/18          | 82 MAJESTIC BUS SERVICE, INC | 368.88                   |           |
| CL 14859 7                                          | Bus Contract           | 6835               | 05/01/18        | 5/18          | 82 MAJESTIC BUS SERVICE, INC | 9,184.90                 |           |
|                                                     |                        |                    |                 |               |                              | Object Total :           | 9,553.78  |
|                                                     |                        |                    |                 |               |                              | Program-Function Total : | 11,225.28 |
|                                                     |                        |                    |                 |               |                              | Fund Total :             | 12,197.22 |

| Fund/Account/<br>Doc/Line #            | Description            | Invoice<br>Invoice | Invoice<br>Date | Acct.<br>Per. | Vendor                       | Amount                            |
|----------------------------------------|------------------------|--------------------|-----------------|---------------|------------------------------|-----------------------------------|
| 112 FOOD SERVICES FUND                 |                        |                    |                 |               |                              |                                   |
| E 910-3100 Food Services-Food Services |                        |                    |                 |               |                              |                                   |
| 116 Cooks                              |                        |                    |                 |               |                              |                                   |
| PR 180500 34                           | Payroll Expenditure    | / /                |                 | 5/18          |                              | 2,040.48                          |
|                                        |                        |                    |                 |               |                              | Object Total : 2,040.48           |
| 250 Workers' Comp.                     |                        |                    |                 |               |                              |                                   |
| PR 180500 35                           | Employer Contributions | / /                |                 | 5/18          |                              | 137.10                            |
|                                        |                        |                    |                 |               |                              | Object Total : 137.10             |
| 570 Food Services                      |                        |                    |                 |               |                              |                                   |
| CC 515 15                              | Food                   | 101335             | 03/17/18        | 5/18          |                              | 29.03                             |
| CC 515 17                              | Food                   | 101328             | 03/19/18        | 5/18          |                              | 15.25                             |
| CC 515 18                              | Food                   | 101335             | 03/31/18        | 5/18          |                              | 103.76                            |
| CC 515 21                              | Food                   | 101335             | 04/07/18        | 5/18          |                              | 79.43                             |
| CC 515 23                              | Food                   | 101335             | 04/14/18        | 5/18          |                              | 141.10                            |
| CL 14863 1                             | Food                   | 143703381          | 04/06/18        | 5/18          | 25 SYSCO FOOD SERVICES OF MT | 554.82                            |
| CL 14863 2                             | Food                   | 143707146          | 04/10/18        | 5/18          | 25 SYSCO FOOD SERVICES OF MT | -53.01                            |
| CL 14863 3                             | Food                   | 143712212          | 04/13/18        | 5/18          | 25 SYSCO FOOD SERVICES OF MT | 543.64                            |
| CL 14863 4                             | Food                   | 143716389          | 04/17/18        | 5/18          | 25 SYSCO FOOD SERVICES OF MT | 29.57                             |
| CL 14863 5                             | Food                   | 143721378          | 04/20/18        | 5/18          | 25 SYSCO FOOD SERVICES OF MT | 558.49                            |
| CL 14863 7                             | Food                   | 143725893          | 04/24/18        | 5/18          | 25 SYSCO FOOD SERVICES OF MT | -21.13                            |
| CL 14863 8                             | Food                   | 143731009          | 04/27/18        | 5/18          | 25 SYSCO FOOD SERVICES OF MT | 291.96                            |
|                                        |                        |                    |                 |               |                              | Object Total : 2,272.91           |
| 610 Supplies                           |                        |                    |                 |               |                              |                                   |
| CC 515 16                              | Supplies               | 101335             | 03/17/18        | 5/18          |                              | 13.13                             |
| CC 515 19                              | Supplies               | 101335             | 03/31/18        | 5/18          |                              | 15.96                             |
| CC 515 22                              | Supplies               | 101335             | 04/07/18        | 5/18          |                              | 9.78                              |
| CC 515 24                              | Supplies               | 101335             | 04/14/18        | 5/18          |                              | 14.86                             |
| CL 14863 6                             | Supplies               | 143721378          | 04/20/18        | 5/18          | 25 SYSCO FOOD SERVICES OF MT | 45.89                             |
| CL 14863 9                             | Supplies               | 143731009          | 04/27/18        | 5/18          | 25 SYSCO FOOD SERVICES OF MT | 88.02                             |
|                                        |                        |                    |                 |               |                              | Object Total : 187.64             |
|                                        |                        |                    |                 |               |                              | Program-Function Total : 4,638.13 |
|                                        |                        |                    |                 |               |                              | Fund Total : 4,638.13             |

| Fund/Account/<br>Doc/Line #              | Description            | Invoice<br>Invoice | Invoice<br>Date | Acct.<br>Per. | Vendor | Amount                   |        |
|------------------------------------------|------------------------|--------------------|-----------------|---------------|--------|--------------------------|--------|
| 113 TUITION FUND                         |                        |                    |                 |               |        |                          |        |
| E 280-1000 Special Education-Instruction |                        |                    |                 |               |        |                          |        |
| 117 Teacher's Aides                      |                        |                    |                 |               |        |                          |        |
| PR 180500 38                             | Payroll Expenditure    |                    | / /             | 5/18          |        | 397.78                   |        |
|                                          |                        |                    |                 |               |        | Object Total :           | 397.78 |
| 250 Workers' Comp.                       |                        |                    |                 |               |        |                          |        |
| PR 180500 39                             | Employer Contributions |                    | / /             | 5/18          |        | 2.14                     |        |
|                                          |                        |                    |                 |               |        | Object Total :           | 2.14   |
|                                          |                        |                    |                 |               |        | Program-Function Total : | 399.92 |
|                                          |                        |                    |                 |               |        | Fund Total :             | 399.92 |

| Fund/Account/<br>Doc/Line #                         | Description            | Invoice<br>Invoice | Invoice<br>Date | Acct.<br>Per. | Vendor                   | Amount   |
|-----------------------------------------------------|------------------------|--------------------|-----------------|---------------|--------------------------|----------|
| 114 RETIREMENT FUND                                 |                        |                    |                 |               |                          |          |
| E 100-1000 Regular Ed. Programs-Instruction         |                        |                    |                 |               |                          |          |
| 210 Social Security/Med.                            |                        |                    |                 |               |                          |          |
| PR 180500 42                                        | Employer Contributions |                    | / /             | 5/18          |                          | 1,863.63 |
|                                                     |                        |                    |                 |               | Object Total :           | 1,863.63 |
| 220 Teachers' Retirement                            |                        |                    |                 |               |                          |          |
| PR 180500 43                                        | Employer Contributions |                    | / /             | 5/18          |                          | 2,326.13 |
|                                                     |                        |                    |                 |               | Object Total :           | 2,326.13 |
| 240 Unemployment Comp.                              |                        |                    |                 |               |                          |          |
| PR 180500 44                                        | Employer Contributions |                    | / /             | 5/18          |                          | 97.63    |
|                                                     |                        |                    |                 |               | Object Total :           | 97.63    |
|                                                     |                        |                    |                 |               | Program-Function Total : | 4,287.39 |
| E 100-2400 Regular Ed. Programs-School Admin.       |                        |                    |                 |               |                          |          |
| 210 Social Security/Med.                            |                        |                    |                 |               |                          |          |
| PR 180500 45                                        | Employer Contributions |                    | / /             | 5/18          |                          | 240.34   |
|                                                     |                        |                    |                 |               | Object Total :           | 240.34   |
| 220 Teachers' Retirement                            |                        |                    |                 |               |                          |          |
| PR 180500 46                                        | Employer Contributions |                    | / /             | 5/18          |                          | 344.09   |
|                                                     |                        |                    |                 |               | Object Total :           | 344.09   |
| 230 PERS                                            |                        |                    |                 |               |                          |          |
| PR 180500 47                                        | Employer Contributions |                    | / /             | 5/18          |                          | 157.10   |
|                                                     |                        |                    |                 |               | Object Total :           | 157.10   |
| 240 Unemployment Comp.                              |                        |                    |                 |               |                          |          |
| PR 180500 48                                        | Employer Contributions |                    | / /             | 5/18          |                          | 21.44    |
|                                                     |                        |                    |                 |               | Object Total :           | 21.44    |
|                                                     |                        |                    |                 |               | Program-Function Total : | 762.97   |
| E 100-2500 Regular Ed. Programs-Sup. Serv.-Business |                        |                    |                 |               |                          |          |
| 210 Social Security/Med.                            |                        |                    |                 |               |                          |          |
| PR 180500 49                                        | Employer Contributions |                    | / /             | 5/18          |                          | 118.24   |
|                                                     |                        |                    |                 |               | Object Total :           | 118.24   |



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|---------------------------------------------------------------|------------------------|--------------------|-----------------|---------------|--------------------------|--------|
| 114 RETIREMENT FUND                                           |                        |                    |                 |               |                          |        |
| E 100-2500 Regular Ed. Programs-Sup. Serv.-Business           |                        |                    |                 |               |                          |        |
| 230 PERS                                                      |                        |                    |                 |               |                          |        |
| PR 180500 50                                                  | Employer Contributions | / /                | 5/18            |               |                          | 202.58 |
|                                                               |                        |                    |                 |               | Object Total :           | 202.58 |
| 240 Unemployment Comp.                                        |                        |                    |                 |               |                          |        |
| PR 180500 51                                                  | Employer Contributions | / /                | 5/18            |               |                          | 9.14   |
|                                                               |                        |                    |                 |               | Object Total :           | 9.14   |
|                                                               |                        |                    |                 |               | Program-Function Total : | 329.96 |
| E 100-2600 Regular Ed. Programs-Oper. & Maint. Plant          |                        |                    |                 |               |                          |        |
| 210 Social Security/Med.                                      |                        |                    |                 |               |                          |        |
| PR 180500 52                                                  | Employer Contributions | / /                | 5/18            |               |                          | 84.56  |
|                                                               |                        |                    |                 |               | Object Total :           | 84.56  |
| 230 PERS                                                      |                        |                    |                 |               |                          |        |
| PR 180500 53                                                  | Employer Contributions | / /                | 5/18            |               |                          | 92.02  |
|                                                               |                        |                    |                 |               | Object Total :           | 92.02  |
| 240 Unemployment Comp.                                        |                        |                    |                 |               |                          |        |
| PR 180500 54                                                  | Employer Contributions | / /                | 5/18            |               |                          | 4.15   |
|                                                               |                        |                    |                 |               | Object Total :           | 4.15   |
|                                                               |                        |                    |                 |               | Program-Function Total : | 180.73 |
| E 100-2620 Regular Ed. Programs-Operation of Community Center |                        |                    |                 |               |                          |        |
| 210 Social Security/Med.                                      |                        |                    |                 |               |                          |        |
| PR 180500 55                                                  | Employer Contributions | / /                | 5/18            |               |                          | 84.55  |
|                                                               |                        |                    |                 |               | Object Total :           | 84.55  |
| 230 PERS                                                      |                        |                    |                 |               |                          |        |
| PR 180500 56                                                  | Employer Contributions | / /                | 5/18            |               |                          | 92.01  |
|                                                               |                        |                    |                 |               | Object Total :           | 92.01  |
| 240 Unemployment Comp.                                        |                        |                    |                 |               |                          |        |
| PR 180500 57                                                  | Employer Contributions | / /                | 5/18            |               |                          | 4.15   |
|                                                               |                        |                    |                 |               | Object Total :           | 4.15   |
|                                                               |                        |                    |                 |               | Program-Function Total : | 180.71 |

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| 114 RETIREMENT FUND                             |                             |                    |                 |               |                             |                          |
| E 100-2700 Regular Ed. Programs-Student Transp. |                             |                    |                 |               |                             |                          |
| 210 Social Security/Med.                        |                             |                    |                 |               |                             |                          |
| PR 180500 58                                    | Employer Contributions      | / /                |                 | 5/18          |                             | 81.28                    |
|                                                 |                             |                    |                 |               |                             | Object Total :           |
|                                                 |                             |                    |                 |               |                             | 81.28                    |
| 220 Teachers' Retirement                        |                             |                    |                 |               |                             |                          |
| PR 180500 59                                    | Employer Contributions      | / /                |                 | 5/18          |                             | 147.46                   |
|                                                 |                             |                    |                 |               |                             | Object Total :           |
|                                                 |                             |                    |                 |               |                             | 147.46                   |
| 240 Unemployment Comp.                          |                             |                    |                 |               |                             |                          |
| PR 180500 60                                    | Employer Contributions      | / /                |                 | 5/18          |                             | 6.15                     |
|                                                 |                             |                    |                 |               |                             | Object Total :           |
|                                                 |                             |                    |                 |               |                             | 6.15                     |
|                                                 |                             |                    |                 |               |                             | Program-Function Total : |
|                                                 |                             |                    |                 |               |                             | 234.89                   |
| E 280-1000 Special Education-Instruction        |                             |                    |                 |               |                             |                          |
| 210 Social Security/Med.                        |                             |                    |                 |               |                             |                          |
| JV 1429 3                                       | Fica/Medi                   | / /                |                 | 5/18          |                             | -1,242.00                |
| PR 180500 61                                    | Employer Contributions      | / /                |                 | 5/18          |                             | 335.43                   |
|                                                 |                             |                    |                 |               |                             | Object Total :           |
|                                                 |                             |                    |                 |               |                             | -906.57                  |
| 220 Teachers' Retirement                        |                             |                    |                 |               |                             |                          |
| JV 1429 5                                       | TRS                         | / /                |                 | 5/18          |                             | -1,440.00                |
| PR 180500 62                                    | Employer Contributions      | / /                |                 | 5/18          |                             | 460.46                   |
|                                                 |                             |                    |                 |               |                             | Object Total :           |
|                                                 |                             |                    |                 |               |                             | -979.54                  |
| 240 Unemployment Comp.                          |                             |                    |                 |               |                             |                          |
| JV 1429 7                                       | Unempl                      | / /                |                 | 5/18          |                             | -44.00                   |
| PR 180500 63                                    | Employer Contributions      | / /                |                 | 5/18          |                             | 19.20                    |
|                                                 |                             |                    |                 |               |                             | Object Total :           |
|                                                 |                             |                    |                 |               |                             | -24.80                   |
|                                                 |                             |                    |                 |               |                             | Program-Function Total : |
|                                                 |                             |                    |                 |               |                             | -1,910.91                |
| E 280-6200 Special Education-Resources Trans.   |                             |                    |                 |               |                             |                          |
| 920 Res.Trans. Other Sch                        |                             |                    |                 |               |                             |                          |
| CL 14860 1                                      | Annual Retirement to Co-op  | 04/18/18           |                 | 5/18          | 140 MISSOULA AREA EDUCATION | 2,253.31                 |
| CL 14860 3                                      | Spec Ed Retirement to Co-op | 04/23/18           |                 | 5/18          | 140 MISSOULA AREA EDUCATION | 2,726.00                 |
|                                                 |                             |                    |                 |               |                             | Object Total :           |
|                                                 |                             |                    |                 |               |                             | 4,979.31                 |
|                                                 |                             |                    |                 |               |                             | Program-Function Total : |
|                                                 |                             |                    |                 |               |                             | 4,979.31                 |

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|----------------------------------------|------------------------|--------------------|-----------------|---------------|--------------------------|----------|
| 114 RETIREMENT FUND                    |                        |                    |                 |               |                          |          |
| E 910-3100 Food Services-Food Services |                        |                    |                 |               |                          |          |
| 210 Social Security/Med.               |                        |                    |                 |               |                          |          |
| PR 180500 64                           | Employer Contributions |                    | / /             | 5/18          |                          | 130.58   |
|                                        |                        |                    |                 |               | Object Total :           | 130.58   |
| 230 PERS                               |                        |                    |                 |               |                          |          |
| PR 180500 65                           | Employer Contributions |                    | / /             | 5/18          |                          | 167.32   |
|                                        |                        |                    |                 |               | Object Total :           | 167.32   |
| 240 Unemployment Comp.                 |                        |                    |                 |               |                          |          |
| PR 180500 66                           | Employer Contributions |                    | / /             | 5/18          |                          | 7.55     |
|                                        |                        |                    |                 |               | Object Total :           | 7.55     |
|                                        |                        |                    |                 |               | Program-Function Total : | 305.45   |
|                                        |                        |                    |                 |               | Fund Total :             | 9,350.50 |

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|---------------------------------------------|---------------------------|--------------------|-----------------|---------------|-----------------|----------|
| 115 MI SC. PROGRAMS FUND                    |                           |                    |                 |               |                 |          |
| E 100-1000 Regular Ed. Programs-Instruction |                           |                    |                 |               |                 |          |
| 111 Administrative                          |                           |                    |                 |               |                 |          |
| 121 21st Century Grant                      |                           |                    |                 |               |                 |          |
| PR 180500 68                                | Payrol l Expendi ture     | / /                | 5/18            |               |                 | 1,031.32 |
|                                             |                           |                    |                 |               | Project Total : | 1,031.32 |
|                                             |                           |                    |                 |               | Object Total :  | 1,031.32 |
| 112 Professional Ed.                        |                           |                    |                 |               |                 |          |
| 121 21st Century Grant                      |                           |                    |                 |               |                 |          |
| PR 180500 69                                | Payrol l Expendi ture     | / /                | 5/18            |               |                 | 171.28   |
|                                             |                           |                    |                 |               | Project Total : | 171.28   |
|                                             |                           |                    |                 |               | Object Total :  | 171.28   |
| 117 Teacher' s Ai des                       |                           |                    |                 |               |                 |          |
| 121 21st Century Grant                      |                           |                    |                 |               |                 |          |
| PR 180500 70                                | Payrol l Expendi ture     | / /                | 5/18            |               |                 | 700.10   |
|                                             |                           |                    |                 |               | Project Total : | 700.10   |
|                                             |                           |                    |                 |               | Object Total :  | 700.10   |
| 210 Soci al Securi ty/Med.                  |                           |                    |                 |               |                 |          |
| 121 21st Century Grant                      |                           |                    |                 |               |                 |          |
| PR 180500 71                                | Empl oyer Contri buti ons | / /                | 5/18            |               |                 | 145.35   |
|                                             |                           |                    |                 |               | Project Total : | 145.35   |
|                                             |                           |                    |                 |               | Object Total :  | 145.35   |
| 220 Teachers' Retirement                    |                           |                    |                 |               |                 |          |
| 121 21st Century Grant                      |                           |                    |                 |               |                 |          |
| PR 180500 72                                | Empl oyer Contri buti ons | / /                | 5/18            |               |                 | 123.19   |
|                                             |                           |                    |                 |               | Project Total : | 123.19   |
|                                             |                           |                    |                 |               | Object Total :  | 123.19   |
| 230 PERS                                    |                           |                    |                 |               |                 |          |
| 121 21st Century Grant                      |                           |                    |                 |               |                 |          |
| PR 180500 73                                | Empl oyer Contri buti ons | / /                | 5/18            |               |                 | 30.90    |
|                                             |                           |                    |                 |               | Project Total : | 30.90    |
|                                             |                           |                    |                 |               | Object Total :  | 30.90    |
| 240 Unempl oymen t Comp.                    |                           |                    |                 |               |                 |          |
| 121 21st Century Grant                      |                           |                    |                 |               |                 |          |
| PR 180500 74                                | Empl oyer Contri buti ons | / /                | 5/18            |               |                 | 7.04     |
|                                             |                           |                    |                 |               | Project Total : | 7.04     |
|                                             |                           |                    |                 |               | Object Total :  | 7.04     |
| 250 Workers' Comp.                          |                           |                    |                 |               |                 |          |
| 121 21st Century Grant                      |                           |                    |                 |               |                 |          |
| PR 180500 75                                | Empl oyer Contri buti ons | / /                | 5/18            |               |                 | 10.29    |
|                                             |                           |                    |                 |               | Project Total : | 10.29    |
|                                             |                           |                    |                 |               | Object Total :  | 10.29    |
| 260 Heal th Insurance                       |                           |                    |                 |               |                 |          |
| 121 21st Century Grant                      |                           |                    |                 |               |                 |          |
| PR 180500 76                                | Empl oyer Contri buti ons | / /                | 5/18            |               |                 | 33.44    |
|                                             |                           |                    |                 |               | Project Total : | 33.44    |
|                                             |                           |                    |                 |               | Object Total :  | 33.44    |

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| 115 MI SC. PROGRAMS FUND                             |                           |           |                 |               |                                   |                          |          |
| E 100-1000 Regular Ed. Programs-Instruction          |                           |           |                 |               |                                   |                          |          |
| 330 Other Professional                               |                           |           |                 |               |                                   |                          |          |
| 132 Missoula Parks Grant                             |                           |           |                 |               |                                   |                          |          |
| CL 14857 1                                           | Track Sand & Labor        | 3849      | 04/30/18        | 5/18          | 101182 JOHN RICHARDS CONSTRUCTION | 3,500.00                 |          |
|                                                      |                           |           |                 |               |                                   | Project Total :          | 3,500.00 |
|                                                      |                           |           |                 |               |                                   | Object Total :           | 3,500.00 |
| 582 Travel Out-of-Dist.                              |                           |           |                 |               |                                   |                          |          |
| 121 21st Century Grant                               |                           |           |                 |               |                                   |                          |          |
| CC 515 12                                            | Explorers Field Trip      | 101314    | 04/06/18        | 5/18          |                                   | 51.10                    |          |
| CC 515 13                                            | Explorers Field Trip      | 101415    | 04/18/18        | 5/18          |                                   | 130.00                   |          |
| CL 14859 1                                           | Explorers Spectrum/Fd Bnk | 6829      | 04/06/18        | 5/18          | 82 MAJESTIC BUS SERVICE, INC      | 142.31                   |          |
|                                                      |                           |           |                 |               |                                   | Project Total :          | 323.41   |
| 101 Local Donations for Students                     |                           |           |                 |               |                                   |                          |          |
| CL 14859 2                                           | Track to Frenchtown       | 6830      | 04/13/18        | 5/18          | 82 MAJESTIC BUS SERVICE, INC      | 259.87                   |          |
| CL 14859 3                                           | Field Trip to U of M      | 6831      | 04/18/18        | 5/18          | 82 MAJESTIC BUS SERVICE, INC      | 95.52                    |          |
| CL 14859 4                                           | Field Trip to U of M      | 6832      | 04/19/18        | 5/18          | 82 MAJESTIC BUS SERVICE, INC      | 133.33                   |          |
| CL 14859 5                                           | Track to Frenchtown       | 6833      | 04/20/18        | 5/18          | 82 MAJESTIC BUS SERVICE, INC      | 284.87                   |          |
|                                                      |                           |           |                 |               |                                   | Project Total :          | 773.59   |
|                                                      |                           |           |                 |               |                                   | Object Total :           | 1,097.00 |
| 610 Supplies                                         |                           |           |                 |               |                                   |                          |          |
| 121 21st Century Grant                               |                           |           |                 |               |                                   |                          |          |
| CC 515 14                                            | Explorers Supplies        | 100942    | 04/18/18        | 5/18          |                                   | 59.25                    |          |
|                                                      |                           |           |                 |               |                                   | Project Total :          | 59.25    |
|                                                      |                           |           |                 |               |                                   | Object Total :           | 59.25    |
|                                                      |                           |           |                 |               |                                   | Program-Function Total : | 6,909.16 |
| E 100-2600 Regular Ed. Programs-Oper. & Maint. Plant |                           |           |                 |               |                                   |                          |          |
| 610 Supplies                                         |                           |           |                 |               |                                   |                          |          |
| 132 Missoula Parks Grant                             |                           |           |                 |               |                                   |                          |          |
| CL 14855 1                                           | Playground Chips          | 16-043018 | 04/30/18        | 5/18          | 101417 IDAHO FOREST               | 2,975.00                 |          |
| CL 14855 2                                           | Freight                   | 16-043018 | 04/30/18        | 5/18          | 101417 IDAHO FOREST               | 565.00                   |          |
|                                                      |                           |           |                 |               |                                   | Project Total :          | 3,540.00 |
|                                                      |                           |           |                 |               |                                   | Object Total :           | 3,540.00 |
|                                                      |                           |           |                 |               |                                   | Program-Function Total : | 3,540.00 |
| E 420-1000 Title I-Instruction                       |                           |           |                 |               |                                   |                          |          |
| 117 Teacher's Aides                                  |                           |           |                 |               |                                   |                          |          |
| 327 Title 2017-2018                                  |                           |           |                 |               |                                   |                          |          |
| PR 180500 77                                         | Payroll Expenditure       |           | / /             | 5/18          |                                   | 1,949.44                 |          |
|                                                      |                           |           |                 |               |                                   | Project Total :          | 1,949.44 |
|                                                      |                           |           |                 |               |                                   | Object Total :           | 1,949.44 |
| 210 Social Security/Med.                             |                           |           |                 |               |                                   |                          |          |
| 327 Title 2017-2018                                  |                           |           |                 |               |                                   |                          |          |
| PR 180500 78                                         | Employer Contributions    |           | / /             | 5/18          |                                   | 63.44                    |          |
|                                                      |                           |           |                 |               |                                   | Project Total :          | 63.44    |
|                                                      |                           |           |                 |               |                                   | Object Total :           | 63.44    |

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| 115 MISC. PROGRAMS FUND          |                        |                    |                 |               |                          |          |
| E 420-1000 Title I-Instruction   |                        |                    |                 |               |                          |          |
| 220 Teachers' Retirement         |                        |                    |                 |               |                          |          |
| 327 Title 2017-2018              |                        |                    |                 |               |                          |          |
| PR 180500 79                     | Employer Contributions | / /                |                 | 5/18          |                          | 172.92   |
|                                  |                        |                    |                 |               | Project Total :          | 172.92   |
|                                  |                        |                    |                 |               | Object Total :           | 172.92   |
| 240 Unemployment Comp.           |                        |                    |                 |               |                          |          |
| 327 Title 2017-2018              |                        |                    |                 |               |                          |          |
| PR 180500 80                     | Employer Contributions | / /                |                 | 5/18          |                          | 7.21     |
|                                  |                        |                    |                 |               | Project Total :          | 7.21     |
|                                  |                        |                    |                 |               | Object Total :           | 7.21     |
| 250 Workers' Comp.               |                        |                    |                 |               |                          |          |
| 327 Title 2017-2018              |                        |                    |                 |               |                          |          |
| PR 180500 81                     | Employer Contributions | / /                |                 | 5/18          |                          | 10.53    |
|                                  |                        |                    |                 |               | Project Total :          | 10.53    |
|                                  |                        |                    |                 |               | Object Total :           | 10.53    |
| 260 Health Insurance             |                        |                    |                 |               |                          |          |
| 327 Title 2017-2018              |                        |                    |                 |               |                          |          |
| PR 180500 82                     | Employer Contributions | / /                |                 | 5/18          |                          | 486.00   |
|                                  |                        |                    |                 |               | Project Total :          | 486.00   |
|                                  |                        |                    |                 |               | Object Total :           | 486.00   |
|                                  |                        |                    |                 |               | Program-Function Total : | 2,689.54 |
| E 420-2300 Title I-General Admin |                        |                    |                 |               |                          |          |
| 111 Administrative               |                        |                    |                 |               |                          |          |
| 327 Title 2017-2018              |                        |                    |                 |               |                          |          |
| PR 180500 83                     | Payroll Expenditure    | / /                |                 | 5/18          |                          | 214.82   |
|                                  |                        |                    |                 |               | Project Total :          | 214.82   |
|                                  |                        |                    |                 |               | Object Total :           | 214.82   |
| 210 Social Security/Med.         |                        |                    |                 |               |                          |          |
| 327 Title 2017-2018              |                        |                    |                 |               |                          |          |
| PR 180500 84                     | Employer Contributions | / /                |                 | 5/18          |                          | 10.28    |
|                                  |                        |                    |                 |               | Project Total :          | 10.28    |
|                                  |                        |                    |                 |               | Object Total :           | 10.28    |
| 230 PERS                         |                        |                    |                 |               |                          |          |
| 327 Title 2017-2018              |                        |                    |                 |               |                          |          |
| PR 180500 85                     | Employer Contributions | / /                |                 | 5/18          |                          | 17.62    |
|                                  |                        |                    |                 |               | Project Total :          | 17.62    |
|                                  |                        |                    |                 |               | Object Total :           | 17.62    |
| 240 Unemployment Comp.           |                        |                    |                 |               |                          |          |
| 327 Title 2017-2018              |                        |                    |                 |               |                          |          |
| PR 180500 86                     | Employer Contributions | / /                |                 | 5/18          |                          | 0.80     |
|                                  |                        |                    |                 |               | Project Total :          | 0.80     |
|                                  |                        |                    |                 |               | Object Total :           | 0.80     |
| 250 Workers' Comp.               |                        |                    |                 |               |                          |          |
| 327 Title 2017-2018              |                        |                    |                 |               |                          |          |
| PR 180500 87                     | Employer Contributions | / /                |                 | 5/18          |                          | 1.16     |
|                                  |                        |                    |                 |               | Project Total :          | 1.16     |
|                                  |                        |                    |                 |               | Object Total :           | 1.16     |

| Fund/Account/<br>Doc/Line #                              | Description                | Invoice | Invoice<br>Date | Acct.<br>Per. | Vendor                           | Amount   |
|----------------------------------------------------------|----------------------------|---------|-----------------|---------------|----------------------------------|----------|
| 115 MISC. PROGRAMS FUND                                  |                            |         |                 |               |                                  |          |
| E 420-2300 Title I-General Admin                         |                            |         |                 |               |                                  |          |
| 260 Health Insurance                                     |                            |         |                 |               |                                  |          |
| 327 Title 2017-2018                                      |                            |         |                 |               |                                  |          |
| PR 180500 88                                             | Employer Contributions     |         | / /             | 5/18          |                                  | 43.20    |
|                                                          |                            |         |                 |               | Project Total :                  | 43.20    |
|                                                          |                            |         |                 |               | Object Total :                   | 43.20    |
|                                                          |                            |         |                 |               | Program-Function Total :         | 287.88   |
| E 423-1000 MT Comprehensive Literacy Project-Instruction |                            |         |                 |               |                                  |          |
| 112 Professional Ed.                                     |                            |         |                 |               |                                  |          |
| 423 MT Comprehensive Literacy Project Number             |                            |         |                 |               |                                  |          |
| PR 180500 89                                             | Payroll Expenditure        |         | / /             | 5/18          |                                  | 1,976.96 |
|                                                          |                            |         |                 |               | Project Total :                  | 1,976.96 |
|                                                          |                            |         |                 |               | Object Total :                   | 1,976.96 |
| 210 Social Security/Med.                                 |                            |         |                 |               |                                  |          |
| 423 MT Comprehensive Literacy Project Number             |                            |         |                 |               |                                  |          |
| PR 180500 90                                             | Employer Contributions     |         | / /             | 5/18          |                                  | 151.21   |
|                                                          |                            |         |                 |               | Project Total :                  | 151.21   |
|                                                          |                            |         |                 |               | Object Total :                   | 151.21   |
| 220 Teachers' Retirement                                 |                            |         |                 |               |                                  |          |
| 423 MT Comprehensive Literacy Project Number             |                            |         |                 |               |                                  |          |
| PR 180500 91                                             | Employer Contributions     |         | / /             | 5/18          |                                  | 175.37   |
|                                                          |                            |         |                 |               | Project Total :                  | 175.37   |
|                                                          |                            |         |                 |               | Object Total :                   | 175.37   |
| 240 Unemployment Comp.                                   |                            |         |                 |               |                                  |          |
| 423 MT Comprehensive Literacy Project Number             |                            |         |                 |               |                                  |          |
| PR 180500 92                                             | Employer Contributions     |         | / /             | 5/18          |                                  | 7.30     |
|                                                          |                            |         |                 |               | Project Total :                  | 7.30     |
|                                                          |                            |         |                 |               | Object Total :                   | 7.30     |
| 250 Workers' Comp.                                       |                            |         |                 |               |                                  |          |
| 423 MT Comprehensive Literacy Project Number             |                            |         |                 |               |                                  |          |
| PR 180500 93                                             | Employer Contributions     |         | / /             | 5/18          |                                  | 10.68    |
|                                                          |                            |         |                 |               | Project Total :                  | 10.68    |
|                                                          |                            |         |                 |               | Object Total :                   | 10.68    |
| 330 Other Professional                                   |                            |         |                 |               |                                  |          |
| 423 MT Comprehensive Literacy Project Number             |                            |         |                 |               |                                  |          |
| CL 14850 1                                               | April 19-20 Dr Leah Esmont | 1237    | 04/27/18        | 5/18          | 101406 CUSTOM EDUCATIONAL        | 5,000.00 |
|                                                          |                            |         |                 |               | Project Total :                  | 5,000.00 |
|                                                          |                            |         |                 |               | Object Total :                   | 5,000.00 |
| 582 Travel Out-of-Dist.                                  |                            |         |                 |               |                                  |          |
| 423 MT Comprehensive Literacy Project Number             |                            |         |                 |               |                                  |          |
| CC 515 8                                                 | MCLP Lunch                 | 101413  | 04/19/18        | 5/18          |                                  | 29.68    |
| CC 515 25                                                | MCLP Airline Ticket        | 101416  | 04/04/18        | 5/18          |                                  | 380.40   |
| CC 515 26                                                | MCLP Estes Pk Hotel        | 101371  | 04/04/18        | 5/18          |                                  | 202.56   |
| CL 14848 1                                               | CMSi Conference            | 1384    | 04/12/18        | 5/18          | 101410 CURRICULUM SOLUTIONS, INC | 265.00   |
|                                                          |                            |         |                 |               | Project Total :                  | 877.64   |
|                                                          |                            |         |                 |               | Object Total :                   | 877.64   |

| Fund/Account/<br>Doc/Line #                              | Description                 | Invoice<br>Invoice | Invoice<br>Date | Acct.<br>Per. | Vendor                   | Amount    |
|----------------------------------------------------------|-----------------------------|--------------------|-----------------|---------------|--------------------------|-----------|
| 115 MISC. PROGRAMS FUND                                  |                             |                    |                 |               |                          |           |
| E 423-1000 MT Comprehensive Literacy Project-Instruction |                             |                    |                 |               |                          |           |
| 610 Supplies                                             |                             |                    |                 |               |                          |           |
| 423 MT Comprehensive Literacy Project Number             |                             |                    |                 |               |                          |           |
| CL 14849 1                                               | 10 iPad wifi 128GB 3yr warr | 2788376969         | 04/19/18        | 5/18          | 101059 APPLE INC         | 4,730.00  |
| CL 14851 1                                               | Ed Class Kits 1,2,3,4,5 +PD | 180312-997         | 04/09/18        | 5/18          | 101412 AMPLIFY           | 24,361.52 |
| CL 14851 2                                               | Student/Teacher Resours 6-8 | 180409-100         | 04/09/18        | 5/18          | 101412 AMPLIFY           | 6,752.80  |
|                                                          |                             |                    |                 |               | Project Total :          | 35,844.32 |
|                                                          |                             |                    |                 |               | Object Total :           | 35,844.32 |
|                                                          |                             |                    |                 |               | Program-Function Total : | 44,043.48 |
| E 456-1000 IDEA Part B FlowThru-Instruction              |                             |                    |                 |               |                          |           |
| 112 Professional Ed.                                     |                             |                    |                 |               |                          |           |
| JV 1429 2                                                | Salaries                    |                    | / /             | 5/18          |                          | 16,235.00 |
|                                                          |                             |                    |                 |               | Object Total :           | 16,235.00 |
| 210 Social Security/Med.                                 |                             |                    |                 |               |                          |           |
| JV 1429 4                                                | Fica/Medi                   |                    | / /             | 5/18          |                          | 1,242.00  |
|                                                          |                             |                    |                 |               | Object Total :           | 1,242.00  |
| 220 Teachers' Retirement                                 |                             |                    |                 |               |                          |           |
| JV 1429 6                                                | TRS                         |                    | / /             | 5/18          |                          | 1,440.00  |
|                                                          |                             |                    |                 |               | Object Total :           | 1,440.00  |
| 240 Unemployment Comp.                                   |                             |                    |                 |               |                          |           |
| JV 1429 8                                                | Unempl                      |                    | / /             | 5/18          |                          | 44.00     |
|                                                          |                             |                    |                 |               | Object Total :           | 44.00     |
|                                                          |                             |                    |                 |               | Program-Function Total : | 18,961.00 |
|                                                          |                             |                    |                 |               | Fund Total :             | 76,431.06 |



| Fund/Account/<br>Doc/Line #                          | Description          | Invoice  | Invoice<br>Date | Acct.<br>Per. | Vendor                               | Amount   |
|------------------------------------------------------|----------------------|----------|-----------------|---------------|--------------------------------------|----------|
| 117 ADULT EDUCATION FUND                             |                      |          |                 |               |                                      |          |
| E 600-2322 Adult Continuing Ed. -Community Relations |                      |          |                 |               |                                      |          |
| 330 Other Professional                               |                      |          |                 |               |                                      |          |
| CL 14858 1                                           | March/April Adult Ed | 11311    | 05/03/18        | 5/18          | 101407 THE LIFE LONG LEARNING CENTER | 1,488.62 |
| Object Total :                                       |                      |          |                 |               |                                      | 1,488.62 |
| 610 Supplies                                         |                      |          |                 |               |                                      |          |
| CL 14864 1                                           | Adult Ed Supplies    | 30372-01 | 04/21/18        | 5/18          | 59 UNIVERSAL ATHLETIC SERVICE        | 204.00   |
| CL 14864 2                                           | Adult Ed Supplies    | 30401-01 | 05/05/18        | 5/18          | 59 UNIVERSAL ATHLETIC SERVICE        | 400.00   |
| CL 14864 3                                           | Adult Ed Supplies    | 30372-02 | 05/11/18        | 5/18          | 59 UNIVERSAL ATHLETIC SERVICE        | 400.00   |
| CL 14864 4                                           | Adult Ed Supplies    | 30401-02 | 05/11/18        | 5/18          | 59 UNIVERSAL ATHLETIC SERVICE        | 1,095.00 |
| Object Total :                                       |                      |          |                 |               |                                      | 2,099.00 |
| Program-Function Total :                             |                      |          |                 |               |                                      | 3,587.62 |
| Fund Total :                                         |                      |          |                 |               |                                      | 3,587.62 |

| Fund/Account/<br>Doc/Line #                                | Description                         | Invoice | Invoice<br>Date | Acct.<br>Per. | Vendor                   | Amount   |
|------------------------------------------------------------|-------------------------------------|---------|-----------------|---------------|--------------------------|----------|
| 161 BUILDING RESERVE                                       |                                     |         |                 |               |                          |          |
| E 190-2600 SB 348 Expenditure Program-Oper. & Maint. Plant |                                     |         |                 |               |                          |          |
| 610 Supplies                                               |                                     |         |                 |               |                          |          |
| 122 School                                                 | Safety Transfer to Building Reserve |         |                 |               |                          |          |
| CC 515 1                                                   | Security Camera System              | 101408  | 03/14/18        | 5/18          |                          | 3,622.00 |
|                                                            |                                     |         |                 |               | Project Total :          | 3,622.00 |
|                                                            |                                     |         |                 |               | Object Total :           | 3,622.00 |
|                                                            |                                     |         |                 |               | Program-Function Total : | 3,622.00 |
|                                                            |                                     |         |                 |               | Fund Total :             | 3,622.00 |

POTOMAC ELEMENTARY SCHOOL  
Statement of Expenditure - Budget vs. Actual Report  
For the Accounting Period: 5 / 18

101 GENERAL FUND

| Program-Function-Object   | Committed<br>Current Month | Committed<br>YTD | Original<br>Appropriation | Current<br>Appropriation | Availabl e<br>Appropriation | %<br>Committed |
|---------------------------|----------------------------|------------------|---------------------------|--------------------------|-----------------------------|----------------|
| 100 Regular Ed. Programs  |                            |                  |                           |                          |                             |                |
| 100 Regular Ed. Programs  |                            |                  |                           |                          |                             |                |
| 1000 Instruction          |                            |                  |                           |                          |                             |                |
| 112 Professional Ed.      | 25,528.06                  | 229,752.54       | 304,201.00                | 304,201.00               | 74,448.46                   | 75 %           |
| 117 Teacher's Aides       | 216.60                     | 2,586.48         | 2,119.00                  | 2,119.00                 | -467.48                     | 122 %          |
| 122 Prof/Ed/Sub Teachers  | 640.00                     | 3,751.41         | 6,080.00                  | 6,080.00                 | 2,328.59                    | 61 %           |
| 250 Workers' Comp.        | 142.55                     | 1,216.81         | 1,705.00                  | 1,705.00                 | 488.19                      | 71 %           |
| 260 Health Insurance      | 4,340.56                   | 38,688.25        | 58,493.00                 | 58,493.00                | 19,804.75                   | 66 %           |
| 330 Other Professional    | 0.00                       | 451.07           | 7,660.00                  | 7,660.00                 | 7,208.93                    | 5 %            |
| 582 Travel Out-of-Dist.   | 0.00                       | 35.72            | 800.00                    | 800.00                   | 764.28                      | 4 %            |
| 610 Supplies              | 1,091.59                   | 5,817.23         | 9,694.00                  | 9,694.00                 | 3,876.77                    | 60 %           |
| 640 Books                 | 0.00                       | 700.30           | 1,400.00                  | 1,400.00                 | 699.70                      | 50 %           |
| Function Total:           | 31,959.36                  | 282,999.81       | 392,152.00                | 392,152.00               | 109,152.19                  | 72 %           |
| 2225 School Library       |                            |                  |                           |                          |                             |                |
| 640 Books                 | 0.00                       | 0.00             | 1,500.00                  | 1,500.00                 | 1,500.00                    | 0 %            |
| Function Total:           | 0.00                       | 0.00             | 1,500.00                  | 1,500.00                 | 1,500.00                    | 0 %            |
| 2310 Board of Trustees    |                            |                  |                           |                          |                             |                |
| 330 Other Professional    | 0.00                       | 611.40           | 612.00                    | 612.00                   | 0.60                        | 99 %           |
| 610 Supplies              | 0.00                       | 78.94            | 0.00                      | 0.00                     | -78.94                      | *** %          |
| 810 Dues and Fees         | 0.00                       | 1,598.10         | 1,606.00                  | 1,606.00                 | 7.90                        | 99 %           |
| Function Total:           | 0.00                       | 2,288.44         | 2,218.00                  | 2,218.00                 | -70.44                      | 103 %          |
| 2400 School Admin.        |                            |                  |                           |                          |                             |                |
| 111 Administrative        | 3,879.16                   | 38,791.69        | 46,550.00                 | 46,550.00                | 7,758.31                    | 83 %           |
| 115 Office/Clerical       | 1,915.82                   | 17,569.83        | 21,975.00                 | 21,975.00                | 4,405.17                    | 79 %           |
| 250 Workers' Comp.        | 31.30                      | 274.08           | 377.00                    | 377.00                   | 102.92                      | 72 %           |
| 260 Health Insurance      | 540.00                     | 4,860.00         | 6,480.00                  | 6,480.00                 | 1,620.00                    | 75 %           |
| 330 Other Professional    | 0.00                       | 550.00           | 7,000.00                  | 7,000.00                 | 6,450.00                    | 7 %            |
| 531 Telephone             | 0.00                       | 334.14           | 0.00                      | 0.00                     | -334.14                     | *** %          |
| 582 Travel Out-of-Dist.   | 0.00                       | 1,483.94         | 2,200.00                  | 2,200.00                 | 716.06                      | 67 %           |
| 610 Supplies              | 12.02                      | 433.63           | 0.00                      | 0.00                     | -433.63                     | *** %          |
| 681 Computer Software     | 0.00                       | 0.00             | 300.00                    | 300.00                   | 300.00                      | 0 %            |
| 810 Dues and Fees         | 0.00                       | 650.00           | 800.00                    | 800.00                   | 150.00                      | 81 %           |
| Function Total:           | 6,378.30                   | 64,947.31        | 85,682.00                 | 85,682.00                | 20,734.69                   | 75 %           |
| 2500 Sup. Serv. -Business |                            |                  |                           |                          |                             |                |
| 111 Administrative        | 1,664.90                   | 16,702.65        | 19,980.00                 | 19,980.00                | 3,277.35                    | 83 %           |
| 250 Workers' Comp.        | 9.00                       | 81.72            | 110.00                    | 110.00                   | 28.28                       | 74 %           |
| 260 Health Insurance      | 334.80                     | 3,358.80         | 4,930.00                  | 4,930.00                 | 1,571.20                    | 68 %           |
| 330 Other Professional    | 630.00                     | 10,088.00        | 9,912.00                  | 9,912.00                 | -176.00                     | 101 %          |
| 531 Telephone             | 0.00                       | 334.13           | 600.00                    | 600.00                   | 265.87                      | 55 %           |
| 532 Postage               | 200.00                     | 639.44           | 750.00                    | 750.00                   | 110.56                      | 85 %           |
| 540 Advertising           | 0.00                       | 180.95           | 200.00                    | 200.00                   | 19.05                       | 90 %           |
| 582 Travel Out-of-Dist.   | 0.00                       | 110.21           | 300.00                    | 300.00                   | 189.79                      | 36 %           |
| 610 Supplies              | 0.00                       | 54.88            | 335.00                    | 335.00                   | 280.12                      | 16 %           |
| 681 Computer Software     | 0.00                       | 50.00            | 0.00                      | 0.00                     | -50.00                      | *** %          |
| 810 Dues and Fees         | 0.00                       | 308.00           | 75.00                     | 75.00                    | -233.00                     | 410 %          |
| Function Total:           | 2,838.70                   | 31,908.78        | 37,192.00                 | 37,192.00                | 5,283.22                    | 85 %           |

POTOMAC ELEMENTARY SCHOOL  
Statement of Expenditure - Budget vs. Actual Report  
For the Accounting Period: 5 / 18

101 GENERAL FUND

| Program-Function-Object            | Committed<br>Current Month | Committed<br>YTD | Original<br>Appropriation | Current<br>Appropriation | Avail able<br>Appropriation | %<br>Committed |
|------------------------------------|----------------------------|------------------|---------------------------|--------------------------|-----------------------------|----------------|
| 100 Regular Ed. Programs           |                            |                  |                           |                          |                             |                |
| 100 Regular Ed. Programs           |                            |                  |                           |                          |                             |                |
| 2600 Oper. & Maint. Plant          |                            |                  |                           |                          |                             |                |
| 114 Custodial/Maint                | 1,122.14                   | 13,013.05        | 16,068.00                 | 16,068.00                | 3,054.95                    | 80 %           |
| 250 Workers' Comp.                 | 75.39                      | 790.02           | 1,099.00                  | 1,099.00                 | 308.98                      | 71 %           |
| 260 Health Insurance               | 270.00                     | 2,700.02         | 3,240.00                  | 3,240.00                 | 539.98                      | 83 %           |
| 330 Other Professional             | 0.00                       | 1,577.15         | 3,366.00                  | 3,366.00                 | 1,788.85                    | 46 %           |
| 411 Gas                            | 0.00                       | 5,119.97         | 5,000.00                  | 5,000.00                 | -119.97                     | 102 %          |
| 412 Electricity                    | 955.04                     | 6,308.70         | 8,500.00                  | 8,500.00                 | 2,191.30                    | 74 %           |
| 431 Disposal Services              | 130.77                     | 1,194.01         | 1,560.00                  | 1,560.00                 | 365.99                      | 76 %           |
| 440 Repair and Maint.              | 0.00                       | 637.50           | 1,000.00                  | 1,000.00                 | 362.50                      | 63 %           |
| 520 Insurance                      | 0.00                       | 0.00             | 8,000.00                  | 8,000.00                 | 8,000.00                    | 0 %            |
| 531 Telephone                      | 0.00                       | 4,076.87         | 7,000.00                  | 7,000.00                 | 2,923.13                    | 58 %           |
| 582 Travel Out-of-Dist.            | 0.00                       | 0.00             | 100.00                    | 100.00                   | 100.00                      | 0 %            |
| 610 Supplies                       | 342.13                     | 4,995.02         | 6,200.00                  | 6,200.00                 | 1,204.98                    | 80 %           |
| 810 Dues and Fees                  | 0.00                       | 100.00           | 100.00                    | 100.00                   | 0.00                        | 100 %          |
| Function Total:                    | 2,895.47                   | 40,512.31        | 61,233.00                 | 61,233.00                | 20,720.69                   | 66 %           |
| 2620 Operation of Community Center |                            |                  |                           |                          |                             |                |
| 114 Custodial/Maint                | 1,122.13                   | 13,012.68        | 16,068.00                 | 16,068.00                | 3,055.32                    | 80 %           |
| 250 Workers' Comp.                 | 75.40                      | 790.02           | 1,099.00                  | 1,099.00                 | 308.98                      | 71 %           |
| 260 Health Insurance               | 270.00                     | 2,699.98         | 3,240.00                  | 3,240.00                 | 540.02                      | 83 %           |
| 330 Other Professional             | 0.00                       | 850.20           | 1,690.00                  | 1,690.00                 | 839.80                      | 50 %           |
| 412 Electricity                    | 1,105.23                   | 7,316.42         | 8,000.00                  | 8,000.00                 | 683.58                      | 91 %           |
| 431 Disposal Services              | 130.76                     | 1,193.96         | 1,531.00                  | 1,531.00                 | 337.04                      | 77 %           |
| 440 Repair and Maint.              | 0.00                       | 100.00           | 0.00                      | 0.00                     | -100.00                     | *** %          |
| 450 Rentals                        | 0.00                       | 0.00             | 1,200.00                  | 1,200.00                 | 1,200.00                    | 0 %            |
| 610 Supplies                       | 0.00                       | 891.77           | 1,000.00                  | 1,000.00                 | 108.23                      | 89 %           |
| 810 Dues and Fees                  | 0.00                       | 100.00           | 100.00                    | 100.00                   | 0.00                        | 100 %          |
| Function Total:                    | 2,703.52                   | 26,955.03        | 33,928.00                 | 33,928.00                | 6,972.97                    | 79 %           |
| Program Total:                     | 46,775.35                  | 449,611.68       | 613,905.00                | 613,905.00               | 164,293.32                  | 73 %           |
| 120 CONTINGENCY FUNDS              |                            |                  |                           |                          |                             |                |
| 1000 Instruction                   |                            |                  |                           |                          |                             |                |
| 610 Supplies                       | 0.00                       | 0.00             | 3,892.00                  | 3,892.00                 | 3,892.00                    | 0 %            |
| Function Total:                    | 0.00                       | 0.00             | 3,892.00                  | 3,892.00                 | 3,892.00                    | 0 %            |
| Program Total:                     | 0.00                       | 0.00             | 3,892.00                  | 3,892.00                 | 3,892.00                    | 0 %            |
| 128 Technology                     |                            |                  |                           |                          |                             |                |
| 2500 Sup. Serv.-Business           |                            |                  |                           |                          |                             |                |
| 330 Other Professional             | 127.50                     | 1,436.65         | 3,129.00                  | 3,129.00                 | 1,692.35                    | 45 %           |
| 610 Supplies                       | 0.00                       | 0.00             | 6,000.00                  | 6,000.00                 | 6,000.00                    | 0 %            |
| 680 Software                       | 0.00                       | 0.00             | 444.00                    | 444.00                   | 444.00                      | 0 %            |
| Function Total:                    | 127.50                     | 1,436.65         | 9,573.00                  | 9,573.00                 | 8,136.35                    | 15 %           |
| Program Total:                     | 127.50                     | 1,436.65         | 9,573.00                  | 9,573.00                 | 8,136.35                    | 15 %           |
| Program Group Total:               | 46,902.85                  | 451,048.33       | 627,370.00                | 627,370.00               | 176,321.67                  | 71 %           |
| 200 Special Programs               |                            |                  |                           |                          |                             |                |
| 280 Special Education              |                            |                  |                           |                          |                             |                |

POTOMAC ELEMENTARY SCHOOL  
Statement of Expenditure - Budget vs. Actual Report  
For the Accounting Period: 5 / 18

101 GENERAL FUND

| Program-Function-Object   | Committed<br>Current Month | Committed<br>YTD | Original<br>Appropriation | Current<br>Appropriation | Avai l able<br>Appropriation | %<br>Committed |
|---------------------------|----------------------------|------------------|---------------------------|--------------------------|------------------------------|----------------|
| 200 Special Programs      |                            |                  |                           |                          |                              |                |
| 280 Special Education     |                            |                  |                           |                          |                              |                |
| 1000 Instruction          |                            |                  |                           |                          |                              |                |
| 112 Professional Ed.      | -13,031.35                 | 12,597.85        | 38,444.00                 | 38,444.00                | 25,846.15                    | 32 %           |
| 117 Teacher's Aides       | 1,410.32                   | 11,526.10        | 14,496.00                 | 14,496.00                | 2,969.90                     | 79 %           |
| 122 Prof/Ed/Sub Teachers  | 179.46                     | 618.34           | 0.00                      | 0.00                     | -618.34                      | *** %          |
| 250 Workers' Comp.        | 25.91                      | 198.28           | 292.00                    | 292.00                   | 93.72                        | 67 %           |
| 260 Health Insurance      | 540.00                     | 4,860.00         | 6,480.00                  | 6,480.00                 | 1,620.00                     | 75 %           |
| 610 Supplies              | 0.00                       | 44.78            | 300.00                    | 300.00                   | 255.22                       | 14 %           |
| Function Total:           | -10,875.66                 | 29,845.35        | 60,012.00                 | 60,012.00                | 30,166.65                    | 49 %           |
| 6200 Resources Trans.     |                            |                  |                           |                          |                              |                |
| 920 Res. Trans. Other Sch | 16,235.00                  | 17,897.54        | 0.00                      | 0.00                     | -17,897.54                   | *** %          |
| Function Total:           | 16,235.00                  | 17,897.54        | 0.00                      | 0.00                     | -17,897.54                   | *** %          |
| Program Total:            | 5,359.34                   | 47,742.89        | 60,012.00                 | 60,012.00                | 12,269.11                    | 79 %           |
| Program Group Total:      | 5,359.34                   | 47,742.89        | 60,012.00                 | 60,012.00                | 12,269.11                    | 79 %           |
| 300 Vocational Programs   |                            |                  |                           |                          |                              |                |
| 365 Indian Ed             |                            |                  |                           |                          |                              |                |
| 1000 Instruction          |                            |                  |                           |                          |                              |                |
| 112 Professional Ed.      | 0.00                       | 0.00             | 2,136.00                  | 2,136.00                 | 2,136.00                     | 0 %            |
| Function Total:           | 0.00                       | 0.00             | 2,136.00                  | 2,136.00                 | 2,136.00                     | 0 %            |
| Program Total:            | 0.00                       | 0.00             | 2,136.00                  | 2,136.00                 | 2,136.00                     | 0 %            |
| Program Group Total:      | 0.00                       | 0.00             | 2,136.00                  | 2,136.00                 | 2,136.00                     | 0 %            |
| 700                       |                            |                  |                           |                          |                              |                |
| 710 School Sponsored Ext  |                            |                  |                           |                          |                              |                |
| 3500 Extracurricular/Ath. |                            |                  |                           |                          |                              |                |
| 582 Travel Out-of-Dist.   | 0.00                       | 0.00             | 4,300.00                  | 4,300.00                 | 4,300.00                     | 0 %            |
| 610 Supplies              | 0.00                       | 828.00           | 1,450.00                  | 1,450.00                 | 622.00                       | 57 %           |
| 810 Dues and Fees         | 0.00                       | 1,608.00         | 600.00                    | 600.00                   | -1,008.00                    | 268 %          |
| Function Total:           | 0.00                       | 2,436.00         | 6,350.00                  | 6,350.00                 | 3,914.00                     | 38 %           |
| Program Total:            | 0.00                       | 2,436.00         | 6,350.00                  | 6,350.00                 | 3,914.00                     | 38 %           |
| Program Group Total:      | 0.00                       | 2,436.00         | 6,350.00                  | 6,350.00                 | 3,914.00                     | 38 %           |
| 900 Enterprise Programs   |                            |                  |                           |                          |                              |                |
| 910 Food Services         |                            |                  |                           |                          |                              |                |
| 3100 Food Services        |                            |                  |                           |                          |                              |                |
| 116 Cooks                 | 0.00                       | 747.50           | 0.00                      | 0.00                     | -747.50                      | *** %          |
| 120 Temporary Salaries    | 0.00                       | 77.50            | 0.00                      | 0.00                     | -77.50                       | *** %          |
| 250 Workers' Comp.        | 0.00                       | 51.77            | 0.00                      | 0.00                     | -51.77                       | *** %          |
| 260 Health Insurance      | 540.00                     | 4,860.00         | 6,480.00                  | 6,480.00                 | 1,620.00                     | 75 %           |
| 570 Food Services         | 0.00                       | 1,845.20         | 5,000.00                  | 5,000.00                 | 3,154.80                     | 36 %           |
| 610 Supplies              | 0.00                       | 45.89            | 0.00                      | 0.00                     | -45.89                       | *** %          |
| Function Total:           | 540.00                     | 7,627.86         | 11,480.00                 | 11,480.00                | 3,852.14                     | 66 %           |
| Program Total:            | 540.00                     | 7,627.86         | 11,480.00                 | 11,480.00                | 3,852.14                     | 66 %           |
| Program Group Total:      | 540.00                     | 7,627.86         | 11,480.00                 | 11,480.00                | 3,852.14                     | 66 %           |
| Fund Total:               | 52,802.19                  | 508,855.08       | 707,348.00                | 707,348.00               | 198,492.92                   | 71 %           |

POTOMAC ELEMENTARY SCHOOL  
Statement of Expenditure - Budget vs. Actual Report  
For the Accounting Period: 5 / 18

110 TRANSPORTATION FUND

| Program-Function-Object   | Committed<br>Current Month | Committed<br>YTD | Original<br>Appropriation | Current<br>Appropriation | Available<br>Appropriation | %<br>Committed |
|---------------------------|----------------------------|------------------|---------------------------|--------------------------|----------------------------|----------------|
| 100 Regular Ed. Programs  |                            |                  |                           |                          |                            |                |
| 100 Regular Ed. Programs  |                            |                  |                           |                          |                            |                |
| 2500 Sup. Serv. -Business |                            |                  |                           |                          |                            |                |
| 111 Administrative        | 805.59                     | 7,787.39         | 8,562.00                  | 8,562.00                 | 774.61                     | 90 %           |
| 250 Workers' Comp.        | 4.35                       | 37.96            | 51.00                     | 51.00                    | 13.04                      | 74 %           |
| 260 Health Insurance      | 162.00                     | 1,566.00         | 1,814.00                  | 1,814.00                 | 248.00                     | 86 %           |
| Function Total:           | 971.94                     | 9,391.35         | 10,427.00                 | 10,427.00                | 1,035.65                   | 90 %           |
| 2700 Student Transp.      |                            |                  |                           |                          |                            |                |
| 111 Administrative        | 1,662.51                   | 16,625.01        | 19,950.00                 | 19,950.00                | 3,324.99                   | 83 %           |
| 250 Workers' Comp.        | 8.99                       | 81.29            | 118.00                    | 118.00                   | 36.71                      | 68 %           |
| 513 Bus Contractors       | 9,553.78                   | 86,714.87        | 95,537.00                 | 95,537.00                | 8,822.13                   | 90 %           |
| 515 Trans. Contingency    | 0.00                       | 0.00             | 4,000.00                  | 4,000.00                 | 4,000.00                   | 0 %            |
| Function Total:           | 11,225.28                  | 103,421.17       | 119,605.00                | 119,605.00               | 16,183.83                  | 86 %           |
| Program Total:            | 12,197.22                  | 112,812.52       | 130,032.00                | 130,032.00               | 17,219.48                  | 86 %           |
| Program Group Total:      | 12,197.22                  | 112,812.52       | 130,032.00                | 130,032.00               | 17,219.48                  | 86 %           |
| 500 Non-Public Sch/Prog   |                            |                  |                           |                          |                            |                |
| 510 Head Start            |                            |                  |                           |                          |                            |                |
| 2700 Student Transp.      |                            |                  |                           |                          |                            |                |
| 515 Trans. Contingency    | 0.00                       | 7,343.87         | 7,575.00                  | 7,575.00                 | 231.13                     | 96 %           |
| Function Total:           | 0.00                       | 7,343.87         | 7,575.00                  | 7,575.00                 | 231.13                     | 96 %           |
| Program Total:            | 0.00                       | 7,343.87         | 7,575.00                  | 7,575.00                 | 231.13                     | 96 %           |
| Program Group Total:      | 0.00                       | 7,343.87         | 7,575.00                  | 7,575.00                 | 231.13                     | 96 %           |
| Fund Total:               | 12,197.22                  | 120,156.39       | 137,607.00                | 137,607.00               | 17,450.61                  | 87 %           |

POTOMAC ELEMENTARY SCHOOL  
Statement of Expenditure - Budget vs. Actual Report  
For the Accounting Period: 5 / 18

112 FOOD SERVICES FUND

| Program-Function-Object | Committed<br>Current Month | Committed<br>YTD | Original<br>Appropriation | Current<br>Appropriation | Avail able<br>Appropriation | %<br>Committed |
|-------------------------|----------------------------|------------------|---------------------------|--------------------------|-----------------------------|----------------|
| 900 Enterprise Programs |                            |                  |                           |                          |                             |                |
| 910 Food Services       |                            |                  |                           |                          |                             |                |
| 3100 Food Services      |                            |                  |                           |                          |                             |                |
| 116 Cooks               | 2,040.48                   | 19,366.13        | 17,767.00                 | 17,767.00                | -1,599.13                   | 109 %          |
| 250 Workers' Comp.      | 137.10                     | 1,162.97         | 1,215.00                  | 1,215.00                 | 52.03                       | 95 %           |
| 330 Other Professional  | 0.00                       | 0.00             | 160.00                    | 160.00                   | 160.00                      | 0 %            |
| 570 Food Services       | 2,272.91                   | 15,963.23        | 20,000.00                 | 20,000.00                | 4,036.77                    | 79 %           |
| 571 Fruit/Veggies       | 0.00                       | 409.29           | 0.00                      | 0.00                     | -409.29                     | *** %          |
| 582 Travel Out-of-Dist. | 0.00                       | 0.00             | 200.00                    | 200.00                   | 200.00                      | 0 %            |
| 610 Supplies            | 187.64                     | 1,044.48         | 2,450.00                  | 2,450.00                 | 1,405.52                    | 42 %           |
| 810 Dues and Fees       | 0.00                       | 0.00             | 300.00                    | 300.00                   | 300.00                      | 0 %            |
| Function Total :        | 4,638.13                   | 37,946.10        | 42,092.00                 | 42,092.00                | 4,145.90                    | 90 %           |
| Program Total :         | 4,638.13                   | 37,946.10        | 42,092.00                 | 42,092.00                | 4,145.90                    | 90 %           |
| Program Group Total :   | 4,638.13                   | 37,946.10        | 42,092.00                 | 42,092.00                | 4,145.90                    | 90 %           |
| Fund Total :            | 4,638.13                   | 37,946.10        | 42,092.00                 | 42,092.00                | 4,145.90                    | 90 %           |

POTOMAC ELEMENTARY SCHOOL  
Statement of Expenditure - Budget vs. Actual Report  
For the Accounting Period: 5 / 18

113 TUITION FUND

| Program-Function-Object | Committed<br>Current Month | Committed<br>YTD | Original<br>Appropriation | Current<br>Appropriation | Available<br>Appropriation | %<br>Committed |
|-------------------------|----------------------------|------------------|---------------------------|--------------------------|----------------------------|----------------|
| 200 Special Programs    |                            |                  |                           |                          |                            |                |
| 280 Special Education   |                            |                  |                           |                          |                            |                |
| 1000 Instruction        |                            |                  |                           |                          |                            |                |
| 117 Teacher's Aides     | 397.78                     | 3,027.95         | 3,713.00                  | 3,713.00                 | 685.05                     | 81 %           |
| 250 Workers' Comp.      | 2.14                       | 14.58            | 22.00                     | 22.00                    | 7.42                       | 66 %           |
| Function Total:         | 399.92                     | 3,042.53         | 3,735.00                  | 3,735.00                 | 692.47                     | 81 %           |
| Program Total:          | 399.92                     | 3,042.53         | 3,735.00                  | 3,735.00                 | 692.47                     | 81 %           |
| Program Group Total:    | 399.92                     | 3,042.53         | 3,735.00                  | 3,735.00                 | 692.47                     | 81 %           |
| Fund Total:             | 399.92                     | 3,042.53         | 3,735.00                  | 3,735.00                 | 692.47                     | 81 %           |



POTOMAC ELEMENTARY SCHOOL  
Statement of Expenditure - Budget vs. Actual Report  
For the Accounting Period: 5 / 18

117 ADULT EDUCATION FUND

| Program-Function-Object  | Committed<br>Current Month | Committed<br>YTD | Original<br>Appropriation | Current<br>Appropriation | Available<br>Appropriation | %<br>Committed |
|--------------------------|----------------------------|------------------|---------------------------|--------------------------|----------------------------|----------------|
| 600 Adult Continuing Ed. |                            |                  |                           |                          |                            |                |
| 600 Adult Continuing Ed. |                            |                  |                           |                          |                            |                |
| 2322 Community Relations |                            |                  |                           |                          |                            |                |
| 330 Other Professional   | 1,488.62                   | 2,072.73         | 3,500.00                  | 3,500.00                 | 1,427.27                   | 59 %           |
| 610 Supplies             | 2,099.00                   | 2,099.00         | 9,240.00                  | 9,240.00                 | 7,141.00                   | 22 %           |
| Function Total:          | 3,587.62                   | 4,171.73         | 12,740.00                 | 12,740.00                | 8,568.27                   | 32 %           |
| Program Total:           | 3,587.62                   | 4,171.73         | 12,740.00                 | 12,740.00                | 8,568.27                   | 32 %           |
| Program Group Total:     | 3,587.62                   | 4,171.73         | 12,740.00                 | 12,740.00                | 8,568.27                   | 32 %           |
| Fund Total:              | 3,587.62                   | 4,171.73         | 12,740.00                 | 12,740.00                | 8,568.27                   | 32 %           |

POTOMAC ELEMENTARY SCHOOL  
Statement of Expenditure - Budget vs. Actual Report  
For the Accounting Period: 5 / 18

161 BUILDING RESERVE

| Program-Function-Object            | Committed<br>Current Month | Committed<br>YTD | Original<br>Appropriation | Current<br>Appropriation | Available<br>Appropriation | %<br>Committed |
|------------------------------------|----------------------------|------------------|---------------------------|--------------------------|----------------------------|----------------|
| 100 Regular Ed. Programs           |                            |                  |                           |                          |                            |                |
| 190 SB 348 Expenditure Program     |                            |                  |                           |                          |                            |                |
| 2600 Oper. & Maint. Plant          |                            |                  |                           |                          |                            |                |
| 114-122 Custodial/Maint            | 0.00                       | 366.94           | 1,000.00                  | 1,000.00                 | 633.06                     | 36 %           |
| School Safety Transfer to Building |                            |                  |                           |                          |                            |                |
| 210-122 Social Security/Med.       | 0.00                       | 28.07            | 75.00                     | 75.00                    | 46.93                      | 37 %           |
| School Safety Transfer to Building |                            |                  |                           |                          |                            |                |
| 230-122 PERS                       | 0.00                       | 30.09            | 65.00                     | 65.00                    | 34.91                      | 46 %           |
| School Safety Transfer to Building |                            |                  |                           |                          |                            |                |
| 240-122 Unemployment Comp.         | 0.00                       | 1.36             | 5.00                      | 5.00                     | 3.64                       | 27 %           |
| School Safety Transfer to Building |                            |                  |                           |                          |                            |                |
| 250-122 Workers' Comp.             | 0.00                       | 24.65            | 75.00                     | 75.00                    | 50.35                      | 32 %           |
| School Safety Transfer to Building |                            |                  |                           |                          |                            |                |
| 460-122 Minor Construction         | 0.00                       | 0.00             | 5,900.00                  | 5,900.00                 | 5,900.00                   | 0 %            |
| School Safety Transfer to Building |                            |                  |                           |                          |                            |                |
| 610-122 Supplies                   | 3,622.00                   | 4,293.69         | 3,825.73                  | 3,825.73                 | -467.96                    | 112 %          |
| School Safety Transfer to Building |                            |                  |                           |                          |                            |                |
| Function Total:                    | 3,622.00                   | 4,744.80         | 10,945.73                 | 10,945.73                | 6,200.93                   | 43 %           |
| Program Total:                     | 3,622.00                   | 4,744.80         | 10,945.73                 | 10,945.73                | 6,200.93                   | 43 %           |
| 191 SB 307 Building Reserve        |                            |                  |                           |                          |                            |                |
| 2600 Oper. & Maint. Plant          |                            |                  |                           |                          |                            |                |
| 440 Repair and Maint.              | 0.00                       | 1,800.00         | 9,155.90                  | 9,155.90                 | 7,355.90                   | 19 %           |
| Function Total:                    | 0.00                       | 1,800.00         | 9,155.90                  | 9,155.90                 | 7,355.90                   | 19 %           |
| Program Total:                     | 0.00                       | 1,800.00         | 9,155.90                  | 9,155.90                 | 7,355.90                   | 19 %           |
| Program Group Total:               | 3,622.00                   | 6,544.80         | 20,101.63                 | 20,101.63                | 13,556.83                  | 32 %           |
| Fund Total:                        | 3,622.00                   | 6,544.80         | 20,101.63                 | 20,101.63                | 13,556.83                  | 32 %           |
| Grand Total:                       | 77,247.08                  | 680,716.63       | 923,623.63                | 923,623.63               | 242,907.00                 | 73 %           |

| Program-Function-Object          | Committed<br>Current Month | Encumbered<br>YTD | Expended<br>YTD | Current<br>Appropriation | Available<br>Appropriation | % ( 92)<br>Committed |
|----------------------------------|----------------------------|-------------------|-----------------|--------------------------|----------------------------|----------------------|
| 101 Local Donations for Students |                            |                   |                 |                          |                            |                      |
| 115 MISC. PROGRAMS FUND          |                            |                   |                 |                          |                            |                      |
| 100 Regular Ed. Programs         |                            |                   |                 |                          |                            |                      |
| 100 Regular Ed. Programs         |                            |                   |                 |                          |                            |                      |
| 1000 Instruction                 |                            |                   |                 |                          |                            |                      |
| 582 Travel Out-of-Dist.          | 773.59                     | 0.00              | 808.05          | 9,818.06                 | 9,010.01                   | 8 %                  |
| 610 Supplies                     | 0.00                       | 0.00              | 0.00            | 7,020.00                 | 7,020.00                   | 0 %                  |
| Function Total:                  | 773.59                     | 0.00              | 808.05          | 16,838.06                | 16,030.01                  | 0                    |
| Program Total:                   | 773.59                     | 0.00              | 808.05          | 16,838.06                | 16,030.01                  | 4 %                  |
| Program Group Total:             | 773.59                     | 0.00              | 808.05          | 16,838.06                | 16,030.01                  | 4 %                  |
| Project Total:                   | 773.59                     | 0.00              | 808.05          | 16,838.06                | 16,030.01                  | 4 %                  |
| 102 S. T. R. E. A. M.            |                            |                   |                 |                          |                            |                      |
| 115 MISC. PROGRAMS FUND          |                            |                   |                 |                          |                            |                      |
| 100 Regular Ed. Programs         |                            |                   |                 |                          |                            |                      |
| 100 Regular Ed. Programs         |                            |                   |                 |                          |                            |                      |
| 1000 Instruction                 |                            |                   |                 |                          |                            |                      |
| 582 Travel Out-of-Dist.          | 0.00                       | 0.00              | 4,315.08        | 4,315.08                 | 0.00                       | 100 %                |
| Function Total:                  | 0.00                       | 0.00              | 4,315.08        | 4,315.08                 | 0.00                       | 100                  |
| Program Total:                   | 0.00                       | 0.00              | 4,315.08        | 4,315.08                 | 0.00                       | 100 %                |
| Program Group Total:             | 0.00                       | 0.00              | 4,315.08        | 4,315.08                 | 0.00                       | 100 %                |
| Project Total:                   | 0.00                       | 0.00              | 4,315.08        | 4,315.08                 | 0.00                       | 100 %                |
| 103 Campus Maintenance Fund      |                            |                   |                 |                          |                            |                      |
| 115 MISC. PROGRAMS FUND          |                            |                   |                 |                          |                            |                      |
| 100 Regular Ed. Programs         |                            |                   |                 |                          |                            |                      |
| 100 Regular Ed. Programs         |                            |                   |                 |                          |                            |                      |
| 2600 Oper. & Maint. Plant        |                            |                   |                 |                          |                            |                      |
| 460 Minor Construction           | 0.00                       | 0.00              | 0.00            | 76.50                    | 76.50                      | 0 %                  |
| Function Total:                  | 0.00                       | 0.00              | 0.00            | 76.50                    | 76.50                      | 0                    |
| Program Total:                   | 0.00                       | 0.00              | 0.00            | 76.50                    | 76.50                      | 0 %                  |
| Program Group Total:             | 0.00                       | 0.00              | 0.00            | 76.50                    | 76.50                      | 0 %                  |
| Project Total:                   | 0.00                       | 0.00              | 0.00            | 76.50                    | 76.50                      | 0 %                  |
| 117 Reap 16-17                   |                            |                   |                 |                          |                            |                      |
| 115 MISC. PROGRAMS FUND          |                            |                   |                 |                          |                            |                      |

| Program-Function-Object  | Committed<br>Current Month | Encumbered<br>YTD | Expended<br>YTD | Current<br>Appropriation | Available<br>Appropriation | % ( 92)<br>Committed |
|--------------------------|----------------------------|-------------------|-----------------|--------------------------|----------------------------|----------------------|
| 400 Other Instructional  |                            |                   |                 |                          |                            |                      |
| 412 REAP                 |                            |                   |                 |                          |                            |                      |
| 1000 Instruction         |                            |                   |                 |                          |                            |                      |
| 681 Computer Software    | 0.00                       | 0.00              | 4,659.71        | 4,659.71                 | 0.00                       | 100 %                |
| Function Total:          | 0.00                       | 0.00              | 4,659.71        | 4,659.71                 | 0.00                       | 100                  |
| Program Total:           | 0.00                       | 0.00              | 4,659.71        | 4,659.71                 | 0.00                       | 100 %                |
| Program Group Total:     | 0.00                       | 0.00              | 4,659.71        | 4,659.71                 | 0.00                       | 100 %                |
| Project Total:           | 0.00                       | 0.00              | 4,659.71        | 4,659.71                 | 0.00                       | 100 %                |
| 118 REAP 17-18           |                            |                   |                 |                          |                            |                      |
| 115 MISC. PROGRAMS FUND  |                            |                   |                 |                          |                            |                      |
| 400 Other Instructional  |                            |                   |                 |                          |                            |                      |
| 412 REAP                 |                            |                   |                 |                          |                            |                      |
| 1000 Instruction         |                            |                   |                 |                          |                            |                      |
| 330 Other Professional   | 0.00                       | 0.00              | 900.00          | 8,458.00                 | 7,558.00                   | 10 %                 |
| 681 Computer Software    | 0.00                       | 0.00              | 1,880.29        | 2,500.00                 | 619.71                     | 75 %                 |
| Function Total:          | 0.00                       | 0.00              | 2,780.29        | 10,958.00                | 8,177.71                   | 75                   |
| Program Total:           | 0.00                       | 0.00              | 2,780.29        | 10,958.00                | 8,177.71                   | 25 %                 |
| Program Group Total:     | 0.00                       | 0.00              | 2,780.29        | 10,958.00                | 8,177.71                   | 25 %                 |
| Project Total:           | 0.00                       | 0.00              | 2,780.29        | 10,958.00                | 8,177.71                   | 25 %                 |
| 121 21st Century Grant   |                            |                   |                 |                          |                            |                      |
| 115 MISC. PROGRAMS FUND  |                            |                   |                 |                          |                            |                      |
| 100 Regular Ed. Programs |                            |                   |                 |                          |                            |                      |
| 100 Regular Ed. Programs |                            |                   |                 |                          |                            |                      |
| 1000 Instruction         |                            |                   |                 |                          |                            |                      |
| 111 Administrative       | 1,031.32                   | 0.00              | 10,958.50       | 12,630.00                | 1,671.50                   | 86 %                 |
| 112 Professional Ed.     | 171.28                     | 0.00              | 699.46          | 1,368.00                 | 668.54                     | 51 %                 |
| 117 Teacher's Aides      | 700.10                     | 0.00              | 6,388.14        | 8,368.00                 | 1,979.86                   | 76 %                 |
| 210 Social Security/Med. | 145.35                     | 0.00              | 1,335.82        | 1,730.00                 | 394.18                     | 77 %                 |
| 220 Teachers' Retirement | 123.19                     | 0.00              | 1,329.07        | 1,560.00                 | 230.93                     | 85 %                 |
| 230 PERS                 | 30.90                      | 0.00              | 239.84          | 334.00                   | 94.16                      | 71 %                 |
| 240 Unemployment Comp.   | 7.04                       | 0.00              | 66.80           | 80.00                    | 13.20                      | 83 %                 |
| 250 Workers' Comp.       | 10.29                      | 0.00              | 88.44           | 125.00                   | 36.56                      | 70 %                 |
| 260 Health Insurance     | 33.44                      | 0.00              | 3,406.83        | 3,375.00                 | -31.83                     | 100 %                |
| 330 Other Professional   | 0.00                       | 0.00              | 0.00            | 2,000.00                 | 2,000.00                   | 0 %                  |
| 450 Rentals              | 0.00                       | 0.00              | 0.00            | 6,396.00                 | 6,396.00                   | 0 %                  |
| 582 Travel Out-of-Dist.  | 323.41                     | 0.00              | 9,326.03        | 13,300.00                | 3,973.97                   | 70 %                 |
| 610 Supplies             | 59.25                      | 0.00              | 429.80          | 308.00                   | -121.80                    | 139 %                |
| Function Total:          | 2,635.57                   | 0.00              | 34,268.73       | 51,574.00                | 17,305.27                  | 139                  |
| Program Total:           | 2,635.57                   | 0.00              | 34,268.73       | 51,574.00                | 17,305.27                  | 66 %                 |

| Program-Function-Object        | Committed<br>Current Month | Encumbered<br>YTD | Expended<br>YTD | Current<br>Appropriation | Available<br>Appropriation | % ( 92)<br>Committed |
|--------------------------------|----------------------------|-------------------|-----------------|--------------------------|----------------------------|----------------------|
| 120 CONTINGENCY FUNDS          |                            |                   |                 |                          |                            |                      |
| 1000 Instruction               |                            |                   |                 |                          |                            |                      |
| 611 General Supplies           | 0.00                       | 0.00              | 0.00            | 8,105.00                 | 8,105.00                   | 0 %                  |
| Function Total:                | 0.00                       | 0.00              | 0.00            | 8,105.00                 | 8,105.00                   | 0                    |
| Program Total:                 | 0.00                       | 0.00              | 0.00            | 8,105.00                 | 8,105.00                   | 57 %                 |
| Program Group Total:           | 2,635.57                   | 0.00              | 34,268.73       | 59,679.00                | 25,410.27                  | 57 %                 |
| Project Total:                 | 2,635.57                   | 0.00              | 34,268.73       | 59,679.00                | 25,410.27                  | 57 %                 |
| 128 Technology Grant           |                            |                   |                 |                          |                            |                      |
| 115 MISC. PROGRAMS FUND        |                            |                   |                 |                          |                            |                      |
| 100 Regular Ed. Programs       |                            |                   |                 |                          |                            |                      |
| 100 Regular Ed. Programs       |                            |                   |                 |                          |                            |                      |
| 1000 Instruction               |                            |                   |                 |                          |                            |                      |
| 610 Supplies                   | 0.00                       | 0.00              | 867.00          | 1,739.85                 | 872.85                     | 49 %                 |
| Function Total:                | 0.00                       | 0.00              | 867.00          | 1,739.85                 | 872.85                     | 49                   |
| Program Total:                 | 0.00                       | 0.00              | 867.00          | 1,739.85                 | 872.85                     | 49 %                 |
| Program Group Total:           | 0.00                       | 0.00              | 867.00          | 1,739.85                 | 872.85                     | 49 %                 |
| Project Total:                 | 0.00                       | 0.00              | 867.00          | 1,739.85                 | 872.85                     | 49 %                 |
| 130 Pioneer Field Grant Monies |                            |                   |                 |                          |                            |                      |
| 115 MISC. PROGRAMS FUND        |                            |                   |                 |                          |                            |                      |
| 100 Regular Ed. Programs       |                            |                   |                 |                          |                            |                      |
| 106 Pioneer Field              |                            |                   |                 |                          |                            |                      |
| 2600 Oper. & Maint. Plant      |                            |                   |                 |                          |                            |                      |
| 460 Minor Construction         | 0.00                       | 0.00              | 0.00            | 469.82                   | 469.82                     | 0 %                  |
| Function Total:                | 0.00                       | 0.00              | 0.00            | 469.82                   | 469.82                     | 0                    |
| Program Total:                 | 0.00                       | 0.00              | 0.00            | 469.82                   | 469.82                     | 0 %                  |
| Program Group Total:           | 0.00                       | 0.00              | 0.00            | 469.82                   | 469.82                     | 0 %                  |
| Project Total:                 | 0.00                       | 0.00              | 0.00            | 469.82                   | 469.82                     | 0 %                  |
| 132 Missoula Parks Grant       |                            |                   |                 |                          |                            |                      |
| 115 MISC. PROGRAMS FUND        |                            |                   |                 |                          |                            |                      |
| 100 Regular Ed. Programs       |                            |                   |                 |                          |                            |                      |
| 100 Regular Ed. Programs       |                            |                   |                 |                          |                            |                      |
| 1000 Instruction               |                            |                   |                 |                          |                            |                      |
| 330 Other Professional         | 3,500.00                   | 0.00              | 3,500.00        | 0.00                     | -3,500.00                  | *** %                |
| Function Total:                | 3,500.00                   | 0.00              | 3,500.00        | 0.00                     | -3,500.00                  | ***                  |

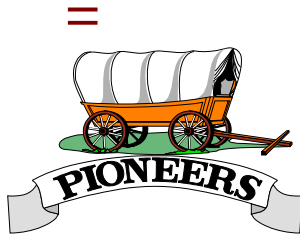
| Program-Function-Object                | Committed<br>Current Month | Encumbered<br>YTD | Expended<br>YTD | Current<br>Appropriation | Available<br>Appropriation | % ( 92)<br>Committed |
|----------------------------------------|----------------------------|-------------------|-----------------|--------------------------|----------------------------|----------------------|
| 2600 Oper. & Maint. Plant              |                            |                   |                 |                          |                            |                      |
| 610 Supplies                           | 3,540.00                   | 0.00              | 3,540.00        | 0.00                     | -3,540.00                  | *** %                |
| Function Total:                        | 3,540.00                   | 0.00              | 3,540.00        | 0.00                     | -3,540.00                  | ***                  |
| Program Total:                         | 7,040.00                   | 0.00              | 7,040.00        | 0.00                     | -7,040.00                  | *** %                |
| Program Group Total:                   | 7,040.00                   | 0.00              | 7,040.00        | 0.00                     | -7,040.00                  | *** %                |
| Project Total:                         | 7,040.00                   | 0.00              | 7,040.00        | 0.00                     | -7,040.00                  | *** %                |
| 136 Donations for Students             |                            |                   |                 |                          |                            |                      |
| 115 MISC. PROGRAMS FUND                |                            |                   |                 |                          |                            |                      |
| 100 Regular Ed. Programs               |                            |                   |                 |                          |                            |                      |
| 103 Local Donations - Student Activity |                            |                   |                 |                          |                            |                      |
| 2700 Student Transp.                   |                            |                   |                 |                          |                            |                      |
| 513 Bus Contractors                    | 0.00                       | 0.00              | 0.00            | 2,634.24                 | 2,634.24                   | 0 %                  |
| Function Total:                        | 0.00                       | 0.00              | 0.00            | 2,634.24                 | 2,634.24                   | 0                    |
| Program Total:                         | 0.00                       | 0.00              | 0.00            | 2,634.24                 | 2,634.24                   | 0 %                  |
| Program Group Total:                   | 0.00                       | 0.00              | 0.00            | 2,634.24                 | 2,634.24                   | 0 %                  |
| Project Total:                         | 0.00                       | 0.00              | 0.00            | 2,634.24                 | 2,634.24                   | 0 %                  |
| 212 Blackfoot Challenge Grant          |                            |                   |                 |                          |                            |                      |
| 115 MISC. PROGRAMS FUND                |                            |                   |                 |                          |                            |                      |
| 100 Regular Ed. Programs               |                            |                   |                 |                          |                            |                      |
| 100 Regular Ed. Programs               |                            |                   |                 |                          |                            |                      |
| 1000 Instruction                       |                            |                   |                 |                          |                            |                      |
| 610 Supplies                           | 0.00                       | 0.00              | 0.00            | 310.00                   | 310.00                     | 0 %                  |
| Function Total:                        | 0.00                       | 0.00              | 0.00            | 310.00                   | 310.00                     | 0                    |
| Program Total:                         | 0.00                       | 0.00              | 0.00            | 310.00                   | 310.00                     | 0 %                  |
| Program Group Total:                   | 0.00                       | 0.00              | 0.00            | 310.00                   | 310.00                     | 0 %                  |
| Project Total:                         | 0.00                       | 0.00              | 0.00            | 310.00                   | 310.00                     | 0 %                  |
| 327 Title 2017-2018                    |                            |                   |                 |                          |                            |                      |
| 115 MISC. PROGRAMS FUND                |                            |                   |                 |                          |                            |                      |
| 400 Other Instructional                |                            |                   |                 |                          |                            |                      |
| 420 Title I                            |                            |                   |                 |                          |                            |                      |
| 1000 Instruction                       |                            |                   |                 |                          |                            |                      |
| 117 Teacher's Aides                    | 1,949.44                   | 0.00              | 16,799.52       | 19,068.00                | 2,268.48                   | 88 %                 |
| 210 Social Security/Med.               | 63.44                      | 0.00              | 591.81          | 1,459.00                 | 867.19                     | 40 %                 |
| 220 Teachers' Retirement               | 172.92                     | 0.00              | 1,490.11        | 1,615.00                 | 124.89                     | 92 %                 |
| 240 Unemployment Comp.                 | 7.21                       | 0.00              | 62.18           | 88.00                    | 25.82                      | 70 %                 |
| 250 Workers' Comp.                     | 10.53                      | 0.00              | 80.74           | 109.00                   | 28.26                      | 74 %                 |
| 260 Health Insurance                   | 486.00                     | 0.00              | 4,344.92        | 5,832.00                 | 1,487.08                   | 74 %                 |
| 610 Supplies                           | 0.00                       | 0.00              | 0.00            | 5,847.00                 | 5,847.00                   | 0 %                  |
| Function Total:                        | 2,689.54                   | 0.00              | 23,369.28       | 34,018.00                | 10,648.72                  | 0                    |

| Program-Function-Object                      | Committed<br>Current Month | Encumbered<br>YTD | Expended<br>YTD | Current<br>Appropriation | Available<br>Appropriation | % ( 92)<br>Committed |
|----------------------------------------------|----------------------------|-------------------|-----------------|--------------------------|----------------------------|----------------------|
| 2300 General Admin                           |                            |                   |                 |                          |                            |                      |
| 111 Administrative                           | 214.82                     | 0.00              | 2,363.06        | 2,578.00                 | 214.94                     | 91 %                 |
| 210 Social Security/Med.                     | 10.28                      | 0.00              | 113.15          | 198.00                   | 84.85                      | 57 %                 |
| 230 PERS                                     | 17.62                      | 0.00              | 193.77          | 175.00                   | -18.77                     | 110 %                |
| 240 Unemployment Comp.                       | 0.80                       | 0.00              | 8.76            | 12.00                    | 3.24                       | 73 %                 |
| 250 Workers' Comp.                           | 1.16                       | 0.00              | 11.66           | 15.00                    | 3.34                       | 77 %                 |
| 260 Health Insurance                         | 43.20                      | 0.00              | 475.20          | 518.00                   | 42.80                      | 91 %                 |
| Function Total :                             | 287.88                     | 0.00              | 3,165.60        | 3,496.00                 | 330.40                     | 91                   |
| Program Total :                              | 2,977.42                   | 0.00              | 26,534.88       | 37,514.00                | 10,979.12                  | 70 %                 |
| Program Group Total :                        | 2,977.42                   | 0.00              | 26,534.88       | 37,514.00                | 10,979.12                  | 70 %                 |
| Project Total :                              | 2,977.42                   | 0.00              | 26,534.88       | 37,514.00                | 10,979.12                  | 70 %                 |
| 423 MT Comprehensive Literacy Project Number |                            |                   |                 |                          |                            |                      |
| 115 MISC. PROGRAMS FUND                      |                            |                   |                 |                          |                            |                      |
| 400 Other Instructional                      |                            |                   |                 |                          |                            |                      |
| 423 MT Comprehensive Literacy Project        |                            |                   |                 |                          |                            |                      |
| 1000 Instruction                             |                            |                   |                 |                          |                            |                      |
| 112 Professional Ed.                         | 1,976.96                   | 0.00              | 4,476.96        | 0.00                     | -4,476.96                  | *** %                |
| 122 Prof/Ed/Sub Teachers                     | 0.00                       | 0.00              | 240.00          | 0.00                     | -240.00                    | *** %                |
| 210 Social Security/Med.                     | 151.21                     | 0.00              | 360.87          | 0.00                     | -360.87                    | *** %                |
| 220 Teachers' Retirement                     | 175.37                     | 0.00              | 397.17          | 0.00                     | -397.17                    | *** %                |
| 240 Unemployment Comp.                       | 7.30                       | 0.00              | 17.49           | 0.00                     | -17.49                     | *** %                |
| 250 Workers' Comp.                           | 10.68                      | 0.00              | 25.07           | 0.00                     | -25.07                     | *** %                |
| 330 Other Professional                       | 5,000.00                   | 0.00              | 11,700.00       | 0.00                     | -11,700.00                 | *** %                |
| 582 Travel Out-of-Dist.                      | 877.64                     | 0.00              | 7,549.15        | 0.00                     | -7,549.15                  | *** %                |
| 610 Supplies                                 | 35,844.32                  | 0.00              | 35,844.32       | 0.00                     | -35,844.32                 | *** %                |
| Function Total :                             | 44,043.48                  | 0.00              | 60,611.03       | 0.00                     | -60,611.03                 | ***                  |
| Program Total :                              | 44,043.48                  | 0.00              | 60,611.03       | 0.00                     | -60,611.03                 | *** %                |
| Program Group Total :                        | 44,043.48                  | 0.00              | 60,611.03       | 0.00                     | -60,611.03                 | *** %                |
| Project Total :                              | 44,043.48                  | 0.00              | 60,611.03       | 0.00                     | -60,611.03                 | *** %                |
| 515 Library Program                          |                            |                   |                 |                          |                            |                      |
| 115 MISC. PROGRAMS FUND                      |                            |                   |                 |                          |                            |                      |
| 500 Non-Public Sch/Prog                      |                            |                   |                 |                          |                            |                      |
| 515 Library Program                          |                            |                   |                 |                          |                            |                      |
| 1000 Instruction                             |                            |                   |                 |                          |                            |                      |
| 640 Books                                    | 0.00                       | 0.00              | 0.00            | 400.00                   | 400.00                     | 0 %                  |
| Function Total :                             | 0.00                       | 0.00              | 0.00            | 400.00                   | 400.00                     | 0                    |
| Program Total :                              | 0.00                       | 0.00              | 0.00            | 400.00                   | 400.00                     | 0 %                  |
| Program Group Total :                        | 0.00                       | 0.00              | 0.00            | 400.00                   | 400.00                     | 0 %                  |
| Project Total :                              | 0.00                       | 0.00              | 0.00            | 400.00                   | 400.00                     | 0 %                  |

| Program-Function-Object | Committed<br>Current Month | Encumbered<br>YTD | Expended<br>YTD | Current<br>Appropriation | Available<br>Appropriation | % ( 92)<br>Committed |
|-------------------------|----------------------------|-------------------|-----------------|--------------------------|----------------------------|----------------------|
| 658 Indian Ed 07-08     |                            |                   |                 |                          |                            |                      |
| 115 MISC. PROGRAMS FUND |                            |                   |                 |                          |                            |                      |
| 300 Vocational Programs |                            |                   |                 |                          |                            |                      |
| 365 Indian Ed           |                            |                   |                 |                          |                            |                      |
| 1000 Instruction        |                            |                   |                 |                          |                            |                      |
| 610 Supplies            | 0.00                       | 0.00              | 0.00            | 523.80                   | 523.80                     | 0 %                  |
| Function Total:         | 0.00                       | 0.00              | 0.00            | 523.80                   | 523.80                     | 0                    |
| Program Total:          | 0.00                       | 0.00              | 0.00            | 523.80                   | 523.80                     | 0 %                  |
| Program Group Total:    | 0.00                       | 0.00              | 0.00            | 523.80                   | 523.80                     | 0 %                  |
| Project Total:          | 0.00                       | 0.00              | 0.00            | 523.80                   | 523.80                     | 0 %                  |
| 659 Indian Ed 2008-2009 |                            |                   |                 |                          |                            |                      |
| 115 MISC. PROGRAMS FUND |                            |                   |                 |                          |                            |                      |
| 300 Vocational Programs |                            |                   |                 |                          |                            |                      |
| 365 Indian Ed           |                            |                   |                 |                          |                            |                      |
| 1000 Instruction        |                            |                   |                 |                          |                            |                      |
| 610 Supplies            | 0.00                       | 0.00              | 0.00            | 1,081.88                 | 1,081.88                   | 0 %                  |
| Function Total:         | 0.00                       | 0.00              | 0.00            | 1,081.88                 | 1,081.88                   | 0                    |
| Program Total:          | 0.00                       | 0.00              | 0.00            | 1,081.88                 | 1,081.88                   | 0 %                  |
| Program Group Total:    | 0.00                       | 0.00              | 0.00            | 1,081.88                 | 1,081.88                   | 0 %                  |
| Project Total:          | 0.00                       | 0.00              | 0.00            | 1,081.88                 | 1,081.88                   | 0 %                  |
| Grand Total:            | 57,470.06                  | 0.00              | 141,884.77      | 141,199.94               | -684.83                    | 100 %                |

\*\*\*\* Report totals by Fiscal Year, not Project date range.





# Potomac Elementary School

29750 Potomac Road  
Bonner, Montana 59823

Phone (406) 244-5581  
Fax (406) 244-5840  
[www.potomacschoolmontana.us](http://www.potomacschoolmontana.us)

*"Potomac School equips each student for his/her future  
within a culture of excellence that values the small community experience."*

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## Principal's Report May 2018

### • Teaching and Learning

- The teaching staff selected the Amplify English Language Arts program as our new curriculum resource beginning next year. For grades K-5 the program is called, CKLA for Core Knowledge in Language Arts, and the parallel program for grades 6-8 is the Amplify ELA. The staff was looking for a program that has a strong foundational component featuring phonics and phonemic awareness while utilizing authentic text and quality children's literature. The program supports a robust technology component, particularly at grades 6-8. The teachers will be attending a professional development session in June to begin preparing for the implementation of the new ELA program for next year. This extra training and the compensation for teachers to attend is funded from our grant.
- As part of our comprehensive literacy grant, we are required to use an assessment system to measure student progress. We have selected the iStation system for this purpose. This will allow teachers to monitor student progress frequently using a computer-based system that will automatically adjust the level of difficulty based on the individual student's responses. We will also be assessing our incoming kindergarten students later in May in order to gather diagnostic data on these students as they enter our system.
- We have received new iPads for our teachers as part of the grant. These will be used as part of our professional development and instructional coaching. Teachers will be able to make video recording of themselves teaching and then reflect on what they recorded in order to continue to improve. We also have a couple of high tech devices that will track the teacher by his/her voice during the recording portion as the iPad is making the video recording.
- Abby Stitt has started making some classroom observations to gather some data regarding the students' time on task. Time on task is important, particularly with a four-day week. Teachers will meet with Abby to discuss the data we collect and to discuss ways to reduce time lost in the classroom.

### • Budget and Finance

- **Special Education Support Grant-** We received the final approval for the special education support grant that I submitted to OPI. The grant should be worth about \$20,000 in reimbursable expenses that took place during the 2017-18 school year.

### • Student Activities

- The track team is doing well. Our athletes have demonstrated that they can compete well against other students in our area.
- The 8<sup>th</sup> graders are making the final preparations for their trip to the Seattle area.

### • Safety

- Our security cameras are working well.
- We are still planning to install a buzzer system for the front entry soon.

"Always for Children"

- The staff has scheduled fire drills, intruder drills and earthquake drills for the remainder of the school year.
  
- **Student Council**
  - We will include a regular agenda item for our board meetings to allow the student council to give a monthly report on their activities and goals.
  
- **Community**
  - Mr. Rouse worked with Jim Howard, the superintendent from Bonner, to prepare a collaborative application for a 21<sup>st</sup> Century Grant for 2018-19. The application was submitted on time and is being reviewed by OPI staff members and outside reviewers. We are hopeful to hear some results later in June.
  - The ALL School Parent-Student Workday was held on Saturday, April 21<sup>st</sup>, from 8:00 to noon. We had about 30 students, parents, and staff members who showed up to pitch in to spread the mountain of wood chips we had. The objective of the Workday is to complete our playground improvement project. We have submitted all of our donated time and materials to the Missoula Parks department to demonstrate that we met our matching requirements of the grant. After the track dried out, we were able to have additional gravel added to the surface of the track.

Respectfully submitted:

John P. Rouse, Principal

# POTOMAC SCHOOL BOARD CALENDAR

*Trustee review  
Friday before  
monthly meeting*

**July**

**Steven**

**August**

Prior Year Trustee Financial Summary approval  
Current Year Budget approval  
Approve Classified Offer of Employment

**Craig**

**September**

Appointment for Missoula Area Curriculum Consortium

**Kelsy**

**October**

School Strategic Plan & Goals  
8th Grade Trip  
Audit Contract  
Professional Responsibilities and Goals for Principal

**Gary**

**November**

Discuss the evaluation process for the principal

**Cliff**

**December**

Review Strategic Plan & Goals Progress  
Principal Evaluation

**Steven**

**January**

Approve Principal offer of employment

**Craig**

**February**

Call for an Election  
Adopt resolution for any special levy  
Audit Review and Approval – when completed  
Consideration & Adaptation of Resolution estimating changes in Revenues/Mills from  
Adult Ed, Transportation, Building Reserve and Tuition Funds

**Kelsy**

**March**

Next Year Calendar committee report  
Preliminary General Fund Budget Review  
Negotiation Committees (in negotiation years)  
Student Behavior & Discipline Review  
Permissive Levy

**Gary**

**April**

Community Center Lease Negotiations (in negotiation years)  
Approval of Health Insurance Contract  
Approve Certified offer of employment

**Cliff**

**May**

Canvass the election  
Reorganize the Board  
Appoint the Business Manager/Clerk  
Seat New Trustees  
Authorize Board Signatures/Deletions  
Approval of Election Contract with County  
Approval of Bus Routes

**Steven**

**June**

Audit Contract Review and Approval  
Policy Review

**ELECTION CONTRACT - SCHOOL DISTRICT ELECTIONS**  
**June 1, 2018 thru May 31, 2019**

BE IT HEREBY AGREED BETWEEN POTOMAC SCHOOL DISTRICT 11 AND  
MISSOULA COUNTY, MONTANA

1. The Missoula County Election Administration, hereinafter called "County," on behalf of the Potomac School District 11, hereinafter call "School" and upon their request (20-20-417, MCA) shall conduct and be responsible for all aspects of all elections that come under the responsibility of said Schools, excluding:
  - 20-20-204(1)(ii) Posting notices in three public spaces in the district; and
  - 20-20-204(1)(iii) posting notice on district's website for 10 days prior to election
2. The County shall have complete responsibility for the number of polling places or ballot drop off locations and the designation of said places/locations for each election per 13-19-207.
3. Schools shall reimburse the County for actual costs of all elections conducted for said Schools, including but not limited to the cost of:

Judges of Election      -      Prevailing wage paid by County
4. Schools agree to reimburse County for School's proportionate share of the cost of elections when held in conjunction with other political subdivisions.
5. School shall be responsible for completing all necessary legal procedures in a timely manner to meet the time requirements as determined by the County. Failure to meet established time requirements will release County from the obligation of conducting the School's election. Necessary timelines will be provided to School no later than 90 days prior to School election.
6. If it is determined that administratively a mail ballot election is the most efficient method of conducting an election, the County maintains absolute right to conduct election in said manner.
7. Schools shall be responsible for the cost of opening and closing the polling/drop off locations required for each election.
8. Schools shall supply storage space for on-site storage of equipment required to conduct elections at each polling place located within the boundaries of Potomac School District No. 11. Maintenance personnel at each polling place will be responsible for setting up and taking down booths for all elections held at said polling place. This service will be supplied at no cost to the County.

9. County will, upon request, provide Schools with lists of registered voters at no charge for each School election.
10. Schools will notify county in writing of proposed date of a special election 75 days in advance. County must notify school within 5 days of notice; whether or not, county can conduct election for date selected.
11. Schools will provide a multipurpose area or gymnasium with adequate room and lighting at each polling place/ballot drop off location to accommodate the election process. The designated area shall be available for inspection by the County at least 2 weeks prior to each election and, if the designated area is not sufficient to accommodate the election process, the County reserves the right to designate an area within the polling place that will better accommodate the election process.

IN WITNESS THEREOF, the aforementioned parties have hereunto entered into this agreement on this 14<sup>th</sup> day of May, 2018. Said agreement will be in effect until May 31, 2019.

Potomac School District 11

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Signature

Missoula County Election Administrator

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Signature