



Potomac Elementary School

School Board Agenda

June 13, 2016

Phone (406) 244-5581

Fax (406) 244-5840

www.potomacschoolmontana.us

*“Potomac School equips each student for his/her future
within a culture of excellence that values the small community experience.”*

7:00 PM

Public Input:

Consent Agenda:

Chair Vann

1. Minutes April 11 and May 9, 2016
2. Warrant List
3. Business Card
4. Petty Cash
5. Extracurricular

Reports:

1. Principal's Report
2. Clerks Report
End of Year Budget Review
3. Board Professional Development Reports

Principal Williams

Jill Thornton

Board Members

Old Business:

1. School Board Calendar
2. Principals Negotiation, MOU & Contract
3. Clerks Negotiation & Contract

Chair Vann

Chair Vann & Kelsy Ployhar

Chair Vann & Kelsy Ployhar

New Business:

1. Personnel
2. Out of District Agreements MF, CJ, HJ, BS and GS
3. Credit Card for Sarah Schmill
4. FY 2014-2015 Audit
5. FY 2015-2016 Audit Contract
6. Bus Routes
7. Board Meetings
 - End of FY 2015-2016 Meeting – June 27, 2016
 - July Meeting

Principal Williams

Principal Williams

Jill Thornton

Jill Thornton

Jill Thornton

Chair Vann

Chair Vann

Next Meeting June 27, 2016 – 7:00 pm



Potomac Elementary School

School Board Minutes

for
April 11, 2016

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*"Potomac School equips each student for his/her future
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Call to Order

Board Chair Cliff Vann called the meeting to order at 7:00 pm by leading all in the Pledge of Allegiance. Those trustees present were: Gary Long, Craig Nelson, Jason Nordberg and Kelsy Ployhar. Jill Thornton, clerk, and Angie Williams, Principal, were also in attendance.

Public Input (for issues not on the agenda)

Consent Agenda

Warrant Lists – Total Claims = \$23,686.44, Total Payroll = \$71,993.22

Business Cards – Included in Total Claims noted.

Petty Cash – Supplemental to monthly warrants used between Board Meetings – Reimbursed thru Claims.

Extracurricular (Student Accounts) – Beg. Balance Mar 1, 2016 - \$32,043.35; End Balance Mar 31, 2016 - \$30,772.93

Kelsy moved to approve the consent agenda. Gary seconded the motion. **Passed 5-0**

Teacher Reports

Kristina Davis sixth grade science class is contacting scientists in Hawaii and Yellowstone to learn about volcanos. In their e-mails, they are hoping to Skype with the scientists. 2) she is teaching an elective on Business and Finance. In this class the students keep an account with 'funds' they receive for attending school. They develop a business plan with costs associated with it, and maintain a register and write checks for that plan. 3) last year, our school had 100% attendance at the STEM conference at the university. We were awarded \$1,000 for this, and the class is using these funds for a 3D printer. This also uses their knowledge of apps on iPhones for designing projects for the printer.

Kristy Pohlman's third grade class is working on 'Zones of Behavior'. Those zones are designated with colors, with green being calm and attentive. The class teaches the students to recognize when they are angry or other danger 'Zones' and gives them tools to adjust their feelings and behavior back to the green zone. She is also working with her students on food webs in eco system habitats. They choose an animal and learn what they eat as well as what eats them and other animals in that same ecology.

Principals Report

Athletics- We have 21 kids out for track. Gary dug out the long jump pit and Tony Oien built the frame. Now we're just waiting for the sand to be delivered and we can finish it up! The first track meet is Wednesday.

Calendar- As requested at the last Board meeting, we put together pros and cons to changing the daily school schedule to release at 4:00 instead of 4:30. I have attached the form to my report.

Reports- There has been a good response to the School Discipline Report form. I visited with Mike from Majestic about the process we will use together to handle behavior and discipline on the buses. He is very agreeable to working with the school and sees the benefits of doing so.

Adult Ed- Ms. Schmill is teaching a class on hand chimes.
Carol White will be teaching a couple classes on Dancing.

Staffing- This year I have been filling the duties of the special education teacher as well as principal. I have been teaching 2 ½ -3 hours a day as well as completing all of the paperwork and reports involved with meetings and such. Some days this goes great and some days it doesn't. Looking ahead to next year the time commitment for student contact could increase to 4-5 hours a day. I can still easily handle the paperwork and be the special education coordinator, but we need a qualified person to handle instruction.

Professional Development

April 15th I'll be going to Butte for a Small Rural Schools conference on Emergency Planning.

April 19-20th Great Falls- Montana Symposium focusing on Middle school structure and programs.

On April 22nd- for the teacher work day, we will all be going to Lolo School to observe and talk to teachers and administration about their transition and how they use the standards based grading.

In June, six teachers will be going to the Literacy in Motion conference at Judd University in Elgin, IL, outside of Chicago. This is being paid for from our REAP grant funds. Many of the speakers are noted authors of children and young adult books. The focus is on firing up literacy in schools. My hope is that they will come back with a fresh perspective and united goals on building up our reading program.

Upcoming-

April 13- Track meet at Big Sky HS

April 18- Begin Smarter Balance testing

April 21- Kindergarten Roundup

April 22- Track meet at Frenchtown

April 23- STEM conference for 7-8 girls in Missoula (Kristina and I will be chaperoning.)

April 27- Track meet at Big Sky HS

June 1- Graduation

Board Professional Development Reports

Jason and Kelsy both participated in 4H, and Kelsy reviewed the checklist for the board reports for April with Jill. Gary dug the long jump hole, sprayed weeds, and is refurbishing the grandstands. Cliff has signed up to be certified to teach archery to teachers. This would allow those teachers to then become certified themselves to teach it in school.

School Board Calendar

Jason is to review the next board meeting packet.

Election Review – Election by Acclimation

Gary moved to call the Potomac School Election by Acclimation. Jason seconded the motion. **Passed 5-0**

2016-2017 School Calendar

Angie presented the proposed school calendar for 2016-2017 with pros and cons from our staff. This calendar also follows Missoula County.

To start the discussion, Kelsy moved to keep the calendar we currently use. Gary seconded the motion.

Kelsy said she is concerned with the following: 1) If Missoula County changes our calendar, will we? 2) She doesn't like changing the release time as parents who get off their work at 5pm will have difficulties with the new schedule. And 3) can homework still be finished in the shorter day?

Angie said we do try to maintain our calendar to have the same days off as Missoula County. And considering homework, it can work within the shorter day. We are moving in the direction of not having as much homework. Kristina said she has students come in during recess for help with their homework, and there are other times available as well.

Board of Trustees..... 3

Cliff asked the staff what they think of the new calendar. They stated they feel it will give them a better schedule for planning their classes. The current calendar we have means they have to double up on some of their lessons, where the new calendar with the 5 additional days allows them to schedule those lessons for better educational results.

Cliff said he came into this on the fence, but when he hears that the staff feels this will be better for instruction he thinks we should listen.

Jason asked if this would then provide a better education. Angie said it creates a better opportunity for a better education, so yes.

Cliff called for a vote on the motion on the floor to maintain the current calendar. **Failed 2-3**

Gary moved to adopt the new proposed calendar as presented. Craig seconded the motion. **Passed 3-2**

Personnel – B Ryan Resignation

Angie recommended accepting Beth Ryan’s resignation. Gary moves to accept the resignation. Jason seconded the motion. **Passed 5-0**

Personnel – Certified Teachers recommended for Rehire

Angie recommended rehire of K Davis, D Gaglia, T Klein, K Pohlman, S Schmill and A Stitt. Kelsy moved to accept Angie’s recommendation. Craig seconded the motion. **Passed 5-0**

Personnel – Karry Betson

Angie recommends hiring Karry Betson for the 2016-2017 school year. Kelsy moves to accept Angie’s recommendation. Gary seconded the motion. **Passed 5-0**

Personnel – Recommendation to rehire Angie Williams as principal

Jason moved to rehire Angie Williams as principal. Kelsy seconded the motion. **Passed 5-0**

Personnel – Principal and Clerk Negotiation Committee

Cliff Vann and Kelsy Ployhar volunteered to be on the Principal and Clerk negotiation committee.

MUST Health Insurance for 2016-2017

Kelsy moved to approve the MUST Health Ins plan for 2016-2017. Craig seconded the motion. **Passed 5-0**

Missoula County Election Contract for 2017

Jason moved to approve the Missoula County Election Contract for 2017. Gary seconded the motion. **Passed 5-0**

Personnel – Nancy Linnell

Chair Vann closed the meeting to the public and put it into executive session at 8:46pm.

The meeting was reopened at 8:55pm.

Adjourn

Chair Vann adjourned the Board meeting at 8:55 pm.

Cliff Vann, Chair

date

Jill M Thornton, Clerk

date



Potomac Elementary School

School Board Minutes

for
May 9, 2016

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Call to Order

Board Chair Cliff Vann called the meeting to order at 7:02 pm by leading all in the Pledge of Allegiance. Those trustees present were: Gary Long, Craig Nelson, Jason Nordberg and Kelsy Ployhar. Angie Williams, Principal was also in attendance.

Public Input (for issues not on the agenda)

G Knapp from the 7th grade class presented their plan to take a trip to Fort Peck for fishing and horseback riding. The total trip might be 4 days. B Olson added the class would stop at points along the way. Currently 7 students plan to go on the trip.

Minutes

Kelsy moved to approve the minutes from March 14, 2016. Gary seconded the motion. **Passed 5-0**

Board Reorganization

1. Select Officers:

Gary nominated Cliff Vann to serve as Board Chair. Jason seconded the motion. **Passed 5-0**

Gary nominated Kelsy Ployhar to serve as Vice Chair. Jason seconded the motion. **Passed 5-0**

2. Appoint Business Manager/Clerk

Jason moved to appoint Jill Thornton as Business Manager/Clerk of the District. Kelsy seconded the motion. **Passed 5-0**

Consent Agenda

Warrant Lists – Total Claims = \$28,702.62. Total Payroll = \$63,062.14

Business Cards – Included in Total Claims noted.

Petty Cash – Supplemental to monthly warrants used between Board Meetings – Reimbursed thru Claims.

Extracurricular (Student Accounts) –were not presented in this packet

Jason moved to approve the consent agenda. Gary seconded the motion. **Passed 5-0**

Teacher Presentations

Abby Stitt talked about the Montana Natural History Centers Naturalists program. It runs once a month for 9 months, from October through May. The class takes field trips, and has been to Maclay Flats and Fort Missoula. The cost is \$220 but we get a scholarship to pay for half of that fee.

Crissina Quinn talked about what the students do in Explorers. Activities have included rock climbing, service learning, snowshoes, ski trips, crime scene investigation and website creation that is linked to the school website. Summer camps will include food service, food bank, Animeals, rock climbing, swimming, and our summer reading program. Last year 18 students attended 6 days or more. This year is at 21 students so far.

Principals Report

May is flying by! We have a lot going on and everyone is antsy to be outside and enjoy the beautiful weather.

Track is going well. The qualifying meet is this Thursday in Frenchtown with the Meet of Champions the following week. Our athletes have represented themselves and our school well. We're proud of them!

Testing- We have completed all of our testing. The Smarter Balance state assessment went very smoothly. We should have access to the scores this summer. We have learned that we need to get students on computers early to boost their keyboarding skills before they take these tests.

Infinite Campus- We are transitioning into the District version of Infinite Campus, which is a Student Information System, used by many schools, special education and by OPI. We've had the simple version, which wasn't being used to full capacity. The District version will allow us to take attendance (instead of with a Google Doc as it is now), keep all student information in one place, print report cards, even track lunches and accounts and much more. Janette is in Missoula all week attending training on this system and I will be going in to a few of the sessions that I need to know to train the teachers.

Standards Based Grading Update- On April 22nd, our last Friday workday, the teachers and I went to Lolo School where they have been using standards based grading for 4 years. The teachers grouped up according to grade level and were able to talk to teachers and see how the change in grading has affected their instruction. I was able to visit with the K-4 principal at length as well and received lots of good information, do's and don'ts and resources. We all left feeling excited but realistic of how important timing is when implementing a change such as this. With the change to Infinite Campus this summer and learning a new format for report cards, we decided that we will take the next year to focus on how standards based instruction will look in the classroom and begin working as a staff on the common language to be used in our rubrics, with students and parents. We've discussed beginning this year by separating "skill and will" on report cards, meaning effort will be separated from ability. This, in itself, is going to take some time and preparation in implementing.

Consortium- I went to our Curriculum Consortium meeting last Wednesday and there was a lot of talk among the different schools in the consortium about continuing. In the past, the consortium was used as a collaboration amongst schools to perform the mandated curriculum reviews and integration of the standards. It also provided opportunities for teachers to have discussions about what they were doing in their schools. This has not been as helpful to schools as it could be and has been increasingly difficult to get teachers to go. The consortium director fills the role of our curriculum director when we do our state report. Considering we pay the consortium \$1200/year, I will be looking at a different avenue to take to fill our requirements. We are obligated to stay in it the 2016-17 school year, and schools will voice their decision at the fall meeting. I'll keep you posted.

Explorer's- We have 3 week long camps planned for the summer as well as a summer reading program. Crissina has done a great job with activities and educational opportunities for the kids.

Upcoming-

- May 9- OMSI
- May 11- Shakespeare
- May 12- Track Meet Frenchtown
- May 17-19- Outdoor School 7th graders
- May 19- Meet of Champions Big Sky
- May 22-29 8th grade trip
- May 23- K-4 field trip to Rocky Mountain Elk Foundation
- June 1- Graduation
- June 2- Last day of School
- June 3- Teacher work day

Board Professional Development Reports

Gary finished the grandstands, Cliff dug gravel from the long jump pit, Jason studied education finance, Kelsy did teacher appreciation and OMSI, and Craig is helping the 8th grade with their HIT trip.

School board Calendar

Only Bus Route review and approval is left on the calendar this year.

PEA Negotiation on Early Retirement

Kelsy moved to accept the PEA negotiation on Early Retirement. Craig seconded the motion. A discussion ensued concerning the motion.

Cliff said he hasn't been able to reach Deborah Silk to discuss this issue. He wants to make sure this doesn't become a question of buying teachers out. Keeping experienced teachers is one of the goals this district has.

The request is for \$540 per month for 24 months. A side effect of this would be a new liability of \$1500 to \$2000 per year for running an actuarial.

Gary said he is hesitant to sign up for a recurring cost. What other options do we have?

Abby said Jill discussed some places offer a lump sum as an option for early retirement. Cliff asked if the other teacher we have who falls under this category would take this offer and Terri Klein said she would not, and would put that in writing.

Craig asked if we know if a lump sum has the same liabilities. Kelsy said we also need to be careful with a lump sum to make sure it doesn't cost Nancy a large amount in taxes.

Jason asked if we've thought about looking outside the school system – something like a fundraiser. He asked Nancy if she would be open to that, and she said she would only want what she needs. Abby said gifts under \$14,000 are non taxable.

Kelsy said she is concerned about setting a precedent. Terri said she only knows of people who have taken advantage of something like this from need or circumstance.

Cliff will continue to research this with MTSBA.

Cliff asked for a vote on the motion to accept the PEA negotiation on Early Retirement. **Failed 5-0**

Personnel

Angie Williams recommended Kristina Burtch to fill our Resource, Art and Math teaching position.

Gary moved to hire Kristina Burtch as a teacher for the 2016-2017 school year. Jason seconded the motion. **Passed 5-0**

Adjourn

Board Chair Vann adjourned the Board meeting at 8:02 pm.

06/12/16
14:22:14

POTOMAC ELEMENTARY SCHOOL
Claim Details
For the Accounting Period: 6/16

Report ID: AP100

Claim	Warrant	Vendor #/Name	Amount			Acct/Source/		
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj
14348	9044S 101002	ABBY STITT	282.00					
1		06/01/16 Per Diem Elgin Literacy Trip	282.00		101	100-1000	582	
14297	9045S 117	ALL AMERICAN TROPHY	21.75					
1		62280 05/31/16 8th Grade Trophies	21.75		101	100-1000	610	
14296	9046S 101198	AMERICAN EXPRESS	64.43					
1		CC-378 05/09/16 Food	25.00		112	625		
		ALBERTSONS						
2		CC-378 05/24/16 Food	10.00		112	625		
		CULLYS						
3		CC-378 06/01/16 Food	29.43		112	625		
		CULLYS						
14298	9047S 101276	ANIMAL WONDERS	950.00					
1		PES004 02/17/16 5 Week Animal Course	750.00		115	420-1000	610	326
2		PES004 02/17/16 Animal School Presentation	200.00		115	420-1000	610	326
14300	9048S 101277	BLACKFOOT LAWN CARE & PROPERTY	920.00					
1		112 05/30/16 1 April and All May Lawn Care	360.00		101	100-2600	330	
2		06/30/16 Estimate June & Partial July	560.00		101	100-2600	330	
14301	9049S 3	BLACKFOOT TELEPHONE COOPERATI	2,014.20					
1		April 04/30/16 Telephone	403.44		101	100-2600	531	
2		May 05/31/16 Telephone	428.40		101	100-2600	531	
3		June 06/30/16 Estimate Phone - full month	1,182.36		101	100-2600	531	
14302	9050S 101225	BUSINESS CARD 3334	1,891.08					
1		CC-377 05/23/16 1st Grade Books	51.40		101	625		
		CARSON-DELLOSA PUBLISHING						
2		CC-377 05/23/16 1st Grade Books	58.75		101	625		
		TREND ENTERPRISES INC						
3		CC-377 05/23/16 2nd/3rd Grade Supplies	63.85		115	625		326
		ETA HAND 2 MIND						
4		CC-380 04/29/16 Linnell Plaque	118.13		101	625		
		THE MASTER TEACHER						
5		CC-380 05/12/16 Track Athletic Banquet	114.94		115	625		136

BIG DIPPER ICE CREAM

Quick Reference for Expenditure Coding

Fund Codes	Program Codes	Function Codes	Object Codes
101 General Fund	100's Regular Programs	1000's Instruction	100's Personnel Salaries
110 Trans Fund	120's Contingency Funds	2225's School Library	200's Personnel Benefits
112 Food Fund	280's Special Education	2310's Board of Trustees	300's Prof Services
114 Retirement Fund	300's State Grants	2400's Administration	400's Purchased Property
115 Misc Fund	400's Federal Grants	2500's Business Services	500's Other Purchased
117 Adult Ed Fund	700's Extracurricular	2600's Operations & Maint	600's Supplies & Materials
128 Tech Fund	800's Community Services	2620's Comm Ctr Oper & Maint	700's Prop & Equip Acquisition
161 Bldg Reserve Fund	910's Food Services	2700's Student Transportation	800's Other Expenditures
		3100's Food Services	
Example		3500's Extracurricular	

101-100-2600-411 is a Regular General Fund Expenditure for School Heating Fuel

Claim Warrant	Vendor #/Name	Amount	Acct/Source/				
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj Proj	
6	CC-380 05/19/16 School Boards Guidebook	59.45		101	€ 25		
	NATIONAL SCHOOL BOARDS ASSN		CC Accounting: 101-	-100-2400-640			
7	CC-380 05/23/16 Classroom Supplies	98.53		101	€ 25		
	AMAZON		CC Accounting: 101-	-100-1000-610			
8	CC-380 05/31/16 Classroom Supplies	52.51		101	€ 25		
	AMAZON		CC Accounting: 101-	-100-1000-610			
9	CC-380 05/23/16 Classroom Supplies	235.30		101	€ 25		
	AMAZON		CC Accounting: 101-	-100-1000-610			
10	CC-380 05/23/16 Classroom Supplies	2.59		101	€ 25		
	AMAZON		CC Accounting: 101-	-100-1000-610			
11	CC-380 05/23/16 Classroom Supplies	58.59		101	€ 25		
	AMAZON		CC Accounting: 101-	-100-1000-610			
12	CC-380 05/23/16 Classroom Supplies	66.78		101	€ 25		
	AMAZON		CC Accounting: 101-	-100-1000-610			
13	CC-380 05/25/16 Food	2.39		112	625		
	MISSOULA FRESH MARKET		CC Accounting: 112-	-910-3100-570			
14	CC-380 05/25/16 Science/Math Supplies	165.20		115	625	326	
	NASCO MODESTO		CC Accounting: 115-	-420-1000-610-326			
15	CC-380 05/25/16 Kitchen Maint Supplies	9.47		112	€ 25		
	HOME DEPOT/GECF		CC Accounting: 112-	-910-3100-610			
16	CC-380 05/03/16 School Supplies	379.52		101	€ 25		
	SCHOOL SPECIALTY INC		CC Accounting: 101-	-100-1000-610			
17	CC-380 05/27/16 Science Supplies	233.70		101	€ 25		
	HOME SCIENCE TOOLS		CC Accounting: 101-	-100-1000-610			
18	CC-380 06/02/16 Classroom Reading Subscription	109.95		101	€ 25		
	LEARNING A-Z		CC Accounting: 101-	-100-1000-610			
19	CC-380 06/02/16 School Supplies	10.03		101	€		
	CULLYS		CC Accounting: 101-	-100-1000-610			

Quick Reference for Expenditure Coding

Fund Codes	Program Codes	Function Codes	Object Codes
101 General Fund	100's Regular Programs	1000's Instruction	100's Personnel Salaries
110 Trans Fund	120's Contingency Funds	2225's School Library	200's Personnel Benefits
112 Food Fund	280's Special Education	2310's Board of Trustees	300's Prof Services
114 Retirement Fund	300's State Grants	2400's Administration	400's Purchased Property
115 Misc Fund	400's Federal Grants	2500's Business Services	500's Other Purchased
117 Adult Ed Fund	700's Extracurricular	2600's Operations & Maint	600's Supplies & Materials
128 Tech Fund	800's Community Services	2620's Comm Ctr Oper & Maint	700's Prop & Equip Acquisition
161 Bldg Reserve Fund	910's Food Services	2700's Student Transportation	800's Other Expenditures
		3100's Food Services	
		3500's Extracurricular	

Example
101-100-2600-411 is a Regular General Fund Expenditure for School Heating Fuel

06/12/16
14:22:14

POTOMAC ELEMENTARY SCHOOL
Claim Details
For the Accounting Period: 6/16

Report ID: AP100

Claim	Warrant	Vendor #/Name	Amount			Acct/Source/		
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj
14303	9051S	101166 BUSINESS CARD 8181	123.24					
1		CC-381 05/23/16 School Supplies	123.24		101	€ 25		
		KCDA PURCHASING COOPERATIVE		CC Accounting: 101-	-100-1000-610			
14304	9052S	101125 BUSINESS CARD 8901	439.87					
1		CC-382 05/30/16 School Supplies	29.97		101	€ 25		
		TARGET STORES-CPC A/R		CC Accounting: 101-	-100-1000-610			
2		CC-382 05/26/16 Coach Gift Cards	409.90		101	€ 25		
		TOWN PUMP		CC Accounting: 101-	-120-3500-610			
14305	9053S	101184 BUSINESS CARD 9423	16.32					
1		CC-383 05/30/16 Fuel	16.32		101	€ 25		
		CULLYS		CC Accounting: 101-	-100-2600-610			
14306	9054S	206 CAROLINA BIOLOGICAL	112.20					
1		49515845 05/31/16 Science Supplies	112.20		101	100-1000	610	
14309	9055S	42 CENEX HARVEST STATES	675.15					
1		113317 05/17/16 Heating Fuel	675.15		101	100-2600	411	
14310	9056S	100898 COMPUTER GUYS INC.	364.30					
1		83666 05/09/16 Computer Maintenance 5-9-16	186.65		101	128-2500	330	
2		83784 05/26/16 Computer Maintenance 5-26-16	177.65		101	128-2500	330	
14311	9057S	101228 CRISSINA QUINN	18.13					
1		05/13/16 Explorer Supplies	18.13		115	100-1000	610	121
14345	9058S	101229 DAMIAN GAGLIA	282.00					
1		06/01/16 Per Diem Elgin Literacy Trip	282.00		101	100-1000	582	
14312	9059S	101283 DIAMOND BAR MEATS, INC	359.00					
1		48177 05/09/16 100 lbs Gr Beef	359.00		112	910-3100	570	
14313	9060S	101127 EVANS BASIC CARPENTRY	29.67					
1		663 05/09/16 Irrigation Repair	29.67		101	100-2600	610	
14315	9061S	176 FOOD SERVICES OF AMERICA	1,948.10					
1		8347936 04/19/16 Food Credit	-27.72		112	910-3100	570	
2		8357204 04/28/16 Food Credit	-55.98		112	910-3100	570	
3		8358674 04/29/16 Food	7.00		112	910-3100	570	
4		8362641 05/04/16 Food	534.47		112	910-3100	570	
5		8370529 05/11/16 Food	479.70		112	910-3100	570	
6		8378107 05/18/16 Food	456.75		112	910-3100	570	

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14:22:14

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Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj
7		8385920 05/25/16 Food	553.88		112	910-3100	570	
14314	9062S 101033	FREY SCIENTIFIC	59.70					
1		2025013139 06/06/16 Science Supplies	59.70		101	100-1000	610	
14316	9063S 101284	INFINITE CAMPUS, INC	1,834.00					
1		06/01/16 Infinate Campus Student Licenc	267.00		101	100-2400	330	
2		06/01/16 Software Support @ \$3 ea	267.00		101	100-2400	330	
3		\ 06/01/16 Inf Campus Univ Training Annua	1,000.00		101	100-2400	330	
4		\ 06/01/16 Implementation - one time fee	300.00		101	100-2400	330	
14317	9064S 101131	JAY LABER	220.90					
1		05/18/16 Camp Utmost IEFA Presentation	220.90		115	365-1000	330	658
14344	9065S 101289	KARRY BETSON	282.00					
1		06/01/16 Per Diem Elgin Literacy Trip	282.00		101	100-1000	582	
14346	9066S 101290	KRISTY POHLMAN	282.00					
1		06/01/16 Per Diem Elgin Literacy Trip	282.00		101	100-1000	582	
14330	9067S	82 MAJESTIC BUS SERVICE, INC	9,855.83					
1		5601 05/06/16 Explorers to Lubrecht Forest	86.91		115	100-1000	516	121
2		5602 05/12/16 Track to Frenchtown	265.86		115	103-2700	513	136
3		5603 05/19/16 Track to Big Sky HS	82.00		115	103-2700	513	136
4		5604 05/23/16 K - 4 Field Trip 5-23	191.22		115	103-2700	513	136
5		5605 05/27/16 Explorers to Butte	562.85		115	100-1000	516	121
6		5606 06/01/16 Morrison Lane	335.29		110	100-2700	513	
7		5607 06/01/16 Bus Contract	8,331.70		110	100-2700	513	
14322	9068S 101239	MCGRAW HILL SCHOOL EDUCATION	335.95					
1		9209828600 05/18/16 Resource Supplies	275.95		115	420-1000	610	326
2		9209828600 05/18/16 Resource Supplies	60.00		101	100-1000	610	
14328	9069S	140 MISSOULA AREA EDUCATION COOPE	11,872.93					
1		2016 05/30/16 15-16 Spec Ed Services Annual	9,629.00		101	280-6200	920	
2		2016 05/30/16 15-16 Spec Ed Retire to Coop	1,612.00		114	280-6200	920	
3		2016 05/30/16 15-16 Related Serv Retire to C	631.93		114	280-6200	920	
14318	9070S	161 MISSOULA CURRICULUM CONSORTIU	1,200.00					
1		05/04/16 MACC Membership Fee	1,200.00		101	100-2400	810	
14324	9071S	10 MISSOULA ELECTRIC COOP INC	2,958.30					
1		May 05/27/16 School Electric	577.56		101	100-2600	412	
2		June 06/30/16 Est. School Electric	680.00		101	100-2600	412	
3		May 05/27/16 Comm Ctr Electric	830.74		101	100-2620	412	
4		June 06/30/16 Est. Comm Ctr Electric	870.00		101	100-2620	412	

Quick Reference for Expenditure Coding

Fund Codes	Program Codes	Function Codes	Object Codes
101 General Fund	100's Regular Programs	1000's Instruction	100's Personnel Salaries
110 Trans Fund	120's Contingency Funds	2225's School Library	200's Personnel Benefits
112 Food Fund	280's Special Education	2310's Board of Trustees	300's Prof Services
114 Retirement Fund	300's State Grants	2400's Administration	400's Purchased Property
115 Misc Fund	400's Federal Grants	2500's Business Services	500's Other Purchased
117 Adult Ed Fund	700's Extracurricular	2600's Operations & Maint	600's Supplies & Materials
128 Tech Fund	800's Community Services	2620's Comm Ctr Oper & Maint	700's Prop & Equip Acquisition
161 Bldg Reserve Fund	910's Food Services	2700's Student Transportation	800's Other Expenditures
		3100's Food Services	
		3500's Extracurricular	

Example
101-100-2600-411 is a Regular General Fund Expenditure for School Heating Fuel

06/12/16
14:22:14

POTOMAC ELEMENTARY SCHOOL
Claim Details
For the Accounting Period: 6/16

Report ID: AP100

Claim	Warrant	Vendor #/Name	Amount	Acct/Source/				
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj
14339	9072S	101217 MISSOULA FAMILY YMCA	800.00					
1		04/27/16 Explorers Rock Climbing	200.00		115	100-1000	516	121
2		06/06/16 Explorers SPLASH	600.00		115	100-1000	516	121
14329	9073S	101286 MISSOULA INSECTARIUM	236.00					
1		52316 05/23/16 K - 4 Super Spiders Field Trip	236.00		101	100-1000	516	
14321	9074S	64 MISSOULA TEXTILE SERVICES	418.21					
1		798228 05/05/16 Maint Supplies	128.03		101	100-2600	610	
2		802808 05/19/16 Maint Supplies	147.87		101	100-2600	610	
3		807608 06/02/16 Maint Supplies	142.31		101	100-2600	610	
14319	9075S	100949 MONTANA SCHOOL NUTRITION ASSN	260.00					
1		05/24/16 MTNSA Conference Registration	260.00		112	910-3100	330	
14326	9076S	101003 MONTANA SMALL SCHOOL ALLIANCE	1,555.00					
1		06/15/16 NWEA/MSSA Map Assess License	1,555.00		101	100-2400	330	
14341	9077S	199 MT ASSOC OF SCHOOL BUSINESS	300.00					
1		3517 04/28/16 2016 Conference Jill	225.00		101	100-2500	330	
2		3517 04/28/16 2017 MASBO Membership Fee	75.00		101	100-2500	810	
14327	9078S	148 MT SCHOOLS PROPERTY & LIABILITY	8,423.00					
1		06/02/16 16-17 Property & Liab Insuranc	8,423.00		101	100-2600	520	
14331	9079S	101287 OLD BUTTE HISTORICAL ADVENTURES	190.00					
1		05/27/16 Explorers Field Trip	190.00		115	100-1000	516	121
14325	9080S	8 POTOMAC GREENOUGH COMMUNITY CENTER	7,596.00					
1		06/15/16 16-17 Annual Lease	6,396.00		115	100-1000	450	121
2		06/15/16 16-17 Annual Lease	1,200.00		101	100-2620	450	
14332	9081S	9 REPUBLIC SERVICES #889	486.81					
1		May 05/28/16 Disposal Services - School	120.79		101	100-2600	431	
2		May 05/28/16 Disposal Services - Comm Ctr	120.79		101	100-2620	431	
3		June 06/28/16 Est. Disposal Services - Schoo	122.62		101	100-2600	431	
4		June 06/28/16 Est. Disposal Services - Comm	122.61		101	100-2620	431	
14333	9082S	193 SARAH SCHMILL	20.00					
1		1516313 06/03/16 Assembly Supplies	20.00		101	100-1000	610	
14347	9082S	193 SARAH SCHMILL	282.00					
1		06/01/16 Per Diem Elgin Literacy Trip	282.00		101	100-1000	582	

Quick Reference for Expenditure Coding

Fund Codes	Program Codes	Function Codes	Object Codes
101 General Fund	100's Regular Programs	1000's Instruction	100's Personnel Salaries
110 Trans Fund	120's Contingency Funds	2225's School Library	200's Personnel Benefits
112 Food Fund	280's Special Education	2310's Board of Trustees	300's Prof Services
114 Retirement Fund	300's State Grants	2400's Administration	400's Purchased Property
115 Misc Fund	400's Federal Grants	2500's Business Services	500's Other Purchased
117 Adult Ed Fund	700's Extracurricular	2600's Operations & Maint	600's Supplies & Materials
128 Tech Fund	800's Community Services	2620's Comm Ctr Oper & Maint	700's Prop & Equip Acquisition
161 Bldg Reserve Fund	910's Food Services	2700's Student Transportation	800's Other Expenditures
		3100's Food Services	
		3500's Extracurricular	

Example
101-100-2600-411 is a Regular General Fund Expenditure for School Heating Fuel

06/12/16
14:22:14

POTOMAC ELEMENTARY SCHOOL
Claim Details
For the Accounting Period: 6/16

Report ID: AP100

Claim	Warrant	Vendor #/Name	Amount			Acct/Source/		
Line #		Invoice #/Inv Date/Description	Line	Amount	PO #	Fund Org	Prog-Func	Obj Proj
14320	9083S 101285	SCHOOL NUTRITION ASSOCIATION		115.50				
1		05/24/16 State & Nat'l Assn Dues		115.50		112	910-3100	810
14334	9084S	41 SCHOOL SPECIALTY INC		152.01				
1		2081163222 05/31/16 School Supplies		152.01		101	100-1000	610
14335	9085S 101251	TASTE BUDS KITCHEN		405.00				
1		1516321 06/02/16 Explorers Field Trip		405.00		115	100-1000	516 121
14343	9086S	2 TERRI KLEIN		282.00				
1		06/01/16 Per Diem Elgin Literacy Trip		282.00		101	100-1000	582
14342	9087S	184 TERRY JAMES BURKE CPA		5,347.00				
1		06/01/16 14-15 Audit complete		5,347.00		101	100-2500	330
14337	9088S 100935	VICTORIA RICHARDSON		2.55				
1		1516278 05/18/16 Food		2.55		112	910-3100	570
14338	9089S 101180	WCP SOLUTIONS		859.80				
1		9580944 05/17/16 Annual Paper Supplies		859.80		101	100-1000	610
14336	9090S 100977	WESTERN BUSINESS EQUIPMENT, INC		237.76				
1		146704 05/23/16 Lexmark Photoconductors Office		237.76		101	100-1000	610
14340	9091S 101288	WESTERN MT PROF LEARNING		600.00				
1		2135 01/25/16 Standards Based Course in hous		600.00		101	100-1000	330
	# of Claims	49	Total:	67,981.69				
				67,981.69				

Quick Reference for Expenditure Coding

Fund Codes	Program Codes	Function Codes	Object Codes
101 General Fund	100's Regular Programs	1000's Instruction	100's Personnel Salaries
110 Trans Fund	120's Contingency Funds	2225's School Library	200's Personnel Benefits
112 Food Fund	280's Special Education	2310's Board of Trustees	300's Prof Services
114 Retirement Fund	300's State Grants	2400's Administration	400's Purchased Property
115 Misc Fund	400's Federal Grants	2500's Business Services	500's Other Purchased
117 Adult Ed Fund	700's Extracurricular	2600's Operations & Maint	600's Supplies & Materials
128 Tech Fund	800's Community Services	2620's Comm Ctr Oper & Maint	700's Prop & Equip Acquisition
161 Bldg Reserve Fund	910's Food Services	2700's Student Transportation	800's Other Expenditures
		3100's Food Services	
		3500's Extracurricular	

Example
101-100-2600-411 is a Regular General Fund Expenditure for School Heating Fuel

06/12/16
14:34:10

POTOMAC ELEMENTARY SCHOOL
Credit Card Transactions Paid by Credit Card Vendor
For the Accounting Period: 6/16

Page: 1 of 1
Report ID: CC100

CC Vendor	Check#	Claim#	CC #	PO #	Check		Vendor Paid	Description	Amount	Fund	Org	Prg-Func-Obj	Proj
					Ln#	Per							
AMERICAN EXPRESS	9046	14296	378		1	6/16	ALBERTSONS	Food	25.00	112		910-3100-570	
	9046	14296	378		2	6/16	CULLYS	Food	10.00	112		910-3100-570	
	9046	14296	378		3	6/16	CULLYS	Food	29.43	112		910-3100-570	
	Total								64.43				
BUSINESS CARD 333	9050	14302	377		1	6/16	CARSON-DELLOSA PU	1st Grade Books	51.40	101		100-1000-610	
	9050	14302	377		2	6/16	TREND ENTERPRISES	1st Grade Books	58.75	101		100-1000-610	
	9050	14302	377		3	6/16	ETA HAND 2 MIND	2nd/3rd Grade	63.85	115		420-1000-610	326
	9050	14302	380		1	6/16	THE MASTER TEACHE	Linnell Plaque	118.13	101		100-1000-610	
	9050	14302	380		2	6/16	BIG DIPPER ICE CR	Track Athletic	114.94	115		103-1000-610	136
	9050	14302	380		3	6/16	NATIONAL SCHOOL B	School Boards	59.45	101		100-2400-640	
	9050	14302	380		4	6/16	AMAZON	Classroom Supplies	98.53	101		100-1000-610	
	9050	14302	380		5	6/16	AMAZON	Classroom Supplies	52.51	101		100-1000-610	
	9050	14302	380		6	6/16	AMAZON	Classroom Supplies	235.30	101		100-1000-610	
	9050	14302	380		7	6/16	AMAZON	Classroom Supplies	2.59	101		100-1000-610	
	9050	14302	380		8	6/16	AMAZON	Classroom Supplies	58.59	101		100-1000-610	
	9050	14302	380		9	6/16	AMAZON	Classroom Supplies	66.78	101		100-1000-610	
	9050	14302	380		10	6/16	MISSOULA FRESH MA	Food	2.39	112		910-3100-570	
	9050	14302	380		11	6/16	NASCO MODESTO	Science/Math	165.20	115		420-1000-610	326
	9050	14302	380		12	6/16	HOME DEPOT/GECF	Kitchen Maint	9.47	112		910-3100-610	
	9050	14302	380		13	6/16	SCHOOL SPECIALTY	School Supplies	379.52	101		100-1000-610	
9050	14302	380		14	6/16	HOME SCIENCE TOOL	Science Supplies	233.70	101		100-1000-610		
9050	14302	380		15	6/16	LEARNING A-Z	Classroom Reading	109.95	101		100-1000-610		
9050	14302	380		16	6/16	CULLYS	School Supplies	10.03	101		100-1000-610		
Total								1891.08					
BUSINESS CARD 818	9051	14303	381		1	6/16	KCDA PURCHASING C	School Supplies	123.24	101		100-1000-610	
	Total								123.24				
BUSINESS CARD 890	9052	14304	382		1	6/16	TARGET STORES-CPC	School Supplies	29.97	101		100-1000-610	
	9052	14304	382		2	6/16	TOWN PUMP	Coach Gift Cards	409.90	101		120-3500-610	
	Total								439.87				
BUSINESS CARD 942	9053	14305	383		1	6/16	CULLYS	Fuel	16.32	101		100-2600-610	
	Total								16.32				
Grand Total:									2534.94				

Total for Payroll Checks

	Employee	Employer	Amount
HOL HOURS (Holiday Pay)	52.50		1,186.29
J001 HOURS (REGULAR SUB)	8.50		680.00
J007 HOURS (21 CENTURY AIDE)	47.18		754.88
J011 HOURS (21ST CENT ADMIN)	77.75		1,555.00
PERS HOURS (Personal Time Used)	27.75		543.10
REG HOURS (Regular Time)	4,900.71		99,005.38
SICK HOURS (Sick Time)	122.62		1,946.71
GROSS PAY	105,671.36	0.00	
NET PAY	66,680.04	0.00	
NET PAY (CHECKS)	2,353.13		
NET PAY (DIRECT DEPOSIT)	64,326.91		
ACCIDENT/AFA	92.18	0.00	
ADVANCE REIMB	122.98	0.00	
ANNUITY-HORACE	600.00	0.00	
DISABILITY	150.00	0.00	
FIT	9,059.08	0.00	
FLEX PLAN	550.50	0.00	
HEALTH - MUST	7,008.69	16,808.00	
LIFE/AFA	21.00	0.00	
MEDICARE	1,420.75	1,420.75	
P.E.R.S.	775.37	785.19	
PACE	74.10	0.00	
PEA/MEA	1,210.32	0.00	
SIT	4,010.00	0.00	
SOCIAL SECURITY	6,074.97	6,074.97	
TRS	7,784.68	8,281.40	
UNEMPL. INSUR.	0.00	412.11	
UNUM LIFE INS C	36.70	17.60	
WORKERS' COMP	0.00	893.19	
1ST INTERSTATE	10,061.07	0.00	
CS	2,890.76	0.00	
FSBMSLA	4,751.17	0.00	
GB	3,481.30	0.00	
MFCU	14,026.24	0.00	
PSCU	6,452.69	0.00	
TRB	11,720.26	0.00	
USB	5,901.78	0.00	
WSB	5,041.64	0.00	
FIT/SIT BASE	88,823.24	0.00	
MEDICARE BASE	97,983.29	0.00	
PERS BASE	9,814.89	0.00	
SOC SEC BASE	97,983.29	0.00	
TRS BASE	95,517.76	0.00	
UN BASE	105,671.36	0.00	
WC BASE	105,671.36	0.00	
Total		34,693.21	
Total Payroll Expense (Gross Pay + Employer Contributions):			140,364.57

Potomac Student Accounts
General Ledger
April 1st thru June 13, 2016

Date	Num	Name	Memo	Debit	Credit	Balance
Petty Cash						469.25
05/05/2016	1213	Office of Public Instruction	Infinite Campus Training		388.69	80.56
05/09/2016	dep		Refs, Maint Supplies, Backgr Ck, Fld Trip	268.48		349.04
06/10/2016	dep		Cks for Brick for Nancy	35.00		384.04
06/10/2016	dep		Freezer & Frig Sale	225.00		609.04
06/10/2016	dep		Laminating Donation	10.00		619.04
06/10/2016	dep		Discovery Bussing	598.00		1,217.04
Total Petty Cash				1,136.48	388.69	1,217.04
Two Rivers accts						30,772.93
Bike-a-Thon						10,000.29
04/29/2016	2259	MCT	Downpayment for MCT 16-17		500.00	9,500.29
05/12/2016	2265	Shakespear in the Schools	Montana Shakes!		8,010.00	1,490.29
Total Bike-a-Thon				0.00	8,510.00	1,490.29
Book Fair						501.69
Class of 2016						6,044.18
04/28/2016	dep		PTC Donation to 8th Gr	350.00		6,394.18
05/05/2016	2264	Long Beach Marine Institute	Final Payment		1,365.00	5,029.18
05/10/2016	2261	Business Card 8901	Airline Flights		3,744.00	1,285.18
06/07/2016	dep		PTC & Graduation	829.00		2,114.18
06/13/2016	2267	Business Card 3340	CC from trip expenses		1,763.37	350.81
Total Class of 2016				1,179.00	6,872.37	350.81
8th Grade Fund						2,333.26
Donation Bake Sale						831.48
06/10/2016	dep		Target Cks	147.00		978.48
06/11/2016	2269	Scholastic	Classroom Novels		100.00	878.48
Total Donation Bake Sale				147.00	100.00	878.48
Explorers						3,221.00
04/21/2016	dep		Ski Trip 2-19 Disc Reimb from Petty Csh	598.00		3,819.00
04/21/2016	2258	Potomac Petty Cash	Discovery Ck for School		598.00	3,221.00
06/10/2016	dep		Explorers Camp	280.00		3,501.00
06/10/2016	dep		Swim Camp	240.00		3,741.00
Total Explorers				1,118.00	598.00	3,741.00
Music						788.82
Science Activity						2,010.96
Outdoor School						386.51
05/10/2016	2263	Business Card 3334	Outdoor School - Krispy Kreme costs		475.00	-88.49
05/16/2016	2266	Dept of Physics and Astron	Astronomical Observing Class		150.00	-238.49
06/10/2016	dep		Krispy Kreme Fundraiser	1,053.00		814.51
06/11/2016	2270	Kristina Davis	Outdoor School		87.45	727.06
06/11/2016	2268	Camp Utmost	Outdoor School		510.00	217.06
Total Outdoor School				1,053.00	1,222.45	217.06
Robotics						363.74

Potomac Student Accounts
General Ledger
 April 1st thru June 13, 2016

Date	Num	Name	Memo	Debit	Credit	Balance
Misc Science Donations						1,138.58
05/10/2016	2262	Business Card 8901	3D Printer		1,000.00	138.58
Total Misc Science Donations				0.00	1,000.00	138.58
Olympiad						122.13
Total Science Activity				1,053.00	2,222.45	841.51
Student Activities						1,224.06
04/29/2016	2260	LifeTouch	Yearbook Final Payment		278.50	945.56
06/10/2016	dep		Box Tops	86.50		1,032.06
06/10/2016	dep		Lifetouch	67.00		1,099.06
06/10/2016	dep		Yearbooks	520.00		1,619.06
Total Student Activities				673.50	278.50	1,619.06
Student Council						3,817.19
04/12/2016	2257	Sarah Schmill	Dance Supplies		13.96	3,803.23
06/10/2016	dep		Candy Sales	2.00		3,805.23
Total Student Council				2.00	13.96	3,805.23
Total Two Rivers accts				4,172.50	18,595.28	16,350.15

POTOMAC ELEMENTARY SCHOOL
Statement of Expenditure - Budget vs. Actual Report
For the Accounting Period: 6 / 16

101 GENERAL FUND

Program-Function-Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Avai l able Appropriation	% Committed
100 Regular Ed. Programs						
100 Regular Ed. Programs						
1000 Instruction						
112 Professional Ed.	71,209.11	299,518.21	303,331.00	299,518.21	0.00	100 %
113 Professional Other	3,931.00	13,539.20	0.00	13,539.20	0.00	100 %
117 Teacher's Aides	233.80	2,109.70	1,820.00	3,770.46	1,660.76	55 %
122 Prof/Ed/Sub Teachers	1,293.19	7,590.26	11,276.00	7,590.26	0.00	100 %
250 Workers' Comp.	510.02	1,679.25	1,956.00	1,686.00	6.75	99 %
260 Health Insurance	12,199.96	50,353.10	48,261.00	51,433.10	1,080.00	97 %
330 Other Professional	600.00	1,603.81	3,000.00	1,603.81	0.00	100 %
516 Field Trips	236.00	406.00	0.00	406.00	0.00	100 %
582 Travel Out-of-Dist.	1,692.00	1,692.00	300.00	1,692.00	0.00	100 %
610 Supplies	3,152.21	10,912.22	11,200.00	12,700.00	1,787.78	85 %
640 Books	0.00	2,681.90	3,000.00	2,681.90	0.00	100 %
680 Software	0.00	780.00	260.00	780.00	0.00	100 %
810 Dues and Fees	0.00	100.00	0.00	100.00	0.00	100 %
Function Total:	95,057.29	392,965.65	384,404.00	397,500.94	4,535.29	98 %
2225 School Library						
640 Books	0.00	0.00	2,250.00	2,250.00	2,250.00	0 %
Function Total:	0.00	0.00	2,250.00	2,250.00	2,250.00	0 %
2310 Board of Trustees						
330 Other Professional	0.00	1,124.36	800.00	1,124.36	0.00	100 %
350 Contracted Services	0.00	44.00	650.00	44.00	0.00	100 %
810 Dues and Fees	0.00	1,505.00	1,450.00	1,505.00	0.00	100 %
Function Total:	0.00	2,673.36	2,900.00	2,673.36	0.00	100 %
2400 School Admin.						
111 Administrative	3,750.00	45,000.00	45,000.00	48,750.00	3,750.00	92 %
115 Office/Clerical	2,575.43	20,893.57	23,333.00	22,637.68	1,744.11	92 %
250 Workers' Comp.	39.25	329.65	424.00	369.00	39.35	89 %
260 Health Insurance	904.20	10,308.74	10,850.00	10,848.74	540.00	95 %
330 Other Professional	3,389.00	4,302.35	9,656.00	4,302.35	0.00	100 %
550 Printing & Binding	0.00	0.00	2,000.00	0.00	0.00	0 %
582 Travel Out-of-Dist.	0.00	906.66	300.00	906.66	0.00	100 %
640 Books	59.45	83.45	200.00	83.45	0.00	100 %
810 Dues and Fees	1,200.00	2,770.00	1,545.00	2,770.00	0.00	100 %
Function Total:	11,917.33	84,594.42	93,308.00	90,667.88	6,073.46	93 %
2500 Sup. Serv. -Business						
111 Administrative	1,908.87	20,995.99	22,905.00	23,807.68	2,811.69	88 %
250 Workers' Comp.	7.36	97.74	142.00	109.00	11.26	89 %
260 Health Insurance	324.00	3,564.00	3,888.00	3,888.00	324.00	91 %
330 Other Professional	5,877.25	10,971.50	8,447.00	10,971.50	0.00	100 %
532 Postage	0.00	645.74	1,569.00	769.00	123.26	83 %
540 Advertising	0.00	89.77	57.00	121.00	31.23	74 %
582 Travel Out-of-Dist.	0.00	188.82	941.00	741.00	552.18	25 %
610 Supplies	0.00	58.34	430.00	58.34	0.00	100 %
680 Software	0.00	94.49	240.00	94.49	0.00	100 %
810 Dues and Fees	75.00	185.00	125.00	185.00	0.00	100 %
Function Total:	8,192.48	36,891.39	38,744.00	40,745.01	3,853.62	90 %

POTOMAC ELEMENTARY SCHOOL
Statement of Expenditure - Budget vs. Actual Report
For the Accounting Period: 6 / 16

101 GENERAL FUND

Program-Function-Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Avai l able Appropriation	% Committed
100 Regular Ed. Programs						
100 Regular Ed. Programs						
2600 Oper. & Maint. Plant						
114 Custodial /Maint	794.12	8,579.18	9,790.00	10,069.39	1,490.21	85 %
250 Workers' Comp.	60.90	526.34	751.00	591.00	64.66	89 %
260 Health Insurance	242.80	2,671.63	3,240.00	2,914.43	242.80	91 %
330 Other Professional	920.00	4,862.15	3,537.00	5,037.00	174.85	96 %
411 Gas	675.15	2,825.72	7,488.00	2,825.72	0.00	100 %
412 Electricity	1,257.56	7,763.54	8,370.00	7,763.54	0.00	100 %
431 Disposal Services	243.41	1,471.43	1,470.00	1,471.43	0.00	100 %
460 Minor Construction	0.00	282.08	0.00	282.08	0.00	100 %
520 Insurance	8,423.00	8,423.00	8,022.00	8,423.00	0.00	100 %
531 Telephone	2,014.20	5,389.85	4,500.00	5,389.85	0.00	100 %
610 Supplies	464.20	5,457.66	7,500.00	7,500.00	2,042.34	72 %
810 Dues and Fees	0.00	100.00	100.00	100.00	0.00	100 %
Function Total:	15,095.34	48,352.58	54,768.00	52,367.44	4,014.86	92 %
2620 Operation of Community Center						
114 Custodial /Maint	794.11	8,579.00	9,790.00	10,069.22	1,490.22	85 %
250 Workers' Comp.	60.89	526.31	751.00	591.00	64.69	89 %
260 Health Insurance	242.80	2,671.57	3,240.00	2,914.37	242.80	91 %
330 Other Professional	0.00	667.88	975.00	975.00	307.12	68 %
412 Electricity	1,700.74	9,728.82	8,278.00	9,728.82	0.00	100 %
431 Disposal Services	243.40	1,471.41	1,470.00	1,471.41	0.00	100 %
450 Rentals	1,200.00	1,200.00	1,200.00	1,200.00	0.00	100 %
610 Supplies	0.00	134.62	400.00	400.00	265.38	33 %
810 Dues and Fees	0.00	100.00	100.00	100.00	0.00	100 %
Function Total:	4,241.94	25,079.61	26,204.00	27,449.82	2,370.21	91 %
Program Total:	134,504.38	590,557.01	602,578.00	613,654.45	23,097.44	96 %
120 CONTINGENCY FUNDS						
2400 School Admin.						
112 Professional Ed.	303.75	2,421.21	0.00	2,421.21	0.00	100 %
250 Workers' Comp.	1.89	8.25	0.00	8.25	0.00	100 %
330 Other Professional	0.00	1,101.30	0.00	1,101.30	0.00	100 %
Function Total:	305.64	3,530.76	0.00	3,530.76	0.00	100 %
2600 Oper. & Maint. Plant						
440 Repair and Maint.	0.00	2,305.50	4,500.00	5,547.61	3,242.11	41 %
460 Minor Construction	18,368.68	24,556.16	20,449.00	34,546.70	9,990.54	71 %
Function Total:	18,368.68	26,861.66	24,949.00	40,094.31	13,232.65	66 %
3500 Extracurricular/Ath.						
610 Supplies	409.90	1,639.60	6,000.00	1,639.60	0.00	100 %
810 Dues and Fees	0.00	1,414.00	0.00	1,414.00	0.00	100 %
Function Total:	409.90	3,053.60	6,000.00	3,053.60	0.00	100 %
Program Total:	19,084.22	33,446.02	30,949.00	46,678.67	13,232.65	71 %
128 Technology						
2500 Sup. Serv. -Business						
330 Other Professional	364.30	8,463.85	8,000.00	8,463.85	0.00	100 %
610 Supplies	0.00	783.92	2,300.00	783.92	0.00	100 %
680 Software	0.00	362.00	600.00	362.00	0.00	100 %
Function Total:	364.30	9,609.77	10,900.00	9,609.77	0.00	100 %
Program Total:	364.30	9,609.77	10,900.00	9,609.77	0.00	100 %

POTOMAC ELEMENTARY SCHOOL
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101 GENERAL FUND

Program-Function-Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
Program Group Total :	153,952.90	633,612.80	644,427.00	669,942.89	36,330.09	94 %
200 Special Programs						
280 Special Education						
1000 Instruction						
112 Professional Ed.	0.00	0.00	24,373.00	0.00	0.00	0 %
117 Teacher's Aides	-261.41	18,820.73	13,138.00	20,923.56	2,102.83	89 %
250 Workers' Comp.	16.27	101.31	233.00	117.00	15.69	86 %
260 Health Insurance	508.59	4,530.24	12,960.00	5,031.00	500.76	90 %
Function Total :	263.45	23,452.28	50,704.00	26,071.56	2,619.28	89 %
6200 Resources Trans.						
920 Res. Trans. Other Sch	9,629.00	11,192.41	2,000.00	11,192.41	0.00	100 %
Function Total :	9,629.00	11,192.41	2,000.00	11,192.41	0.00	100 %
Program Total :	9,892.45	34,644.69	52,704.00	37,263.97	2,619.28	92 %
Program Group Total :	9,892.45	34,644.69	52,704.00	37,263.97	2,619.28	92 %
300 Vocational Programs						
365 Indian Ed						
1000 Instruction						
112 Professional Ed.	3,024.00	3,024.00	3,024.00	3,024.00	0.00	100 %
Function Total :	3,024.00	3,024.00	3,024.00	3,024.00	0.00	100 %
Program Total :	3,024.00	3,024.00	3,024.00	3,024.00	0.00	100 %
Program Group Total :	3,024.00	3,024.00	3,024.00	3,024.00	0.00	100 %
700						
710 School Sponsored Ext						
3500 Extracurricular/Ath.						
810 Dues and Fees	0.00	600.00	600.00	600.00	0.00	100 %
Function Total :	0.00	600.00	600.00	600.00	0.00	100 %
Program Total :	0.00	600.00	600.00	600.00	0.00	100 %
Program Group Total :	0.00	600.00	600.00	600.00	0.00	100 %
900 Enterprise Programs						
910 Food Services						
3100 Food Services						
116 Cooks	701.36	4,998.27	6,549.00	5,348.14	349.87	93 %
250 Workers' Comp.	4.35	23.58	503.00	28.00	4.42	84 %
260 Health Insurance	-5,409.68	0.00	6,480.00	0.00	0.00	0 %
570 Food Services	0.00	0.00	1,520.00	0.00	0.00	0 %
582 Travel Out-of-Dist.	0.00	0.00	400.00	0.00	0.00	0 %
Function Total :	-4,703.97	5,021.85	15,452.00	5,376.14	354.29	93 %
Program Total :	-4,703.97	5,021.85	15,452.00	5,376.14	354.29	93 %
Program Group Total :	-4,703.97	5,021.85	15,452.00	5,376.14	354.29	93 %
Fund Total :	162,165.38	676,903.34	716,207.00	716,207.00	39,303.66	94 %

POTOMAC ELEMENTARY SCHOOL
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110 TRANSPORTATION FUND

Program-Function-Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
100 Regular Ed. Programs						
100 Regular Ed. Programs						
2500 Sup. Serv. -Business						
111 Administrative	795.29	8,748.28	9,544.00	9,919.81	1,171.53	88 %
250 Workers' Comp.	4.94	42.65	59.00	47.50	4.85	89 %
260 Health Insurance	135.00	1,485.00	1,620.00	1,620.00	135.00	91 %
Function Total:	935.23	10,275.93	11,223.00	11,587.31	1,311.38	88 %
2700 Student Transp.						
111 Administrative	1,250.00	15,000.00	15,000.00	16,250.00	1,250.00	92 %
250 Workers' Comp.	7.76	68.94	93.00	76.80	7.86	89 %
260 Health Insurance	121.40	1,456.80	1,620.00	1,578.20	121.40	92 %
513 Bus Contractors	8,666.99	86,669.90	87,483.00	86,669.90	0.00	100 %
515 Trans. Contingency	0.00	0.00	2,500.00	5,000.00	5,000.00	0 %
610 Supplies	0.00	550.00	0.00	550.00	0.00	100 %
Function Total:	10,046.15	103,745.64	106,696.00	110,124.90	6,379.26	94 %
Program Total:	10,981.38	114,021.57	117,919.00	121,712.21	7,690.64	93 %
Program Group Total:	10,981.38	114,021.57	117,919.00	121,712.21	7,690.64	93 %
Fund Total:	10,981.38	114,021.57	117,919.00	121,712.21	7,690.64	93 %

POTOMAC ELEMENTARY SCHOOL
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112 FOOD SERVICES FUND

Program-Function-Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
900 Enterprise Programs						
910 Food Services						
3100 Food Services						
116 Cooks	1,778.92	14,939.17	17,056.00	17,056.00	2,116.83	87 %
250 Workers' Comp.	136.42	876.76	1,308.00	1,308.00	431.24	67 %
260 Health Insurance	5,950.64	5,950.64	0.00	0.00	-5,950.64	*** %
330 Other Professional	260.00	260.00	250.00	250.00	-10.00	104 %
440 Repair and Maint.	0.00	200.00	1,000.00	1,000.00	800.00	20 %
570 Food Services	2,376.47	19,103.51	20,000.00	20,000.00	896.49	95 %
582 Travel Out-of-Dist.	0.00	0.00	600.00	600.00	600.00	0 %
610 Supplies	9.47	2,478.16	1,450.00	1,450.00	-1,028.16	170 %
810 Dues and Fees	115.50	200.50	250.00	250.00	49.50	80 %
Function Total:	10,627.42	44,008.74	41,914.00	41,914.00	-2,094.74	104 %
Program Total:	10,627.42	44,008.74	41,914.00	41,914.00	-2,094.74	104 %
Program Group Total:	10,627.42	44,008.74	41,914.00	41,914.00	-2,094.74	104 %
Fund Total:	10,627.42	44,008.74	41,914.00	41,914.00	-2,094.74	104 %

POTOMAC ELEMENTARY SCHOOL
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114 RETIREMENT FUND

Program-Function-Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
100 Regular Ed. Programs						
100 Regular Ed. Programs						
1000 Instruction						
210 Social Security/Med.	6,274.14	24,688.86	25,972.00	25,972.00	1,283.14	95 %
220 Teachers' Retirement	7,489.51	28,713.96	29,824.00	29,824.00	1,110.04	96 %
230 PERS	19.13	82.35	0.00	0.00	-82.35	*** %
240 Unemployment Comp.	322.31	996.20	1,745.00	1,745.00	748.80	57 %
Function Total:	14,105.09	54,481.37	57,541.00	57,541.00	3,059.63	94 %
2400 School Admin.						
210 Social Security/Med.	400.46	4,565.07	4,558.00	4,558.00	-7.07	100 %
220 Teachers' Retirement	325.12	4,226.59	4,679.00	4,679.00	452.41	90 %
230 PERS	206.03	1,671.48	1,772.00	1,772.00	100.52	94 %
240 Unemployment Comp.	24.66	271.56	330.00	330.00	58.44	82 %
Function Total:	956.27	10,734.70	11,339.00	11,339.00	604.30	94 %
2500 Sup. Serv. -Business						
210 Social Security/Med.	49.63	1,545.66	1,572.00	1,572.00	26.34	98 %
230 PERS	284.45	2,447.67	2,555.00	2,555.00	107.33	95 %
240 Unemployment Comp.	7.88	113.38	135.00	135.00	21.62	83 %
Function Total:	341.96	4,106.71	4,262.00	4,262.00	155.29	96 %
2600 Oper. & Maint. Plant						
210 Social Security/Med.	59.09	642.75	710.00	710.00	67.25	90 %
230 PERS	63.53	686.33	770.00	770.00	83.67	89 %
240 Unemployment Comp.	3.09	33.42	41.00	41.00	7.58	81 %
Function Total:	125.71	1,362.50	1,521.00	1,521.00	158.50	89 %
2620 Operation of Community Center						
210 Social Security/Med.	59.09	642.70	710.00	710.00	67.30	90 %
230 PERS	63.53	686.33	753.00	753.00	66.67	91 %
240 Unemployment Comp.	3.10	33.49	41.00	41.00	7.51	81 %
Function Total:	125.72	1,362.52	1,504.00	1,504.00	141.48	90 %
2700 Student Transp.						
210 Social Security/Med.	95.63	860.67	1,115.00	1,115.00	254.33	77 %
220 Teachers' Retirement	108.38	975.41	1,350.00	1,350.00	374.59	72 %
240 Unemployment Comp.	4.88	43.92	68.00	68.00	24.08	64 %
Function Total:	208.89	1,880.00	2,533.00	2,533.00	653.00	74 %
Program Total:	15,863.64	73,927.80	78,700.00	78,700.00	4,772.20	93 %
120 CONTINGENCY FUNDS						
1000 Instruction						
210 Social Security/Med.	0.00	0.00	517.00	517.00	517.00	0 %
240 Unemployment Comp.	0.00	0.00	30.00	30.00	30.00	0 %
Function Total:	0.00	0.00	547.00	547.00	547.00	0 %
2400 School Admin.						
210 Social Security/Med.	23.23	185.23	0.00	0.00	-185.23	*** %
220 Teachers' Retirement	26.34	209.92	0.00	0.00	-209.92	*** %
240 Unemployment Comp.	1.18	9.43	0.00	0.00	-9.43	*** %
Function Total:	50.75	404.58	0.00	0.00	-404.58	*** %
Program Total:	50.75	404.58	547.00	547.00	142.42	73 %
Program Group Total:	15,914.39	74,332.38	79,247.00	79,247.00	4,914.62	93 %

POTOMAC ELEMENTARY SCHOOL
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114 RETIREMENT FUND

Program-Function-Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
200 Special Programs						
280 Special Education						
1000 Instruction						
210 Social Security/Med.	-610.36	256.77	1,016.00	1,016.00	759.23	25 %
220 Teachers' Retirement	-588.65	1,065.76	1,262.00	1,262.00	196.24	84 %
240 Unemployment Comp.	-49.76	24.67	62.00	62.00	37.33	39 %
Function Total:	-1,248.77	1,347.20	2,340.00	2,340.00	992.80	57 %
6200 Resources Trans.						
920 Res. Trans. Other Sch	2,243.93	2,243.93	3,323.00	3,323.00	1,079.07	67 %
Function Total:	2,243.93	2,243.93	3,323.00	3,323.00	1,079.07	67 %
Program Total:	995.16	3,591.13	5,663.00	5,663.00	2,071.87	63 %
Program Group Total:	995.16	3,591.13	5,663.00	5,663.00	2,071.87	63 %
900 Enterprise Programs						
910 Food Services						
3100 Food Services						
210 Social Security/Med.	78.41	648.08	525.00	525.00	-123.08	123 %
220 Teachers' Retirement	60.81	433.36	187.00	187.00	-246.36	231 %
230 PERS	142.31	1,195.13	1,328.00	1,328.00	132.87	89 %
240 Unemployment Comp.	9.68	77.77	81.00	81.00	3.23	96 %
Function Total:	291.21	2,354.34	2,121.00	2,121.00	-233.34	111 %
Program Total:	291.21	2,354.34	2,121.00	2,121.00	-233.34	111 %
Program Group Total:	291.21	2,354.34	2,121.00	2,121.00	-233.34	111 %
Fund Total:	17,200.76	80,277.85	87,031.00	87,031.00	6,753.15	92 %

117 ADULT EDUCATION FUND

Program-Function-Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
100 Regular Ed. Programs						
100 Regular Ed. Programs						
1000 Instruction						
100 Personnel Serv. -Sal.	0.00	100.00	0.00	0.00	-100.00	*** %
250 Workers' Comp.	0.00	0.62	0.00	0.00	-0.62	*** %
260 Health Insurance	0.00	242.10	0.00	0.00	-242.10	*** %
Function Total:	0.00	342.72	0.00	0.00	-342.72	*** %
Program Total:	0.00	342.72	0.00	0.00	-342.72	*** %
Program Group Total:	0.00	342.72	0.00	0.00	-342.72	*** %
600 Adult Continuing Ed.						
600 Adult Continuing Ed.						
2322 Community Relations						
111 Administrative	0.00	70.00	0.00	0.00	-70.00	*** %
112 Professional Ed.	0.00	40.00	0.00	0.00	-40.00	*** %
210 Social Security/Med.	0.00	3.06	0.00	0.00	-3.06	*** %
220 Teachers' Retirement	0.00	3.47	0.00	0.00	-3.47	*** %
240 Unemployment Comp.	0.00	0.16	0.00	0.00	-0.16	*** %
250 Workers' Comp.	0.00	0.34	0.00	0.00	-0.34	*** %
260 Health Insurance	0.00	7.64	0.00	0.00	-7.64	*** %
610 Supplies	0.00	0.00	10,454.00	10,454.00	10,454.00	0 %
Function Total:	0.00	124.67	10,454.00	10,454.00	10,329.33	1 %
Program Total:	0.00	124.67	10,454.00	10,454.00	10,329.33	1 %
Program Group Total:	0.00	124.67	10,454.00	10,454.00	10,329.33	1 %
Fund Total:	0.00	467.39	10,454.00	10,454.00	9,986.61	4 %

POTOMAC ELEMENTARY SCHOOL
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128 TECHNOLOGY FUND

Program-Function-Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
100 Regular Ed. Programs						
100 Regular Ed. Programs						
1000 Instruction						
680 Software	0.00	0.00	4,666.00	4,666.00	4,666.00	0%
Function Total:	0.00	0.00	4,666.00	4,666.00	4,666.00	0%
Program Total:	0.00	0.00	4,666.00	4,666.00	4,666.00	0%
Program Group Total:	0.00	0.00	4,666.00	4,666.00	4,666.00	0%
Fund Total:	0.00	0.00	4,666.00	4,666.00	4,666.00	0%

POTOMAC ELEMENTARY SCHOOL
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129 FLEX FUND

Program-Function-Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
100 Regular Ed. Programs						
100 Regular Ed. Programs						
1000 Instruction						
440 Repair and Maint.	0.00	0.00	1,726.00	1,726.00	1,726.00	0 %
Function Total:	0.00	0.00	1,726.00	1,726.00	1,726.00	0 %
Program Total:	0.00	0.00	1,726.00	1,726.00	1,726.00	0 %
Program Group Total:	0.00	0.00	1,726.00	1,726.00	1,726.00	0 %
Fund Total:	0.00	0.00	1,726.00	1,726.00	1,726.00	0 %

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161 BUILDING RESERVE

Program-Function-Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
100 Regular Ed. Programs						
100 Regular Ed. Programs						
2600 Oper. & Maint. Plant						
460-122 Minor Construction	0.00	13,790.00	16,387.00	16,387.00	2,597.00	84 %
School Safety Transfer to Building						
Function Total:	0.00	13,790.00	16,387.00	16,387.00	2,597.00	84 %
Program Total:	0.00	13,790.00	16,387.00	16,387.00	2,597.00	84 %
Program Group Total:	0.00	13,790.00	16,387.00	16,387.00	2,597.00	84 %
Fund Total:	0.00	13,790.00	16,387.00	16,387.00	2,597.00	84 %
Grand Total:	200,974.94	929,468.89	996,304.00	1,000,097.21	70,628.32	92 %

*** POs ARE EXCLUDED ***

Program-Function-Object	Expended Current Month	Expended YTD	Original Appropriation	Current Appropriation	Available Appropriation	% (100) Committed
101 Local Donations						
115 MISC. PROGRAMS FUND						
100 Regular Ed. Programs						
100 Regular Ed. Programs						
1000 Instruction						
610 Supplies	0.00	2,277.00	10,418.09	10,418.09	8,141.09	21 %
Function Total:	0.00	2,277.00	10,418.09	10,418.09	8,141.09	21
Program Total:	0.00	2,277.00	10,418.09	10,418.09	8,141.09	21 %
Program Group Total:	0.00	2,277.00	10,418.09	10,418.09	8,141.09	21 %
Project Total:	0.00	2,277.00	10,418.09	10,418.09	8,141.09	21 %
102 Explorers						
115 MISC. PROGRAMS FUND						
100 Regular Ed. Programs						
100 Regular Ed. Programs						
1000 Instruction						
582 Travel Out-of-Dist.	0.00	0.00	4,283.21	4,283.21	4,283.21	0 %
610 Supplies	0.00	74.46	0.00	0.00	-74.46	*** %
Function Total:	0.00	74.46	4,283.21	4,283.21	4,208.75	***
Program Total:	0.00	74.46	4,283.21	4,283.21	4,208.75	1 %
Program Group Total:	0.00	74.46	4,283.21	4,283.21	4,208.75	1 %
Project Total:	0.00	74.46	4,283.21	4,283.21	4,208.75	1 %
103 Campus Maintenance Fund						
115 MISC. PROGRAMS FUND						
100 Regular Ed. Programs						
100 Regular Ed. Programs						
2600 Oper. & Maint. Plant						
460 Minor Construction	0.00	20.00	85.00	85.00	65.00	23 %
Function Total:	0.00	20.00	85.00	85.00	65.00	23
Program Total:	0.00	20.00	85.00	85.00	65.00	23 %
Program Group Total:	0.00	20.00	85.00	85.00	65.00	23 %
Project Total:	0.00	20.00	85.00	85.00	65.00	23 %
115 REAP 14-15						
115 MISC. PROGRAMS FUND						

*** POs ARE EXCLUDED ***

Program-Function-Object	Expended Current Month	Expended YTD	Original Appropriation	Current Appropriation	Available Appropriation	% (100) Committed
400 Other Instructional						
412 REAP						
1000 Instruction						
330 Other Professional	0.00	7,307.30	7,307.30	7,307.30	0.00	100 %
Function Total:	0.00	7,307.30	7,307.30	7,307.30	0.00	100
Program Total:	0.00	7,307.30	7,307.30	7,307.30	0.00	100 %
Program Group Total:	0.00	7,307.30	7,307.30	7,307.30	0.00	100 %
Project Total:	0.00	7,307.30	7,307.30	7,307.30	0.00	100 %
116 REAP 15-16						
115 MISC. PROGRAMS FUND						
400 Other Instructional						
412 REAP						
1000 Instruction						
330 Other Professional	0.00	1,913.90	6,931.00	6,931.00	5,017.10	27 %
Function Total:	0.00	1,913.90	6,931.00	6,931.00	5,017.10	27
Program Total:	0.00	1,913.90	6,931.00	6,931.00	5,017.10	27 %
Program Group Total:	0.00	1,913.90	6,931.00	6,931.00	5,017.10	27 %
Project Total:	0.00	1,913.90	6,931.00	6,931.00	5,017.10	27 %
121 21st Century Grant						
115 MISC. PROGRAMS FUND						
100 Regular Ed. Programs						
100 Regular Ed. Programs						
1000 Instruction						
111 Administrative	1,555.00	15,122.20	18,055.00	18,055.00	2,932.80	83 %
112 Professional Ed.	0.00	4,340.50	9,000.00	7,000.00	2,659.50	62 %
117 Teacher's Aides	754.88	5,451.45	4,320.00	6,320.00	868.55	86 %
210 Social Security/Med.	171.36	1,846.03	2,655.50	2,655.50	809.47	69 %
220 Teachers' Retirement	161.08	1,991.64	2,921.50	2,871.50	879.86	69 %
230 PERS	36.16	36.16	0.00	50.00	13.84	72 %
240 Unemployment Comp.	9.01	97.13	149.00	149.00	51.87	65 %
250 Workers' Comp.	14.34	125.03	184.00	184.00	58.97	67 %
260 Health Insurance	493.85	5,582.68	5,940.00	5,940.00	357.32	93 %
330 Other Professional	0.00	0.00	2,000.00	0.00	0.00	0 %
450 Rentals	6,396.00	6,396.00	6,396.00	6,396.00	0.00	100 %
516 Field Trips	2,044.76	8,189.34	6,500.00	8,500.00	310.66	96 %
582 Travel Out-of-Dist.	0.00	740.44	1,000.00	2,298.00	1,557.56	32 %
610 Supplies	18.13	474.81	558.00	571.00	96.19	83 %
Function Total:	11,654.57	50,393.41	59,679.00	60,990.00	10,596.59	83
Program Total:	11,654.57	50,393.41	59,679.00	60,990.00	10,596.59	82 %
Program Group Total:	11,654.57	50,393.41	59,679.00	60,990.00	10,596.59	82 %
Project Total:	11,654.57	50,393.41	59,679.00	60,990.00	10,596.59	82 %

*** P0s ARE EXCLUDED ***

Program-Function-Object	Expended Current Month	Expended YTD	Original Appropriation	Current Appropriation	Available Appropriation	% (100) Committed
130 Pioneer Field Grant Monies						
115 MISC. PROGRAMS FUND						
100 Regular Ed. Programs						
100 Regular Ed. Programs						
2600 Oper. & Maint. Plant						
330 Other Professional	0.00	0.00	10,858.33	0.00	0.00	0 %
Function Total:	0.00	0.00	10,858.33	0.00	0.00	0
Program Total:	0.00	0.00	10,858.33	0.00	0.00	0 %
106 Pioneer Field						
2600 Oper. & Maint. Plant						
460 Minor Construction	0.00	29,990.43	0.00	30,858.33	867.90	97 %
Function Total:	0.00	29,990.43	0.00	30,858.33	867.90	97
Program Total:	0.00	29,990.43	0.00	30,858.33	867.90	97 %
Program Group Total:	0.00	29,990.43	10,858.33	30,858.33	867.90	97 %
Project Total:	0.00	29,990.43	10,858.33	30,858.33	867.90	97 %
136 Donations for Students						
115 MISC. PROGRAMS FUND						
100 Regular Ed. Programs						
103 Local Donations - Student Activity						
1000 Instruction						
610 Supplies	114.94	114.94	0.00	0.00	-114.94	*** %
Function Total:	114.94	114.94	0.00	0.00	-114.94	***
2700 Student Transp.						
513 Bus Contractors	539.08	4,936.07	5,342.26	5,342.26	406.19	92 %
Function Total:	539.08	4,936.07	5,342.26	5,342.26	406.19	92
Program Total:	654.02	5,051.01	5,342.26	5,342.26	291.25	94 %
Program Group Total:	654.02	5,051.01	5,342.26	5,342.26	291.25	94 %
Project Total:	654.02	5,051.01	5,342.26	5,342.26	291.25	94 %
212 Blackfoot Challenge Grant						
115 MISC. PROGRAMS FUND						
100 Regular Ed. Programs						
100 Regular Ed. Programs						
1000 Instruction						
516 Field Trips	0.00	0.00	310.00	310.00	310.00	0 %
Function Total:	0.00	0.00	310.00	310.00	310.00	0
Program Total:	0.00	0.00	310.00	310.00	310.00	0 %
Program Group Total:	0.00	0.00	310.00	310.00	310.00	0 %
Project Total:	0.00	0.00	310.00	310.00	310.00	0 %

*** POs ARE EXCLUDED ***

Program-Function-Object	Expended Current Month	Expended YTD	Original Appropriation	Current Appropriation	Available Appropriation	% (100) Committed
326 Title 2015-2016						
115 MISC. PROGRAMS FUND						
400 Other Instructional						
420 Title I						
1000 Instruction						
112 Professional Ed.	3,999.21	9,598.00	9,598.00	9,598.00	0.00	100 %
117 Teacher's Aides	-4,895.60	10,200.00	10,200.00	10,200.00	0.00	100 %
210 Social Security/Med.	9.70	1,515.00	1,515.00	1,515.00	0.00	100 %
220 Teachers' Retirement	-117.19	1,677.00	1,677.00	1,677.00	0.00	100 %
240 Unemployment Comp.	11.28	92.00	92.00	92.00	0.00	100 %
250 Workers' Comp.	20.92	113.00	113.00	113.00	0.00	100 %
260 Health Insurance	1,031.04	6,588.00	6,588.00	6,588.00	0.00	100 %
610 Supplies	1,455.00	1,455.00	1,455.00	1,455.00	0.00	100 %
Function Total:	1,514.36	31,238.00	31,238.00	31,238.00	0.00	100
2300 General Admin						
111 Administrative	477.03	5,248.82	5,726.00	5,726.00	477.18	91 %
210 Social Security/Med.	143.96	407.96	437.00	437.00	29.04	93 %
230 PERS	-29.95	351.83	390.00	390.00	38.17	90 %
240 Unemployment Comp.	4.53	23.13	25.00	25.00	1.87	92 %
250 Workers' Comp.	7.44	30.04	33.00	33.00	2.96	91 %
260 Health Insurance	81.00	891.00	972.00	972.00	81.00	91 %
Function Total:	684.01	6,952.78	7,583.00	7,583.00	630.22	91
Program Total:	2,198.37	38,190.78	38,821.00	38,821.00	630.22	98 %
Program Group Total:	2,198.37	38,190.78	38,821.00	38,821.00	630.22	98 %
Project Total:	2,198.37	38,190.78	38,821.00	38,821.00	630.22	98 %
515 Early Start Program						
115 MISC. PROGRAMS FUND						
500 Non-Public Sch/Prog						
515 Early Start						
1000 Instruction						
119 Other Sup. Salaries	70.30	935.20	1,000.00	1,000.00	64.80	93 %
210 Social Security/Med.	5.38	71.55	0.00	0.00	-71.55	*** %
240 Unemployment Comp.	0.27	3.66	0.00	0.00	-3.66	*** %
250 Workers' Comp.	0.44	3.90	0.00	0.00	-3.90	*** %
640 Books	0.00	25.94	200.00	200.00	174.06	12 %
Function Total:	76.39	1,040.25	1,200.00	1,200.00	159.75	12
Program Total:	76.39	1,040.25	1,200.00	1,200.00	159.75	86 %
Program Group Total:	76.39	1,040.25	1,200.00	1,200.00	159.75	86 %
Project Total:	76.39	1,040.25	1,200.00	1,200.00	159.75	86 %
648 Capital Investment and Deferred Maintenance						
115 MISC. PROGRAMS FUND						

*** P0s ARE EXCLUDED ***

Program-Function-Object	Expended Current Month	Expended YTD	Original Appropriation	Current Appropriation	Available Appropriation	% (100) Committed
100 Regular Ed. Programs						
100 Regular Ed. Programs						
2600 Oper. & Maint. Plant						
460 Minor Construction	-18,368.68	0.00	32,813.51	32,813.51	32,813.51	0 %
Function Total:	-18,368.68	0.00	32,813.51	32,813.51	32,813.51	0
Program Total:	-18,368.68	0.00	32,813.51	32,813.51	32,813.51	0 %
Program Group Total:	-18,368.68	0.00	32,813.51	32,813.51	32,813.51	0 %
Project Total:	-18,368.68	0.00	32,813.51	32,813.51	32,813.51	0 %
658 Indian Ed 07-08						
115 MISC. PROGRAMS FUND						
300 Vocational Programs						
365 Indian Ed						
1000 Instruction						
330 Other Professional	220.90	220.90	0.00	0.00	-220.90	*** %
610 Supplies	0.00	0.00	790.60	790.60	790.60	0 %
Function Total:	220.90	220.90	790.60	790.60	569.70	0
Program Total:	220.90	220.90	790.60	790.60	569.70	27 %
Program Group Total:	220.90	220.90	790.60	790.60	569.70	27 %
Project Total:	220.90	220.90	790.60	790.60	569.70	27 %
659 Indian Ed 2008-2009						
115 MISC. PROGRAMS FUND						
300 Vocational Programs						
365 Indian Ed						
1000 Instruction						
610 Supplies	0.00	0.00	1,081.88	1,081.88	1,081.88	0 %
Function Total:	0.00	0.00	1,081.88	1,081.88	1,081.88	0
Program Total:	0.00	0.00	1,081.88	1,081.88	1,081.88	0 %
Program Group Total:	0.00	0.00	1,081.88	1,081.88	1,081.88	0 %
Project Total:	0.00	0.00	1,081.88	1,081.88	1,081.88	0 %
783 IDEA Part B						
115 MISC. PROGRAMS FUND						
400 Other Instructional						
456 IDEA Part B FlowThru						
1000 Instruction						
112 Professional Ed.	9,629.00	9,629.00	9,629.00	9,629.00	0.00	100 %
210 Social Security/Med.	736.00	736.00	736.00	736.00	0.00	100 %
220 Teachers' Retirement	816.00	816.00	816.00	816.00	0.00	100 %
240 Unemployment Comp.	60.00	60.00	60.00	60.00	0.00	100 %
Function Total:	11,241.00	11,241.00	11,241.00	11,241.00	0.00	100

06/12/16
14:50:59

POTOMAC ELEMENTARY SCHOOL
Project Expenditure Budget vs. Actual Report
For the Accounting Period: 6 / 16

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*** P0s ARE EXCLUDED ***

Program-Function-Object	Expended Current Month	Expended YTD	Original Appropriation	Current Appropriation	Available Appropriation	% (100) Committed
Program Total :	11,241.00	11,241.00	11,241.00	11,241.00	0.00	100 %
Program Group Total :	11,241.00	11,241.00	11,241.00	11,241.00	0.00	100 %
Project Total :	11,241.00	11,241.00	11,241.00	11,241.00	0.00	100 %
Grand Total :	7,676.57	147,720.44	191,162.18	212,473.18	64,752.74	69 %

**** Report totals by Fiscal Year, not Project date range.

Fund/Account/ Doc/Line #	Description	Invoice Invoice	Acct. Date Per.	Vendor	Amount
101 GENERAL FUND					
E 100-1000 Regular Ed. Programs-Instruction					
112 Professional Ed.					
JV 1358 2	112 Professional Ed	/ /	6/16		-1,599.72
JV 1363 1	Teacher Salaries	/ /	6/16		-3,024.00
PR 160600 1	Payroll Expenditure	/ /	6/16		25,277.60
PR 160601 1	Payroll Expenditure	/ /	6/16		25,277.60
PR 160602 1	Payroll Expenditure	/ /	6/16		25,277.63
				Object Total :	71,209.11
113 Professional Other					
PR 160600 2	Payroll Expenditure	/ /	6/16		3,931.00
				Object Total :	3,931.00
117 Teacher's Aides					
PR 160600 3	Payroll Expenditure	/ /	6/16		233.80
				Object Total :	233.80
122 Prof/Ed/Sub Teachers					
PR 160600 4	Payroll Expenditure	/ /	6/16		1,293.19
				Object Total :	1,293.19
250 Workers' Comp.					
JV 1358 12	250 WC	/ /	6/16		5.44
PR 160600 5	Employer Contributions	/ /	6/16		190.78
PR 160601 2	Employer Contributions	/ /	6/16		156.90
PR 160602 2	Employer Contributions	/ /	6/16		156.90
				Object Total :	510.02
260 Health Insurance					
JV 1358 14	260 Health Ins	/ /	6/16		-127.48
PR 160600 6	Employer Contributions	/ /	6/16		4,087.04
PR 160601 3	Employer Contributions	/ /	6/16		4,120.20
PR 160602 3	Employer Contributions	/ /	6/16		4,120.20
				Object Total :	12,199.96
330 Other Professional					
CL 14340 1	Standards Based Course in hous 2135	01/25/16	6/16	101288 WESTERN MT PROF LEARNING	600.00
				Object Total :	600.00

Fund/Account/ Doc/Line #	Description	Invoic e	Invoic e	Acct. Per.	Vendor	Amount
101 GENERAL FUND						
E 100-1000 Regular Ed. Programs-Instruction						
516 Field Trips						
CL 14329 1	K - 4 Super Spiders Field Trip	52316	05/23/16	6/16	101286 MISSOULA INSECTARIUM	236.00
Object Total :						236.00
582 Travel Out-of-Dist.						
CL 14343 1	Per Diem Elgin Literacy Trip		06/01/16	6/16	2 TERRI KLEIN	282.00
CL 14344 1	Per Diem Elgin Literacy Trip		06/01/16	6/16	101289 KARRY BETSON	282.00
CL 14345 1	Per Diem Elgin Literacy Trip		06/01/16	6/16	101229 DAMIAN GAGLIA	282.00
CL 14346 1	Per Diem Elgin Literacy Trip		06/01/16	6/16	101290 KRISTY POHLMAN	282.00
CL 14347 1	Per Diem Elgin Literacy Trip		06/01/16	6/16	193 SARAH SCHMILL	282.00
CL 14348 1	Per Diem Elgin Literacy Trip		06/01/16	6/16	101002 ABBY STITT	282.00
Object Total :						1,692.00
610 Supplies						
CC 377 1	1st Grade Books	251	05/23/16	6/16		51.40
CC 377 2	1st Grade Books	38	05/23/16	6/16		58.75
CC 380 1	Linnell Plaque	101278	04/29/16	6/16		118.13
CC 380 4	Classroom Supplies	101219	05/23/16	6/16		98.53
CC 380 5	Classroom Supplies	101219	05/31/16	6/16		52.51
CC 380 6	Classroom Supplies	101219	05/23/16	6/16		235.30
CC 380 7	Classroom Supplies	101219	05/23/16	6/16		2.59
CC 380 8	Classroom Supplies	101219	05/23/16	6/16		58.59
CC 380 9	Classroom Supplies	101219	05/23/16	6/16		66.78
CC 380 13	School Supplies	41	05/03/16	6/16		379.52
CC 380 14	Science Supplies	101281	05/27/16	6/16		233.70
CC 380 15	Classroom Reading Subscription	101282	06/02/16	6/16		109.95
CC 380 16	School Supplies	101185	06/02/16	6/16		10.03
CC 381 1	School Supplies	101132	05/23/16	6/16		123.24
CC 382 1	School Supplies	177	05/30/16	6/16		29.97
CL 14297 1	8th Grade Trophies	62280	05/31/16	6/16	117 ALL AMERICAN TROPHY	21.75
CL 14306 1	Science Supplies	49515845	05/31/16	6/16	206 CAROLINA BIOLOGICAL	112.20
CL 14314 1	Science Supplies	2025013139	06/06/16	6/16	101033 FREY SCIENTIFIC	59.70
CL 14322 2	Resource Supplies	9209828600	05/18/16	6/16	101239 MCGRAW HILL SCHOOL EDUCATION	60.00
CL 14333 1	Assembly Supplies	1516313	06/03/16	6/16	193 SARAH SCHMILL	20.00
CL 14334 1	School Supplies	2081163222	05/31/16	6/16	41 SCHOOL SPECIALTY INC	152.01
CL 14336 1	Lexmark Photoconductors Office	146704	05/23/16	6/16	100977 WESTERN BUSINESS EQUIPMENT,	237.76
CL 14338 1	Annual Paper Supplies	9580944	05/17/16	6/16	101180 WCP SOLUTIONS	859.80
Object Total :						3,152.21
Program-Function Total :						95,057.29

Fund/Account/ Doc/Line #	Description	Invoice Invoice	Invoice Date	Acct. Per.	Vendor	Amount
101 GENERAL FUND						
E 100-2400 Regular Ed. Programs-School Admin.						
111 Administrative						
PR 160600 7	Payroll Expenditure	/ /	6/16			3,750.00
					Object Total :	3,750.00
115 Office/Clerical						
PR 160600 8	Payroll Expenditure	/ /	6/16			2,575.43
					Object Total :	2,575.43
250 Workers' Comp.						
PR 160600 9	Employer Contributions	/ /	6/16			39.25
					Object Total :	39.25
260 Health Insurance						
PR 160600 10	Employer Contributions	/ /	6/16			904.20
					Object Total :	904.20
330 Other Professional						
CL 14316 1	Infinite Campus Student License	06/01/16	6/16	101284	INFINITE CAMPUS, INC	267.00
CL 14316 2	Software Support @ \$3 ea	06/01/16	6/16	101284	INFINITE CAMPUS, INC	267.00
CL 14316 3	Inf Campus Univ Training Annual \	06/01/16	6/16	101284	INFINITE CAMPUS, INC	1,000.00
CL 14316 4	Implementation - one time fee \	06/01/16	6/16	101284	INFINITE CAMPUS, INC	300.00
CL 14326 1	NWEA/MSSA Map Assess License	06/15/16	6/16	101003	MONTANA SMALL SCHOOL	1,555.00
					Object Total :	3,389.00
640 Books						
CC 380 3	School Boards Guidebook	101280	05/19/16	6/16		59.45
					Object Total :	59.45
810 Dues and Fees						
CL 14318 1	MACC Membership Fee	05/04/16	6/16	161	MISSOULA CURRICULUM	1,200.00
					Object Total :	1,200.00
					Program-Function Total :	11,917.33
E 100-2500 Regular Ed. Programs-Sup. Serv. -Business						
111 Administrative						
JV 1359 2	111 Admin Salary	/ /	6/16			0.15
PR 160600 11	Payroll Expenditure	/ /	6/16			1,908.72
					Object Total :	1,908.87

Fund/Account/ Doc/Line #	Description	Invoice	Invoice Date	Acct. Per.	Vendor	Amount
101 GENERAL FUND						
E 100-2500 Regular Ed. Programs-Sup. Serv.-Business						
250 Workers' Comp.						
JV 1359 10	250 WC		/ /	6/16		-4.48
PR 160600 12	Employer Contributions		/ /	6/16		11.84
Object Total :						7.36
260 Health Insurance						
PR 160600 13	Employer Contributions		/ /	6/16		324.00
Object Total :						324.00
330 Other Professional						
CC 384 1	Clerk Conf Hotel		06/14/16	6/16		305.25
CL 14341 1	2016 Conference Jill	3517	04/28/16	6/16	199 MT ASSOC OF SCHOOL BUSINESS	225.00
CL 14342 1	14-15 Audit complete		06/01/16	6/16	184 TERRY JAMES BURKE CPA	5,347.00
Object Total :						5,877.25
810 Dues and Fees						
CL 14341 2	2017 MASBO Membership Fee	3517	04/28/16	6/16	199 MT ASSOC OF SCHOOL BUSINESS	75.00
Object Total :						75.00
Program-Function Total :						8,192.48
E 100-2600 Regular Ed. Programs-Oper. & Maint. Plant						
114 Custodial/Maint						
PR 160600 14	Payroll Expenditure		/ /	6/16		794.12
Object Total :						794.12
250 Workers' Comp.						
PR 160600 15	Employer Contributions		/ /	6/16		60.90
Object Total :						60.90
260 Health Insurance						
PR 160600 16	Employer Contributions		/ /	6/16		242.80
Object Total :						242.80
330 Other Professional						
CL 14300 1	1 April and All May Lawn Care	112	05/30/16	6/16	101277 BLACKFOOT LAWN CARE &	360.00
CL 14300 2	Estimate June & Partial July		06/30/16	6/16	101277 BLACKFOOT LAWN CARE &	560.00
Object Total :						920.00

Fund/Account/ Doc/Line #	Description	Invoice	Invoice Date	Acct. Per.	Vendor	Amount	
101 GENERAL FUND							
E 100-2600 Regular Ed. Programs-Oper. & Maint. Plant							
411 Gas							
CL 14309 1	Heating Fuel	113317	05/17/16	6/16	42 CENEX HARVEST STATES	675.15	
						Object Total :	675.15
412 Electricity							
CL 14324 1	School Electric	May	05/27/16	6/16	10 MISSOULA ELECTRIC COOP INC	577.56	
CL 14324 2	Est. School Electric	June	06/30/16	6/16	10 MISSOULA ELECTRIC COOP INC	680.00	
						Object Total :	1,257.56
431 Disposal Services							
CL 14332 1	Disposal Services - School	May	05/28/16	6/16	9 REPUBLIC SERVICES #889	120.79	
CL 14332 3	Est. Disposal Services - School	June	06/28/16	6/16	9 REPUBLIC SERVICES #889	122.62	
						Object Total :	243.41
520 Insurance							
CL 14327 1	16-17 Property & Liab Insuranc		06/02/16	6/16	148 MT SCHOOLS PROPERTY &	8,423.00	
						Object Total :	8,423.00
531 Telephone							
CL 14301 1	Telephone	April	04/30/16	6/16	3 BLACKFOOT TELEPHONE	403.44	
CL 14301 2	Telephone	May	05/31/16	6/16	3 BLACKFOOT TELEPHONE	428.40	
CL 14301 3	Estimate Phone - full month	June	06/30/16	6/16	3 BLACKFOOT TELEPHONE	1,182.36	
						Object Total :	2,014.20
610 Supplies							
CC 383 1	Fuel	101185	05/30/16	6/16		16.32	
CL 14313 1	Irrigation Repair	663	05/09/16	6/16	101127 EVANS BASIC CARPENTRY	29.67	
CL 14321 1	Maint Supplies	798228	05/05/16	6/16	64 MISSOULA TEXTILE SERVICES	128.03	
CL 14321 2	Maint Supplies	802808	05/19/16	6/16	64 MISSOULA TEXTILE SERVICES	147.87	
CL 14321 3	Maint Supplies	807608	06/02/16	6/16	64 MISSOULA TEXTILE SERVICES	142.31	
						Object Total :	464.20
						Program-Function Total :	15,095.34
E 100-2620 Regular Ed. Programs-Operation of Community Center							
114 Custodial/Maint							
PR 160600 17	Payroll Expenditure		/ /	6/16		794.11	
						Object Total :	794.11

Fund/Account/ Doc/Line #	Description	Invoice Invoice	Invoice Date	Acct. Per.	Vendor	Amount	
101 GENERAL FUND							
E 100-2620 Regular Ed. Programs-Operation of Community Center							
250 Workers' Comp.							
PR 160600 18	Employer Contributions	/ /	6/16			60.89	
						Object Total :	60.89
260 Health Insurance							
PR 160600 19	Employer Contributions	/ /	6/16			242.80	
						Object Total :	242.80
412 Electricity							
CL 14324 3	Comm Ctr Electric	May	05/27/16	6/16	10 MISSOULA ELECTRIC COOP INC	830.74	
CL 14324 4	Est. Comm Ctr Electric	June	06/30/16	6/16	10 MISSOULA ELECTRIC COOP INC	870.00	
						Object Total :	1,700.74
431 Disposal Services							
CL 14332 2	Disposal Services - Comm Ctr	May	05/28/16	6/16	9 REPUBLIC SERVICES #889	120.79	
CL 14332 4	Est. Disposal Services - Comm	June	06/28/16	6/16	9 REPUBLIC SERVICES #889	122.61	
						Object Total :	243.40
450 Rentals							
CL 14325 2	16-17 Annual Lease		06/15/16	6/16	8 POTOMAC GREENOUGH COMMUNITY	1,200.00	
						Object Total :	1,200.00
						Program-Function Total :	4,241.94
E 120-2400 CONTINGENCY FUNDS-School Admi n.							
112 Professional Ed.							
PR 160600 20	Payrol l Expendi ture	/ /	6/16			303.75	
						Object Total :	303.75
250 Workers' Comp.							
PR 160600 21	Employer Contributions	/ /	6/16			1.89	
						Object Total :	1.89
						Program-Function Total :	305.64
E 120-2600 CONTINGENCY FUNDS-Oper. & Maint. Plant							
460 Minor Construction							
JV 1360 2	Minor Construction	/ /	6/16			18,368.68	
						Object Total :	18,368.68

Fund/Account/ Doc/Line #	Description	Invoice	Invoice Date	Acct. Per.	Vendor	Amount
101 GENERAL FUND						
Program-Function Total :						18,368.68
E 120-3500 CONTINGENCY FUNDS-Extracurricular/Ath. 610 Supplies						
CC 382 2	Coach Gift Cards	101271	05/26/16	6/16		409.90
Object Total :						409.90
Program-Function Total :						409.90
E 128-2500 Technology-Sup. Serv. -Business 330 Other Professional						
CL 14310 1	Computer Maintenance 5-9-16	83666	05/09/16	6/16	100898 COMPUTER GUYS INC.	186.65
CL 14310 2	Computer Maintenance 5-26-16	83784	05/26/16	6/16	100898 COMPUTER GUYS INC.	177.65
Object Total :						364.30
Program-Function Total :						364.30
E 280-1000 Special Education-Instruction 117 Teacher's Aides						
JV 1354 2	Salary		/ /	6/16		-9,629.00
JV 1358 4	117 Teacher's Aides		/ /	6/16		6,745.38
PR 160600 22	Payroll Expenditure		/ /	6/16		2,622.21
Object Total :						-261.41
250 Workers' Comp.						
PR 160600 23	Employer Contributions		/ /	6/16		16.27
Object Total :						16.27
260 Health Insurance						
PR 160600 24	Employer Contributions		/ /	6/16		508.59
Object Total :						508.59
Program-Function Total :						263.45
E 280-6200 Special Education-Resources Trans. 920 Res.Trans. Other Sch						
CL 14328 1	15-16 Spec Ed Services Annual	2016	05/30/16	6/16	140 MISSOULA AREA EDUCATION	9,629.00
Object Total :						9,629.00
Program-Function Total :						9,629.00

Fund/Account/ Doc/Line #	Description	Invoice Invoice	Invoice Date	Acct. Per.	Vendor	Amount
101 GENERAL FUND						
E 365-1000 Indian Ed-Instruction						
112 Professional Ed.						
JV 1363 2	Teacher Salaries		/ /	6/16		3,024.00
					Object Total :	3,024.00
					Program-Function Total :	3,024.00
E 910-3100 Food Services-Food Services						
116 Cooks						
PR 160600 25	Payroll Expenditure		/ /	6/16		701.36
					Object Total :	701.36
250 Workers' Comp.						
PR 160600 26	Employer Contributions		/ /	6/16		4.35
					Object Total :	4.35
260 Health Insurance						
JV 1356 1	Health Ins		/ /	6/16		-5,950.64
PR 160600 27	Employer Contributions		/ /	6/16		540.96
					Object Total :	-5,409.68
					Program-Function Total :	-4,703.97
					Fund Total :	162,165.38

Fund/Account/ Doc/Line #	Description	Invoice	Invoice Date	Acct. Per.	Vendor	Amount
110 TRANSPORTATION FUND						
E 100-2500 Regular Ed. Programs-Sup. Serv.-Business						
111 Administrative						
PR 160600 30	Payroll Expenditure		/ /	6/16		795.29
						Object Total : 795.29
250 Workers' Comp.						
PR 160600 31	Employer Contributions		/ /	6/16		4.94
						Object Total : 4.94
260 Health Insurance						
PR 160600 32	Employer Contributions		/ /	6/16		135.00
						Object Total : 135.00
						Program-Function Total : 935.23
E 100-2700 Regular Ed. Programs-Student Transp.						
111 Administrative						
PR 160600 33	Payroll Expenditure		/ /	6/16		1,250.00
						Object Total : 1,250.00
250 Workers' Comp.						
PR 160600 34	Employer Contributions		/ /	6/16		7.76
						Object Total : 7.76
260 Health Insurance						
PR 160600 35	Employer Contributions		/ /	6/16		121.40
						Object Total : 121.40
513 Bus Contractors						
CL 14330 6	Morrison Lane	5606	06/01/16	6/16	82 MAJESTIC BUS SERVICE, INC	335.29
CL 14330 7	Bus Contract	5607	06/01/16	6/16	82 MAJESTIC BUS SERVICE, INC	8,331.70
						Object Total : 8,666.99
						Program-Function Total : 10,046.15
						Fund Total : 10,981.38

Fund/Account/ Doc/Line #	Description	Invoice Invoice	Invoice Date	Acct. Per.	Vendor	Amount
112 FOOD SERVICES FUND						
E 910-3100 Food Services-Food Services						
116 Cooks						
PR 160600 38	Payroll Expenditure	/ /	6/16			1,778.92
					Object Total :	1,778.92
250 Workers' Comp.						
PR 160600 39	Employer Contributions	/ /	6/16			136.42
					Object Total :	136.42
260 Health Insurance						
JV 1356 2	Health Ins	/ /	6/16			5,950.64
					Object Total :	5,950.64
330 Other Professional						
CL 14319 1	MTNSA Conference Registration	05/24/16	6/16	100949	MONTANA SCHOOL NUTRITION	260.00
					Object Total :	260.00
570 Food Services						
CC 378 1	Food	101275	05/09/16	6/16		25.00
CC 378 2	Food	101185	05/24/16	6/16		10.00
CC 378 3	Food	101185	06/01/16	6/16		29.43
CC 380 10	Food	101227	05/25/16	6/16		2.39
CL 14312 1	100 lbs Gr Beef	48177	05/09/16	6/16	101283 DIAMOND BAR MEATS, INC	359.00
CL 14315 1	Food Credit	8347936	04/19/16	6/16	176 FOOD SERVICES OF AMERICA	-27.72
CL 14315 2	Food Credit	8357204	04/28/16	6/16	176 FOOD SERVICES OF AMERICA	-55.98
CL 14315 3	Food	8358674	04/29/16	6/16	176 FOOD SERVICES OF AMERICA	7.00
CL 14315 4	Food	8362641	05/04/16	6/16	176 FOOD SERVICES OF AMERICA	534.47
CL 14315 5	Food	8370529	05/11/16	6/16	176 FOOD SERVICES OF AMERICA	479.70
CL 14315 6	Food	8378107	05/18/16	6/16	176 FOOD SERVICES OF AMERICA	456.75
CL 14315 7	Food	8385920	05/25/16	6/16	176 FOOD SERVICES OF AMERICA	553.88
CL 14337 1	Food	1516278	05/18/16	6/16	100935 VICTORIA RICHARDSON	2.55
					Object Total :	2,376.47
610 Supplies						
CC 380 12	Kitchen Maint Supplies	45	05/25/16	6/16		9.47
					Object Total :	9.47
810 Dues and Fees						
CL 14320 1	State & Nat'l Assn Dues	05/24/16	6/16	101285	SCHOOL NUTRITION ASSOCIATION	115.50
					Object Total :	115.50

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POTOMAC ELEMENTARY SCHOOL
Expenditure Detail
For the Accounting Periods: 6/16 - 6/16

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Fund/Account/ Doc/Line #	Description	Invoice Invoice	Invoice Date	Acct. Per.	Vendor	Amount
112 FOOD SERVICES FUND						
					Program-Function Total :	10,627.42
					Fund Total :	10,627.42

Fund/Account/ Doc/Line #	Description	Invoice Invoice	Invoice Date	Acct. Per.	Vendor	Amount
114 RETIREMENT FUND						
E 100-1000 Regular Ed. Programs-Instruction						
210 Social Security/Med.						
JV 1358 6	210 Soc Security	/ /	6/16			299.78
PR 160600 42	Employer Contributions	/ /	6/16			2,301.53
PR 160601 6	Employer Contributions	/ /	6/16			1,836.42
PR 160602 6	Employer Contributions	/ /	6/16			1,836.41
Object Total :						6,274.14
220 Teachers' Retirement						
JV 1358 8	220 Teachers Retirement	/ /	6/16			485.62
PR 160600 43	Employer Contributions	/ /	6/16			2,620.77
PR 160601 7	Employer Contributions	/ /	6/16			2,191.56
PR 160602 7	Employer Contributions	/ /	6/16			2,191.56
Object Total :						7,489.51
230 PERS						
PR 160600 44	Employer Contributions	/ /	6/16			19.13
Object Total :						19.13
240 Unemployment Comp.						
JV 1358 10	240 Unemployment	/ /	6/16			5.29
PR 160600 45	Employer Contributions	/ /	6/16			119.86
PR 160601 8	Employer Contributions	/ /	6/16			98.58
PR 160602 8	Employer Contributions	/ /	6/16			98.58
Object Total :						322.31
Program-Function Total :						14,105.09
E 100-2400 Regular Ed. Programs-School Adm n.						
210 Social Security/Med.						
PR 160600 46	Employer Contributions	/ /	6/16			400.46
Object Total :						400.46
220 Teachers' Retirement						
PR 160600 47	Employer Contributions	/ /	6/16			325.12
Object Total :						325.12
230 PERS						
PR 160600 48	Employer Contributions	/ /	6/16			206.03
Object Total :						206.03

Fund/Account/ Doc/Line #	Description	Invoice Invoice	Invoice Date	Acct. Per.	Vendor	Amount	
114 RETIREMENT FUND							
E 100-2400 Regular Ed. Programs-School Admin.							
240 Unemployment Comp.							
PR 160600 49	Employer Contributions		/ /	6/16		24.66	
						Object Total :	24.66
						Program-Function Total :	956.27
E 100-2500 Regular Ed. Programs-Sup. Serv.-Business							
210 Social Security/Med.							
JV 1359 4	210 Soc Security		/ /	6/16		-114.92	
PR 160600 50	Employer Contributions		/ /	6/16		164.55	
						Object Total :	49.63
230 PERS							
JV 1359 6	230 PERS		/ /	6/16		68.12	
PR 160600 51	Employer Contributions		/ /	6/16		216.33	
						Object Total :	284.45
240 Unemployment Comp.							
JV 1359 8	240 Unemployment		/ /	6/16		-2.66	
PR 160600 52	Employer Contributions		/ /	6/16		10.54	
						Object Total :	7.88
						Program-Function Total :	341.96
E 100-2600 Regular Ed. Programs-Oper. & Maint. Plant							
210 Social Security/Med.							
PR 160600 53	Employer Contributions		/ /	6/16		59.09	
						Object Total :	59.09
230 PERS							
PR 160600 54	Employer Contributions		/ /	6/16		63.53	
						Object Total :	63.53
240 Unemployment Comp.							
PR 160600 55	Employer Contributions		/ /	6/16		3.09	
						Object Total :	3.09
						Program-Function Total :	125.71

Fund/Account/ Doc/Line #	Description	Invoice Invoice	Invoice Date	Acct. Per.	Vendor	Amount
114 RETIREMENT FUND						
E 100-2620 Regular Ed. Programs-Operation of Community Center						
210 Social Security/Med.						
PR 160600 56	Employer Contributions	/ /	6/16			59.09
					Object Total :	59.09
230 PERS						
PR 160600 57	Employer Contributions	/ /	6/16			63.53
					Object Total :	63.53
240 Unemployment Comp.						
PR 160600 58	Employer Contributions	/ /	6/16			3.10
					Object Total :	3.10
					Program-Function Total :	125.72
E 100-2700 Regular Ed. Programs-Student Transp.						
210 Social Security/Med.						
PR 160600 59	Employer Contributions	/ /	6/16			95.63
					Object Total :	95.63
220 Teachers' Retirement						
PR 160600 60	Employer Contributions	/ /	6/16			108.38
					Object Total :	108.38
240 Unemployment Comp.						
PR 160600 61	Employer Contributions	/ /	6/16			4.88
					Object Total :	4.88
					Program-Function Total :	208.89
E 120-2400 CONTINGENCY FUNDS-School Admi n.						
210 Social Security/Med.						
PR 160600 62	Employer Contributions	/ /	6/16			23.23
					Object Total :	23.23
220 Teachers' Retirement						
PR 160600 63	Employer Contributions	/ /	6/16			26.34
					Object Total :	26.34

Fund/Account/ Doc/Line #	Description	Invoice Invoice	Invoice Date	Acct. Per.	Vendor	Amount
114 RETIREMENT FUND						
E 120-2400 CONTINGENCY FUNDS-School Admi n.						
240 Unemployment Comp.						
PR 160600 64	Employer Contributions	/ /	6/16			1.18
Object Total :						1.18
Program-Function Total :						50.75
E 280-1000 Special Education-Instruction						
210 Social Security/Med.						
JV 1354 5	Social Security/Medicare	/ /	6/16			-736.00
PR 160600 65	Employer Contributions	/ /	6/16			125.64
Object Total :						-610.36
220 Teachers' Retirement						
JV 1354 7	Teachers Retirement	/ /	6/16			-816.00
PR 160600 66	Employer Contributions	/ /	6/16			227.35
Object Total :						-588.65
240 Unemployment Comp.						
JV 1354 9	Unemployment	/ /	6/16			-60.00
PR 160600 67	Employer Contributions	/ /	6/16			10.24
Object Total :						-49.76
Program-Function Total :						-1,248.77
E 280-6200 Special Education-Resources Trans.						
920 Res.Trans. Other Sch						
CL 14328 2	15-16 Spec Ed Retire to Coop	2016	05/30/16	6/16	140 MISSOULA AREA EDUCATION	1,612.00
CL 14328 3	15-16 Related Serv Retire to C	2016	05/30/16	6/16	140 MISSOULA AREA EDUCATION	631.93
Object Total :						2,243.93
Program-Function Total :						2,243.93
E 910-3100 Food Services-Food Services						
210 Social Security/Med.						
PR 160600 68	Employer Contributions	/ /	6/16			78.41
Object Total :						78.41
220 Teachers' Retirement						
PR 160600 69	Employer Contributions	/ /	6/16			60.81
Object Total :						60.81

Fund/Account/ Doc/Line #	Description	Invoice Invoice	Invoice Date	Acct. Per.	Vendor	Amount
114 RETIREMENT FUND						
E 910-3100 Food Services-Food Services						
230 PERS						
PR 160600 70	Employer Contributions		/ /	6/16		142.31
					Object Total :	142.31
240 Unemployment Comp.						
PR 160600 71	Employer Contributions		/ /	6/16		9.68
					Object Total :	9.68
					Program-Function Total :	291.21
					Fund Total :	17,200.76

Fund/Account/ Doc/Line #	Description	Invoic Invoic	Acct. Date	Per.	Vendor	Amount
115 MI SC. PROGRAMS FUND						
E 100-1000 Regular Ed. Programs-Instruction						
111 Administrative						
121 21st Century Grant						
PR 160600 73	Payrol l Expendi ture	/ /	6/16			1,555.00
					Project Total :	1,555.00
					Object Total :	1,555.00
117 Teacher' s Aides						
121 21st Century Grant						
PR 160600 74	Payrol l Expendi ture	/ /	6/16			754.88
					Project Total :	754.88
					Object Total :	754.88
210 Soci al Securi ty/Med.						
121 21st Century Grant						
PR 160600 75	Empl oyer Contri buti ons	/ /	6/16			171.36
					Project Total :	171.36
					Object Total :	171.36
220 Teachers' Retirement						
121 21st Century Grant						
PR 160600 76	Empl oyer Contri buti ons	/ /	6/16			161.08
					Project Total :	161.08
					Object Total :	161.08
230 PERS						
121 21st Century Grant						
PR 160600 77	Empl oyer Contri buti ons	/ /	6/16			36.16
					Project Total :	36.16
					Object Total :	36.16
240 Unempl oymen t Comp.						
121 21st Century Grant						
PR 160600 78	Empl oyer Contri buti ons	/ /	6/16			9.01
					Project Total :	9.01
					Object Total :	9.01
250 Workers' Comp.						
121 21st Century Grant						
PR 160600 79	Empl oyer Contri buti ons	/ /	6/16			14.34
					Project Total :	14.34
					Object Total :	14.34
260 Heal th Insurance						
121 21st Century Grant						
PR 160600 80	Empl oyer Contri buti ons	/ /	6/16			493.85
					Project Total :	493.85
					Object Total :	493.85
450 Rental s						
121 21st Century Grant						
CL 14325 1	16-17 Annual Lease	06/15/16	6/16		8 POTOMAC GREENOUGH COMMUNI TY	6,396.00
					Project Total :	6,396.00
					Object Total :	6,396.00

Fund/Account/ Doc/Line #	Description	Invoice	Invoice Date	Acct. Per.	Vendor	Amount
115 MIS. PROGRAMS FUND						
E 100-1000 Regular Ed. Programs-Instruction						
516 Field Trips						
121 21st Century Grant						
CL 14330 1	Explorers to Lubrecht Forest	5601	05/06/16	6/16	82 MAJESTIC BUS SERVICE, INC	86.91
CL 14330 5	Explorers to Butte	5605	05/27/16	6/16	82 MAJESTIC BUS SERVICE, INC	562.85
CL 14331 1	Explorers Field Trip		05/27/16	6/16	101287 OLD BUTTE HISTORICAL	190.00
CL 14335 1	Explorers Field Trip	1516321	06/02/16	6/16	101251 TASTE BUDS KITCHEN	405.00
CL 14339 1	Explorers Rock Climbing		04/27/16	6/16	101217 MISSOULA FAMILY YMCA	200.00
CL 14339 2	Explorers SPLASH		06/06/16	6/16	101217 MISSOULA FAMILY YMCA	600.00
					Project Total :	2,044.76
					Object Total :	2,044.76
610 Supplies						
121 21st Century Grant						
CL 14311 1	Explorer Supplies		05/13/16	6/16	101228 CRISSINA QUIINN	18.13
					Project Total :	18.13
					Object Total :	18.13
					Program-Function Total :	11,654.57
E 100-2600 Regular Ed. Programs-Oper. & Maint. Plant						
460 Minor Construction						
648 Capital Investment and Deferred Maintenance						
JV 1360 1	Minor Construction		/ /	6/16		-18,368.68
					Project Total :	-18,368.68
					Object Total :	-18,368.68
					Program-Function Total :	-18,368.68
E 103-1000 Local Donations - Student Activity-Instruction						
610 Supplies						
136 Donations for Students						
CC 380 2	Track Athletic Banquet	101279	05/12/16	6/16		114.94
					Project Total :	114.94
					Object Total :	114.94
					Program-Function Total :	114.94
E 103-2700 Local Donations - Student Activity-Student Transp.						
513 Bus Contractors						
136 Donations for Students						
CL 14330 2	Track to Frenchtown	5602	05/12/16	6/16	82 MAJESTIC BUS SERVICE, INC	265.86
CL 14330 3	Track to Big Sky HS	5603	05/19/16	6/16	82 MAJESTIC BUS SERVICE, INC	82.00
CL 14330 4	K - 4 Field Trip 5-23	5604	05/23/16	6/16	82 MAJESTIC BUS SERVICE, INC	191.22
					Project Total :	539.08
					Object Total :	539.08
					Program-Function Total :	539.08
E 365-1000 Indian Ed-Instruction						

Fund/Account/ Doc/Line #	Description	Invoice Invoice	Invoice Date	Acct. Per.	Vendor	Amount
115 MISC. PROGRAMS FUND						
E 365-1000 Indian Ed-Instruction						
330 Other Professional						
658 Indian Ed 07-08						
CL 14317 1	Camp Utmost IEFA Presentation		05/18/16	6/16	101131 JAY LABER	220.90
					Project Total :	220.90
					Object Total :	220.90
					Program-Function Total :	220.90
E 420-1000 Title I-Instruction						
112 Professional Ed.						
326 Title 2015-2016						
JV 1358 1	112 Professional Ed		/ /	6/16		1,599.72
PR 160600 81	Payroll Expenditure		/ /	6/16		799.83
PR 160601 10	Payroll Expenditure		/ /	6/16		799.83
PR 160602 10	Payroll Expenditure		/ /	6/16		799.83
					Project Total :	3,999.21
					Object Total :	3,999.21
117 Teacher's Aides						
326 Title 2015-2016						
JV 1358 3	117 Teacher's Aides		/ /	6/16		-6,745.38
PR 160600 82	Payroll Expenditure		/ /	6/16		1,849.78
					Project Total :	-4,895.60
					Object Total :	-4,895.60
210 Social Security/Med.						
326 Title 2015-2016						
JV 1358 5	210 Soc Security		/ /	6/16		-299.78
PR 160600 83	Employer Contributions		/ /	6/16		192.60
PR 160601 11	Employer Contributions		/ /	6/16		58.44
PR 160602 11	Employer Contributions		/ /	6/16		58.44
					Project Total :	9.70
					Object Total :	9.70
220 Teachers' Retirement						
326 Title 2015-2016						
JV 1358 7	220 Teachers Retirement		/ /	6/16		-485.62
PR 160600 84	Employer Contributions		/ /	6/16		229.73
PR 160601 12	Employer Contributions		/ /	6/16		69.35
PR 160602 12	Employer Contributions		/ /	6/16		69.35
					Project Total :	-117.19
					Object Total :	-117.19
240 Unemployment Comp.						
326 Title 2015-2016						
JV 1358 9	240 Unemployment		/ /	6/16		-5.29
PR 160600 85	Employer Contributions		/ /	6/16		10.33
PR 160601 13	Employer Contributions		/ /	6/16		3.12
PR 160602 13	Employer Contributions		/ /	6/16		3.12
					Project Total :	11.28
					Object Total :	11.28

Fund/Account/ Doc/Line #	Description	Invoice Invoice	Invoice Date	Acct. Per.	Vendor	Amount
115 MISC. PROGRAMS FUND						
E 420-1000 Title I-Instruction						
250 Workers' Comp.						
326 Title 2015-2016						
JV 1358 11	250 WC		/ /	6/16		-5.44
PR 160600 86	Employer Contributions		/ /	6/16		16.44
PR 160601 14	Employer Contributions		/ /	6/16		4.96
PR 160602 14	Employer Contributions		/ /	6/16		4.96
					Project Total :	20.92
					Object Total :	20.92
260 Health Insurance						
326 Title 2015-2016						
JV 1358 13	260 Health Ins		/ /	6/16		127.48
PR 160600 87	Employer Contributions		/ /	6/16		633.56
PR 160601 15	Employer Contributions		/ /	6/16		135.00
PR 160602 15	Employer Contributions		/ /	6/16		135.00
					Project Total :	1,031.04
					Object Total :	1,031.04
610 Supplies						
326 Title 2015-2016						
CC 377 3	2nd/3rd Grade Supplies	101274	05/23/16	6/16		63.85
CC 380 11	Science/Math Supplies	125	05/25/16	6/16		165.20
CL 14298 1	5 Week Animal Course	PES004	02/17/16	6/16	101276 ANIMAL WONDERS	750.00
CL 14298 2	Animal School Presentation	PES004	02/17/16	6/16	101276 ANIMAL WONDERS	200.00
CL 14322 1	Resource Supplies	9209828600	05/18/16	6/16	101239 MCGRAW HILL SCHOOL EDUCATION	275.95
					Project Total :	1,455.00
					Object Total :	1,455.00
					Program-Function Total :	1,514.36
E 420-2300 Title I-General Admin						
111 Administrative						
326 Title 2015-2016						
JV 1359 1	111 Admin Salary		/ /	6/16		-0.15
PR 160600 88	Payroll Expenditure		/ /	6/16		477.18
					Project Total :	477.03
					Object Total :	477.03
210 Social Security/Med.						
326 Title 2015-2016						
JV 1359 3	210 Soc Security		/ /	6/16		114.92
PR 160600 89	Employer Contributions		/ /	6/16		29.04
					Project Total :	143.96
					Object Total :	143.96
230 PERS						
326 Title 2015-2016						
JV 1359 5	230 PERS		/ /	6/16		-68.12
PR 160600 90	Employer Contributions		/ /	6/16		38.17
					Project Total :	-29.95
					Object Total :	-29.95

Fund/Account/ Doc/Line #	Description	Invoice Invoice	Invoice Date	Acct. Per.	Vendor	Amount
115 MISC. PROGRAMS FUND						
E 420-2300 Title I-General Admin						
240 Unemployment Comp.						
326 Title 2015-2016						
JV 1359 7	240 Unemployment	/ /	6/16			2.66
PR 160600 91	Employer Contributions	/ /	6/16			1.87
					Project Total :	4.53
					Object Total :	4.53
250 Workers' Comp.						
326 Title 2015-2016						
JV 1359 9	250 WC	/ /	6/16			4.48
PR 160600 92	Employer Contributions	/ /	6/16			2.96
					Project Total :	7.44
					Object Total :	7.44
260 Health Insurance						
326 Title 2015-2016						
PR 160600 93	Employer Contributions	/ /	6/16			81.00
					Project Total :	81.00
					Object Total :	81.00
					Program-Function Total :	684.01
E 456-1000 IDEA Part B FlowThru-Instruction						
112 Professional Ed.						
783 IDEA Part B						
JV 1354 1	Salary	/ /	6/16			9,629.00
					Project Total :	9,629.00
					Object Total :	9,629.00
210 Social Security/Med.						
783 IDEA Part B						
JV 1354 4	Social Security/Medicare	/ /	6/16			736.00
					Project Total :	736.00
					Object Total :	736.00
220 Teachers' Retirement						
783 IDEA Part B						
JV 1354 6	Teachers Retirement	/ /	6/16			816.00
					Project Total :	816.00
					Object Total :	816.00
240 Unemployment Comp.						
783 IDEA Part B						
JV 1354 8	Unemployment	/ /	6/16			60.00
					Project Total :	60.00
					Object Total :	60.00
					Program-Function Total :	11,241.00
E 515-1000 Early Start-Instruction						
119 Other Sup. Salaries						
515 Early Start Program						
PR 160600 94	Payroll Expenditure	/ /	6/16			70.30
					Project Total :	70.30
					Object Total :	70.30

06/12/16
15:03:16

POTOMAC ELEMENTARY SCHOOL
Expenditure Detail
For the Accounting Periods: 6/16 - 6/16

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Fund/Account/ Doc/Line #	Description	Invoice Invoice	Invoice Date	Acct. Per.	Vendor	Amount
115 MISC. PROGRAMS FUND						
E 515-1000	Early Start-Instruction					
210	Social Security/Med.					
515	Early Start Program					
PR 160600 95	Employer Contributions	/ /	6/16			5.38
					Project Total :	5.38
					Object Total :	5.38
240	Unemployment Comp.					
515	Early Start Program					
PR 160600 96	Employer Contributions	/ /	6/16			0.27
					Project Total :	0.27
					Object Total :	0.27
250	Workers' Comp.					
515	Early Start Program					
PR 160600 97	Employer Contributions	/ /	6/16			0.44
					Project Total :	0.44
					Object Total :	0.44
					Program-Function Total :	76.39
					Fund Total :	7,676.57

Document #	Line #	Posting		Debit Amount	Credit Amount	Acct/Source/		Obj	Proj	
		Date	Description			Fund	Org			Prog-Func
1354		06/11/16								
			Reclass expenditures for IDEA Part B transferred from Missoula Area Education Coop to pay portion of special ed teacher salary and benefits. JT 6-11-16							
	1		Salary	9,629.00		115	E	456-1000	112	783
	2		Salary		9,629.00	101	E	280-1000	117	
	4		Social Security/Medicare	736.00		115	E	456-1000	210	783
	5		Social Security/Medicare		736.00	114	E	280-1000	210	
	6		Teachers Retirement	816.00		115	E	456-1000	220	783
	7		Teachers Retirement		816.00	114	E	280-1000	220	
	8		Unemployment	60.00		115	E	456-1000	240	783
	9		Unemployment		60.00	114	E	280-1000	240	
	10		Cash	9,629.00		101	B	101		
	11		Cash	1,612.00		114	B	101		
	12		Cash		11,241.00	115	B	101		783
			Total	22,482.00	22,482.00					

Document #	Line #	Posting		Description	Debit	Credit	Acct/Source/			
		Date			Amount	Amount	Fund	Org	Prog-Func	Obj Proj
1356		06/11/16		Health Ins miscoded in Gen Fund instead of Food Fund for Head Cook. This corrects that coding. JT 6-11-16						
	1			Health Ins		5,950.64	101 E	910-3100		260
	2			Health Ins	5,950.64		112 E	910-3100		260
	5			Cash	5,950.64		101 B	101		
	6			Cash		5,950.64	112 B	101		
				Total	11,901.28	11,901.28				

Document #	Line #	Posting		Debit Amount	Credit Amount	Acct/Source/					
		Date	Description			Fund	Org	Prog-Func	Obj Proj		
1358		06/11/16									
			Teacher Title costs coded incorrectly. This corrects that. JT 6-11-16								
	1		112 Professional Ed	1,599.72		115 E		420-1000	112	326	
	2		112 Professional Ed		1,599.72	101 E		100-1000	112		
	3		117 Teacher's Aides		6,745.38	115 E		420-1000	117	326	
	4		117 Teacher's Aides	6,745.38		101 E		280-1000	117		
	5		210 Soc Security		299.78	115 E		420-1000	210	326	
	6		210 Soc Security	299.78		114 E		100-1000	210		
	7		220 Teachers Retirement		485.62	115 E		420-1000	220	326	
	8		220 Teachers Retirement	485.62		114 E		100-1000	220		
	9		240 Unemployment		5.29	115 E		420-1000	240	326	
	10		240 Unemployment	5.29		114 E		100-1000	240		
	11		250 WC		5.44	115 E		420-1000	250	326	
	12		250 WC	5.44		101 E		100-1000	250		
	13		260 Health Ins	127.48		115 E		420-1000	260	326	
	14		260 Health Ins		127.48	101 E		100-1000	260		
	15		Cash	5,814.31		115 B		101		326	
	16		Cash		5,023.62	101 B		101			
	18		Cash		790.69	114 B		101			
			Total	15,083.02	15,083.02						

Document #	Line #	Posting		Debit Amount	Credit Amount	Acct/Source/					
		Date	Description			Fund	Org	Prog-Func	Obj Proj		
1359		06/11/16									
			Administrator Title costs coded incorrectly. This corrects that. JT 6-11-16								
	1		111 Admin Salary		0.15	115 E		420-2300	111	326	
	2		111 Admin Salary	0.15		101 E		100-2500	111		
	3		210 Soc Security	114.92		115 E		420-2300	210	326	
	4		210 Soc Security		114.92	114 E		100-2500	210		
	5		230 PERS		68.12	115 E		420-2300	230	326	
	6		230 PERS	68.12		114 E		100-2500	230		
	7		240 Unemployment	2.66		115 E		420-2300	240	326	
	8		240 Unemployment		2.66	114 E		100-2500	240		
	9		250 WC	4.48		115 E		420-2300	250	326	
	10		250 WC		4.48	101 E		100-2500	250		
	17		Cash		53.79	115 B		101		326	
	18		Cash	4.33		101 B		101			
	20		Cash	49.46		114 B		101			
			Total	244.12	244.12						

06/12/16
15:11:03

POTOMAC ELEMENTARY SCHOOL
Journal Voucher Details
For the Accounting Period: 6/16

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Document #	Line #	Posting		Description	Debit	Credit	Acct/Source/			
		Date			Amount	Amount	Fund	Org	Prog-Func	Obj Proj
1360		06/11/16		Miscoding on Minor Construction. This corrects that coding. JT 6-11-16						
	1			Minor Construction		18,368.68	115 E	100-2600	460	648
	2			Minor Construction	18,368.68		101 E	120-2600	460	
	3			Cash	18,368.68		115 B	101		648
	4			Cash		18,368.68	101 B	101		
				Total	36,737.36	36,737.36				

06/12/16
15:11:26

POTOMAC ELEMENTARY SCHOOL
Journal Voucher Details
For the Accounting Period: 6/16

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Document #	Line #	Posting Date	Description	Debit Amount	Credit Amount	Fund	Org	Acct/Source/ Prog-Func	Obj	Proj
1363		06/12/16								
All teachers taught Indian Ed for All in their classrooms. This splits the IEFA \$ by 7 teachers. JT 6-12-16										
	1		Teacher Salaries		3,024.00	101 E		100-1000		112
	2		Teacher Salaries	3,024.00		101 E		365-1000		112
			Total	3,024.00	3,024.00					

Principal's Report

June 2016

We've successfully completed our 2015-16 school year! Graduation went well and our last day of school was fun-packed as always.

CRT Science- We received the results from our CRT Science assessments that the 4th and 8th graders took in March. 50 % scored advanced with 44% scoring proficient. These are very good scores, showing we are successful in the following areas: Scientific investigations, Physical Science, Life Science and Earth/Space Science. We'll be getting the results from our Smarter Balance testing this summer which will cover our math and language arts.

Sports- Track season ended well. I think the kids had a great positive experience! I've been getting the coaches lined up for next year. So far I have them all except for flag football.

Summer Schedule - I'll be around most of the summer and be at the school quite a bit getting some projects done here. Some classrooms need painted and rearranged. I'll be here to make sure things are ready in a timely manner for next year.

Some of my summer projects

- Substitute Teacher handbook
- Staff handbook
- Update Student handbook
- Collecting standards for teachers to prepare new grading system
- Inputting information into Infinite Campus for classes and teachers

I would like to schedule a day to work on the athletic field. If any of you are available to help, please let me know.

Summer happenings-

June 6-10 Explorer's camp

June 11- Summer reading program begins and will be every Monday 9-11 am.

June 18-22 Explorer's camp

August 1-5 Basketball camp

August 8-12 Explorer's camp

August 22 & 23 Teacher's PIR

August 29 1st day of school

POTOMAC SCHOOL BOARD CALENDAR

*Trustee review
Friday before
monthly meeting*

(Now on School Website, drop down under Trustee Tab – Subject to Change)

July

August

Prior Year Trustee Financial Summary approval
Current Year Budget approval
School Strategic Plan & Goals
Professional Responsibilities and Goals for Principal
Set Principal Evaluation Dates
Approve Classified Offer of Employment

September

Appointment for Missoula Area Curriculum Consortium

October

8th Grade HIT approval

November

Review Strategic Plan & Goals Progress

Jason - 2pm

December

1st Principal Evaluation

Craig - 10am

January

Gary - 4pm

February

Call for an Election
Adopt resolution for any special levy
Audit Review and Approval – when completed

Cliff

March

Next Year Calendar committee report
Preliminary General Fund Budget Review
Negotiation Committees (in negotiation years)
Student Behavior & Discipline Review

Kelsy

April

Community Center Lease
Negotiations (in negotiation years)
Approval of Health Insurance Contract
Approve Certified offer of employment
Approve Principal offer of employment

Jason

May

Canvass the election
Reorganize the Board
Appoint the Business Manager/Clerk
Seat New Trustees
Authorize Board Signatures/Deletions
Approval of Election Contract with County
Approval of Bus Routes

Craig

June

Audit Contract Review and Approval

Potomac Elementary School District #11

PRINCIPAL CONTRACT

THE STATE OF MONTANA MISSOULA COUNTY

THIS AGREEMENT IS MADE AND ENTERED INTO by and between the Board of Trustees (the “Board”), Potomac Elementary School District # 11 (the “District”), and Angela Williams (the “Principal”).

Now therefore, the Board and the Principal, for and in consideration of the terms hereinafter established do hereby agree, as follows:

WITNESSETH:

Conditions of employment are as follows:

- 1. Term**
The Board, by and on behalf of the District, does hereby employ the Principal, and the Principal does hereby accept employment as Principal for the District for the 2015~~6~~-2016~~7~~ school year, commencing the 1st day of July 2015~~6~~, and ending the 30th day of June 2016~~7~~.
- 2. Renewal**
This contract may be renewed by the parties in accordance with the provisions of 20-4-403, MCA. If the Board declines to extend the scheduled termination date during the term of this Contract, this Contract will expire on June 30, 2016~~7~~ without any further notice.
- 3. Duties**
The Principal is the chief executive officer of the District and shall perform the duties of Principal for the District as prescribed in the attached position description and as may be assigned by the Board. The Principal shall comply with legal Board directives, other applicable state and federal law, and District policies as they exist or may hereafter be adopted or amended. The Principal shall perform the duties of a district superintendent as prescribed in 20-4-402, MCA, and shall have general supervision of such school and the personnel assigned to such school. The Principal shall perform the duties of the Principal for the district with reasonable care, skill, and expertise and in a thorough, prompt, and efficient manner. The Principal agrees to devote time, skill, labor and attention to the duties of the position in accordance with this section.
- 4. Professional Activities**
The Principal may attend and participate in appropriate professional meetings at the local, state and national levels with the reasonable expenses for such attendance to be borne by the District. Upon mutual agreement, the district shall pay membership fees and dues of the Principal in professional organizations. “Appropriate” and “reasonable” shall include those meetings and expenses incorporated into the budget or otherwise pre-approved by the Board, provided that the Principal shall be authorized to travel to and participate in at least one national conference per year during the term of this contract.
- 5. Professional Certification, Records and Fingerprint Background Check.**
This Agreement is conditioned on the Principal’s providing the necessary certification records and other records required for the personnel files or for payroll purposes. Failure to provide necessary certification shall render this Agreement void. Any misrepresentation may be grounds for dismissal. ~~By August 1, 2015, the Principal shall provide the District with a copy of a provisional Class 3 Administrative License. In the event that the Principal fails to comply with this requirement, this Agreement may be terminated by the Board.~~
- 6. Salary**
The District shall provide the Principal with an annual salary in the sum of sixty ~~four~~ thousand and 00/100 Dollars (\$60~~4~~,000.00) in professional compensation payable in twelve equal installments, the installments to be paid on the day following the regular monthly Board meeting, or the 15th of each month, whichever comes first.

The professional compensation will be paid at the rate stated above per annum, less deductions. The salary referenced in this section shall be paid on the basis of a two hundred and sixty (260) day contract, with a corresponding daily rate calculated according to the annual negotiated amount.

7. Salary Adjustment

The board shall review the Principal’s salary on an annual basis and at its discretion increase the salary, but in no event shall the salary be lowered.

8. Performance Review

The Board shall evaluate and assess in writing the performance of the Principal at least once each year during the term of this Agreement. The Board shall provide evaluative feedback to the Principal in executive session prior to the June Board meeting each year. The basis of their evaluations will be performance, related to the job, with a major focus on accomplishing the annual goals established by the Board for the school.

9. Discharge

Through the term of this contract, the Principal shall be subject to discharge for breach of contract or good cause.

10. Expense Reimbursement

The Principal is entitled to reimbursement for reasonable and necessary expenses incurred in conducting district business, to include: Transportation to and from meetings in the amount of the cheapest available air fare, if the meeting is more than one-hundred (100) miles from Potomac, and at the federal business rate for meetings fifty (50) to one hundred (100) miles from Potomac. (meetings within a 50 mile radius are considered local); On-site transportation during the course of the meeting, i.e., bus, taxi, or rental car; Hotel or motel costs for Principal, as necessary; Twenty dollars (\$20.00) per day for food costs; Incidental expenditures for tips and other necessary costs attributable to the Principal’s attendance at a meeting, however, the District will not reimburse or pay for such items as liquor, expenses of a spouse, separate entertainment, or other unnecessary expenditures.

The Principal will provide advance notice to the Board Chair of any major business expenses anticipated, such as workshops, conferences, etc.

11. Fringe Benefits

The Principal is entitled to days off with pay on those holidays specified in section 20-1-305, MCA, subject to the provisions of that section. The Principal is entitled to the sick and vacation leave benefits under Title 2, Chapter 18, Part 6, MCA, (15 days of vacation, 12 days of sick leave). The Principal shall inform the clerk in advance of use of vacation leave or any absences from the District up to five days. The Board Chair must approve absences from the district in excess of five days. Vacation days taken by the Principal shall be taken at such time or times as will least interfere with the performance of the Principal’s duties as set forth in this Agreement. The Principal shall promptly report all absences due to sick leave to the clerk.

The Principal shall be entitled to five (5) days of personal leave per contract year. The personal leave days shall not accumulate or carryover, nor shall they be subject to cash payout upon retirement, resignation, or contract termination. The Principal shall also be entitled to the same days off as the teaching staff during the Christmas and Spring breaks as identified in the adopted school calendar, provided that such days off shall not accumulate or carryover, nor shall they be subject to cash payout upon retirement, resignation, or contract termination.

The Principal shall be entitled to a maximum of \$540 per month paid by the district for a single party premium. The insurance company and available plans will be determined by the PEA. Coverage will take effect the first day of employment. It is understood that the District’s only obligation is to make such contributions as stated above, and no claims shall be made against the District as a result of the denial of benefits. The Principal is eligible for the monthly District contributions as provided as long as the Principal is employed by the District. Upon termination of employment, all District participation and contributions shall cease effective on the last day of employment or the last contract day.

12. Duration of Contract and Mutual Agreement

The Principal shall be hired on an annual contract. This Agreement may be terminated by the mutual agreement of the Principal and the Board in writing, upon such terms and conditions as may be mutually agreeable. After

the Principal has returned the signed contract, the Principal will not be released from the Agreement without the written consent of the Board. This agreement shall be terminated on the death of the Principal or upon the Principal's retirement under the Administrator Retirement System of Montana. If, in the opinion of the Board, the Principal becomes unable to perform the duties of the job after the District has made a reasonable accommodation for a disability, this Agreement shall be terminated.

13. Termination Procedure

No discharge shall be effective until written charges have been served upon the Principal and the Principal provided an opportunity for a fair hearing before the Board after at least five (5) days notice in writing.

The hearing shall be conducted in open or executive session, according to the determination of the Board Chair pursuant to 2-3-203, MCA. Legal counsel at his or her own expense may represent the Principal. If a discharge from employment is found by a court or administrative agency to be wrongful, the Principal shall be entitled to back pay and benefits, less interim earnings.

14. Controlling Law

This Agreement shall be governed by the laws of the State of Montana. This Contract embodies the entire agreement between the parties and cannot be amended except by written agreement of the Principal and the Board.

15. Savings Clause

In the event that any one or more of the provisions contained in this Agreement shall, for any reason, be held invalid, illegal or unenforceable, such invalidity, illegality, or unenforceability shall not affect any other provision thereof, and this Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein. All existing agreements and contracts, both verbal and written, between the parties hereto regarding the employment of the Principal have been superseded by this Agreement, and this contract constitutes the entire agreement between the parties unless amended pursuant to the terms of this Agreement.

16. Successors and Assigns

This Contract shall be binding upon and inure to the benefit of the parties hereto and their respective heirs, personal representatives, successors and assigns, including any change of membership of the Board.

17. Contract Acceptance

This offer shall expire unless signed and returned to the Board or its authorized representative by 7:00 p.m., the 1st day of August 2015.

Executed this 1st 13th day of July June, 20156

Cliff Vann, Chair-Board of Trustees

Date

Jill Thornton, Clerk-Board of Trustees

Date

Angela Williams, Principal

Date

**POTOMAC SD 11
POSITION DESCRIPTION**

POSITION: School Principal

SUMMARY OF ASSIGNMENT:

Administer as Chief Executive Officer of the school, the development and maintenance of a positive educational program, designed to meet the goals of the community as expressed by School Board goals, objectives and strategic plan.

REPORTS TO: Board of Trustees

MINIMUM QUALIFICATIONS:

1. Current, or in process of obtaining, a Degree from an approved institution with a major concentration in administration.
2. Current valid Montana certification, or provisional certification, as a school Principal.

MANAGEMENT/PERFORMANCE RESPONSIBILITIES:

1. Recommend for employment, organize, direct, transfer, assign or reassign all personnel in the manner, which, in his judgment, best serves the District, subject to policy guidelines set by the Board and as defined in the unit CBA
2. Recommend policy to the School Board, which acts as the policy-making and approval body.
3. Develop and implement employment practices to assure that qualified staff are employed.
4. Recommend candidates to the School Board for employment, and as appropriate, for dismissal.
5. Prepare School Board meeting agendas with input from the School Board Chairperson as appropriate.
6. Develop and implement a system of communication with the trustees in order to keep them fully and currently informed of all matters requiring their attention.
7. Represent the School board in a manner consistent with policy while fostering professional relationships with community and staff.
8. Attend all meetings of the Board of Trustees and its committees unless excused.
9. Supervise, either directly or through delegation, all activities of the school system consistent with school policy.
10. Assume responsibility for the overall financial planning of the schools and the preparation of the annual budget in conjunction with the school clerk.
11. Establish and implement an effective communication and public relations program for the district.
12. Recommend the appropriate organizational patterns, programs, courses of study, administrator materials, and methods which are required to accomplish the goals and objectives as stated by the Board of Trustees, subject to policy guidelines set by the Board
13. Uses authority to make administrative/staff rules and gives instructions/directives to school employees and students consistent with Board policy.
14. Perform other duties as directed by the Board of Trustees.

EVALUATION:

The School Board shall provide the Principal with periodic opportunities to discuss Principal/Board relationships, and with annual formal, written evaluation which shall include notice of any inadequacies as perceived by the School Board, allowing a reasonable time to address/correct such inadequacies.

Memorandum of Understanding

Potomac School District #11
and
Angela Williams, Principal

Based on negotiations held June 3, 2016, and with board approval on June 13, 2016, Potomac School will pay Angela Williams an additional \$1,000 during the 2015-2016 school year. This will be added to her end of year salary.

This agreement is non-precedent setting and is negotiated only for the 2015-2016 school year.

Agreed this 13th day of June, 2016

Cliff Vann, Board Chair

Date

Angela Williams, Principal

Date

**Potomac Elementary School
Clerk Employment Contract
2015~~6~~-2016~~7~~**

This agreement is made and entered into between the Board of Trustees, hereinafter referred to as the Board, of Potomac School District 11, Missoula County, Montana, hereinafter referred to as the District, and **Jill Thornton**, hereinafter referred to as the Clerk.

WITNESSETH:

1. That said Board, by and on behalf of the District, hereby agrees to employ the Clerk to perform the duties of Clerk of the Board for the term of 1 year, commencing on July 1, 2015~~6~~, and ending on June 30, 2016~~7~~, for a total of one thousand ~~four~~ **two** hundred ~~seventy~~ **thirty** hours (1470 **1230** hours) annually.
2. The Clerk shall faithfully perform the duties of the Clerk of the Board as prescribed in the job description and as may be assigned by the Board. Both parties will comply with the provisions of the applicable state laws, and with the adopted policies of the Board of Trustees (copies of the policies have been made available to the clerk), which are a part of this contract by reference. Requests to cancel this contract prior to the opening of school will not be granted when made after June 30th unless specifically approved by the Board of Trustees.
3. That the said School District shall pay to the above named clerk an annual salary in the sum of Thirty ~~Eight~~ **Three** Thousand One Hundred Seventy ~~Four~~ **One** and ~~23~~ **83**/cents (\$38,174.23 **\$33,171.83**). This annual salary shall be paid to the Clerk in 12 **If the actual hours worked are less/more than the contracted hours, the pay will be adjusted in the end of the year salary according to the actual hours worked.**
4. The District shall also provide Health Insurance benefits to the Clerk at a maximum of \$540.00 per month for single party premium.
5. The Clerk is entitled to reimbursement for reasonable and necessary expenses incurred in conducting district business away from the school, such as workshops, conferences, etc. Such pay to include travel, lodging, meal and mileage for the use of the clerks' personal car. The Clerk will provide advance notice to the Board Chair of any major business expenses anticipated.
6. The Board shall evaluate and assess in writing the performance of the Clerk at least once each year during the term of this Agreement. The Board shall provide evaluative feedback to the Clerk in executive session prior to the June Board meeting each year. The basis of the evaluations will be performance related to the written job description provided the Clerk.
7. This Agreement shall be terminated upon the death of the Clerk or upon the Clerk's retirement. If, in the opinion of the Board, the Clerk becomes unable to perform the duties of the job after the District has made a reasonable accommodation for a disability, this Agreement shall be terminated.
8. The Board may dismiss the Clerk at any time for good cause.

9. In the event that the Board terminates this Agreement for good cause, the Clerk shall be afforded all rights set forth in the Board's policies and state and federal law.
10. This Agreement may be terminated by the mutual agreement of the Clerk and the Board in writing, upon such terms and conditions as may be mutually agreeable. After the Clerk has returned the signed contract, the Clerk will not be released from the Agreement without the written consent of the Board.
11. The laws of the State of Montana shall govern this Agreement.
12. This Contract embodies the entire agreement between the parties and cannot be amended except by written agreement of the parties.
13. In the event that any one or more of the provisions contained in this Agreement shall, for any reason, be held invalid, illegal or unenforceable, such invalidity, illegality, or unenforceability shall not affect any other provision thereof, and this Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.
14. This instrument shall operate as notice to the Clerk for the school year designated herein, and, unless the Clerk shall accept, sign, and return said instrument completely executed to the Board Chair within twenty (20) days from the date of the offer, the said instrument shall be without legal effect.

EXECUTED this ~~10~~ 13th day of ~~August 2015~~ June 2016

IN WITNESS THEREOF, THE PARTIES HERETO CAUSE THIS AGREEMENT TO BE DULY SIGNED IN DUPLICATE ORIGINALS, EACH OF WHICH SHALL BE ENTITLED TO FULL FAITH AND CREDIT.

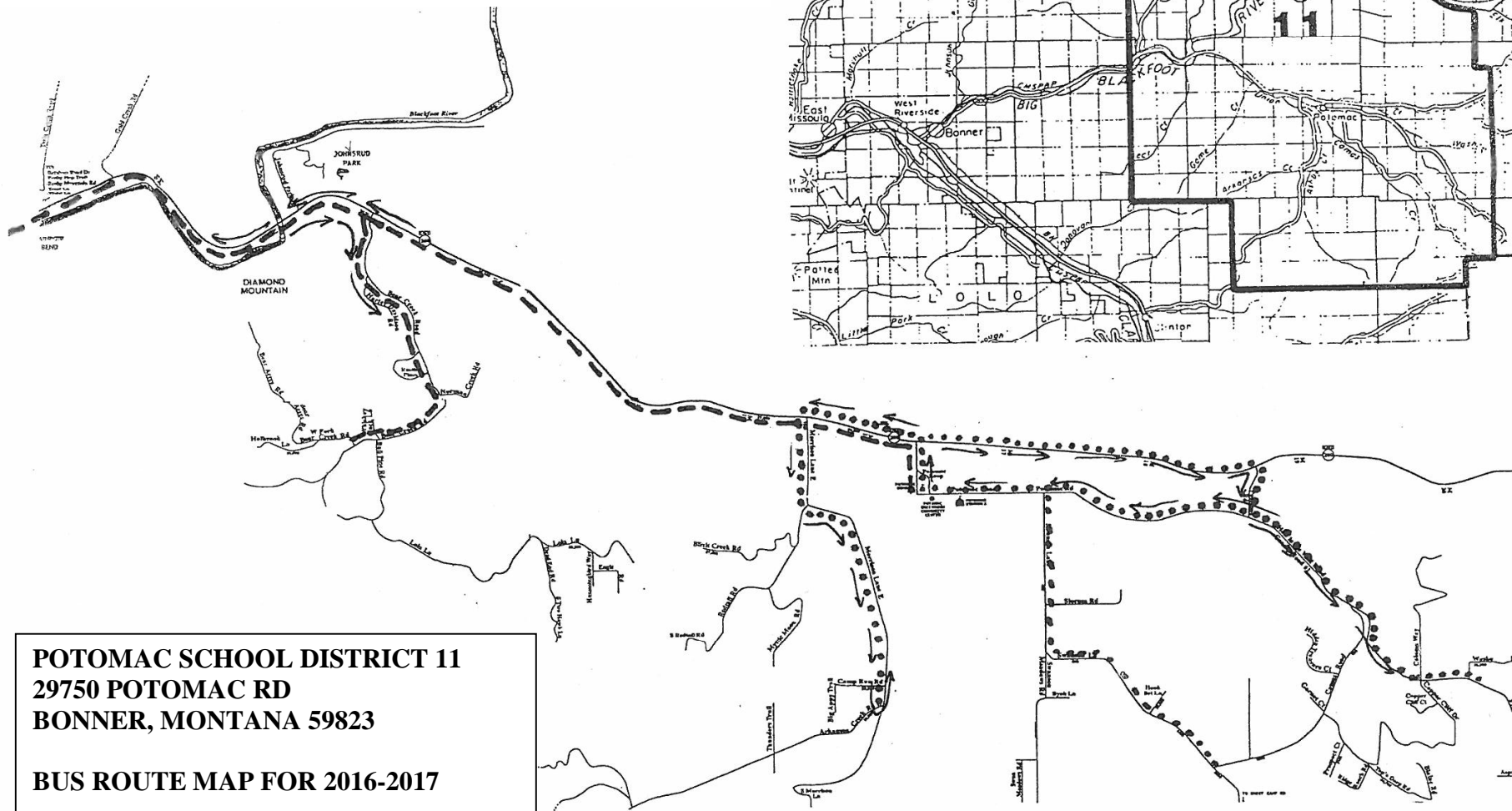
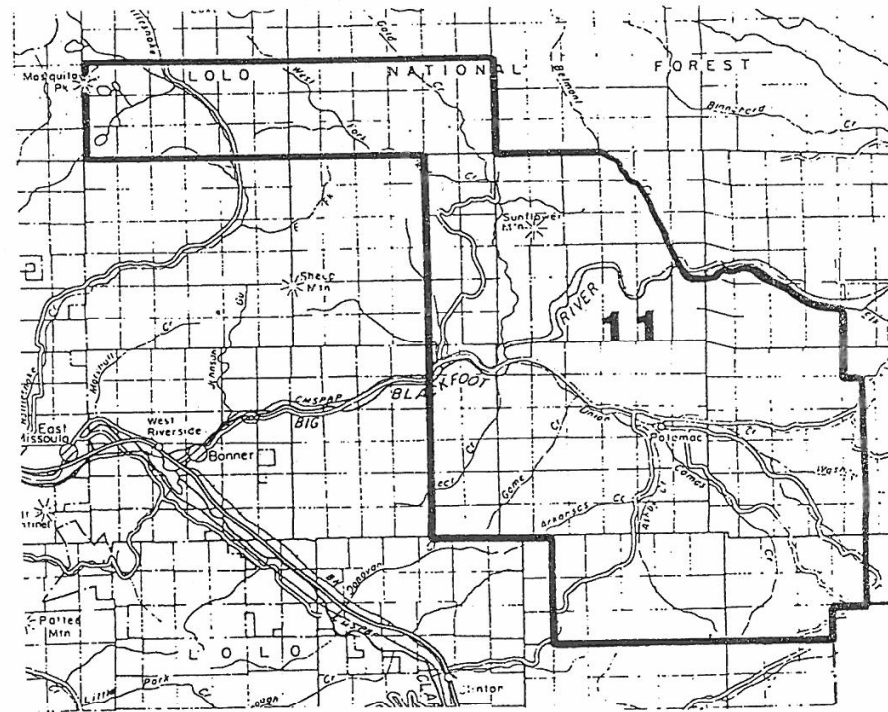
_____, 2015~~5~~6
 Clerk Date

_____, 2015~~5~~6
 Chair Date

Potomac School District # 11
 Equal Opportunity Employer

Board Chair Signature _____

Date _____



POTOMAC SCHOOL DISTRICT 11
29750 POTOMAC RD
BONNER, MONTANA 59823

BUS ROUTE MAP FOR 2016-2017

NO CHANGES

----- 2 - COUNTY ROAD ROUTE

..... 1 - HIGHWAY ROUTE