



# Potomac Elementary School

Phone (406) 244-5581

Fax (406) 244-5840

[www.potomacschoolmontana.us](http://www.potomacschoolmontana.us)

## School Board Agenda

August 13, 2018 – 6:00 PM

*“Potomac School equips each student for his/her future  
within a culture of excellence that values the small community experience.”*

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### 6:00 pm

School Funds Details and Analysis

### 7:00 pm

#### Public Input:

#### Consent Agenda:

1. Minutes June 29, 2018
2. Warrant List
3. Business Card
4. Petty Cash
5. Extracurricular

Chair Vann

#### Reports:

1. Principal’s Report
2. Clerk’s Report
3. Board Professional Development

Principal Rouse  
Jill Thornton  
Board Members

#### Old Business:

1. School Board Calendar

Chair Vann

#### New Business:

1. Personnel – Classified Personnel Rehire  
Gail Abbott, Debra Blodget, Janette Ployhar, Greg Stevens & Christianna Taillefer  
Principal Rouse
2. Personnel – Sub List Rehire  
Jenny Adams, Karmen Braulik, Dani Hughart, Diane James,  
Kathy Kimmel, Allyson Nelson, Jake Nissen, Alleluia Noell,  
Amanda Martinez, Lindi Oien, Amy Vann, Ruth Weis & Jody Wills  
Principal Rouse
3. Out of District Students  
Principal Rouse
4. Review & Approval of Trustees Financial Summary FY 2017-2018  
Jill Thornton
5. Review & Approval of State Generated Budget Report FY 2018-2019  
Jill Thornton
6. Appointment of Authorized 18-19 Representative  
to Missoula Area Education Coop Advisory Board  
Chair Vann

Next Meeting September 10, 2018 – 7:00 pm



# Potomac Elementary School

## School Board Minutes

for

June 29, 2018

Phone (406) 244-5581

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### Call to Order

Board Chair Cliff Cann called the meeting to order at 7:00 pm by leading all in the Pledge of Allegiance. The trustees present were: Steven Van Grinsven, Gary Long, Craig Nelson and Kelsy Ployhar . Jill Thornton, Clerk and John Rouse, Principal were also in attendance.

**Public Input** (for issues not on the agenda) None

### Consent Agenda

Kelsy moved to approve the consent agenda. Gary seconded the motion. **Passed 5-0**

### Personnel

John recommended the board hire Christy Taillefer as a full time instructional assistant. Kelsy moved moved to hire Christy Taillefer pending her background check clearance. Craig seconded the motion. **Passed 5-0**

### Parent Student Handbook

Kelsy moved to approve the Parent Student Handbook with modifications discussed. Steven seconded the motion. **Passed 5-0**

### Adjourn

Chair Vann adjourned the Board meeting at 8:30 pm.

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Cliff Vann, Chair

date Jill M Thornton, Clerk

date

Claim Warrant	Vendor #/Name	Amount	Acct/Source/			
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj Proj
14908	9623S 101002 ABBY STITT	116.63				
1	07/18/18 Mileage to MCLP Conference	116.63		115	423-1000	582 423
14912	9624S 101396 CAPITAL ONE BANK	1,877.84				
2	CC-526 06/27/18 Maintenance Supplies	34.98		101	625	
	AMAZON					
3	CC-526 06/26/18 Presentation Speakers	19.98		115	625	423
	AMAZON					
4	CC-526 06/25/18 Science Supplies	76.19		101	625	
	NASCO MODESTO					
5	CC-526 07/02/18 School Supplies	121.76		101	625	
	SCHOOL SPECIALTY INC					
6	CC-526 04/26/18 PE Supplies	136.78		101	625	
	SCHOOL SPECIALTY INC					
7	CC-526 06/29/18 School Electric	-180.67		101	625	
	MISSOULA ELECTRIC COOP INC					
8	CC-526 06/29/18 Comm Ctr Electric	261.68		101	625	
	MISSOULA ELECTRIC COOP INC					
9	CC-526 06/28/18 Disposal Services	-7.33		101	625	
	REPUBLIC SERVICES #889					
10	CC-526 07/01/18 Telephone	520.52		101	625	
	BLACKFOOT TELEPHONE COOPERATI					
11	CC-526 06/29/18 Books	-61.04		101	625	
	AMAZON					
12	CC-527 07/19/18 Meal during MCLP training	16.95		115	625	423
	FAIRMONT HOT SPRINGS					
13	CC-528 06/29/18 3rd-8th Battle of Books	255.48		101	625	
	AMAZON					
14	CC-528 06/29/18 3rd-8th Battle of Books PTC \$	195.00		115	625	101
	AMAZON					
15	CC-528 07/24/18 3rd-8th Battle of Books PTC \$	11.91		101	625	
	WAL-MART					
16	CC-529 07/06/18 4AB Water Testing Registration	250.00		101	625	
	METC					

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POTOMAC ELEMENTARY SCHOOL  
Claim Details  
For the Accounting Period: 8/18

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Claim Warrant	Vendor #/Name	Amount	Acct/Source/			
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj Proj
17	CC-529 07/08/18 Fuel for Weedeater` CULLYS	7.75		101 625		
		CC Accounting: 101-		-100-2600-610		
18	CC-529 07/08/18 Fuel for Mower CULLYS	16.75		101 625		
		CC Accounting: 101-		-100-2600-610		
19	CC-529 07/17/18 Appl & Exam Fees MONTANA DEPT OF ENVIRON QUALI	140.00		101 625		
		CC Accounting: 101-		-100-2600-810		
20	CC-529 07/22/18 Maintenance Supplies LOWES	45.12		101 625		
		CC Accounting: 101-		-100-2600-610		
21	CC-529 07/22/18 Fuel for Mower TOWN PUMP	16.03		101 625		
		CC Accounting: 101-		-100-2600-610		
14913	9625S 101442 GREG STEVENS	29.43				
1	1819002 06/29/18 Mileage Reimbursement	29.43		101 100-2600		582
14915	9626S 101443 MALMARK BELLCRAFTSMEN	19.99				
1	226062 07/16/18 Chimes Maintenance	19.99		101 100-1000		610
14916	9627S 100912 MISSOULA COUNTY ELECTIONS	840.46				
1	May 8 07/30/18 Election Costs Potomac	840.46		101 100-2500		330
14917	9628S 67 MISSOULA COUNTY SUPERINTENDEN	16.54				
1	08/01/18 Final Budget Ad	16.54		101 100-2500		540
14914	9629S 13 MTSBA	611.40				
1	34554 07/16/18 Annual Policy Maintenance	611.40		101 100-2310		330
14918	9630S 101036 SCHOLASTIC MAGAZINES	131.87				
1	M6494929 07/10/18 Scope Magazines 7-8	131.87		101 100-1000		610
14919	9631S 101285 SCHOOL NUTRITION ASSOCIATION	127.00				
1	627509 05/31/18 SNA Membership 627509	127.00		112 910-3100		810
14920	9632S 101407 THE LIFELONG LEARNING CENTER	1,202.50				
1	11323 07/15/18 Final 17-18 Adult Ed Pay	1,202.50		117 600-2322		330
14921	9633S 101444 THOMAS BROWN	120.00				
1	1718411 06/14/18 Gold Rush Fundraiser Reimb	120.00		115 100-1000		610 202

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POTOMAC ELEMENTARY SCHOOL  
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Claim	Warrant	Vendor #/Name	Amount				Acct/Source/		
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj Proj		
14922	9634S	59 UNIVERSAL ATHLETIC SERVICE IN	2,880.00						
1		1819012 07/19/18 Athletic Uniforms	2,880.00		101	100-1000	610		
		# of Claims 12	Total:						7,973.66
									7,973.66

Total for Payroll Checks

	Employee	Employer	Amount
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HOL HOURS (Holiday Pay)	7.00		94.99
REG HOURS (Regular Time)	385.23		10,571.53
TRMS HOURS (Sick Leave Termination)	143.38		2,347.11
TRMV HOURS (Vacation Leave Termination)	37.21		796.67
GROSS PAY	13,810.30	0.00	
NET PAY	6,693.26	0.00	
NET PAY (CHECKS)	522.89		
NET PAY (DIRECT DEPOSIT)	6,170.37		
AXA EQUITABLE	2,000.00	0.00	
FIT	486.89	0.00	
FLEX PLAN	216.66	0.00	
HEALTH - MUST	2,444.00	1,620.00	
MEDICARE	132.62	132.62	
P.E.R.S.	391.73	429.91	
SIT	300.00	0.00	
SOCIAL SECURITY	567.09	567.09	
TRS	574.85	632.68	
UNEMPL. INSUR.	0.00	46.94	
UNUM LIFE INS C	3.20	0.00	
WORKERS' COMP	0.00	211.08	
FSBMSLA	1,102.93	0.00	
MFCU	1,451.64	0.00	
STKMN	2,616.27	0.00	
TRB	999.53	0.00	
FIT/SIT BASE	8,179.86	0.00	
MEDICARE BASE	9,146.44	0.00	
PERS BASE	4,958.60	0.00	
SOC SEC BASE	9,146.44	0.00	
TRS BASE	7,053.33	0.00	
UN BASE	13,810.30	0.00	
WC BASE	13,810.30	0.00	
Total		3,640.32	
Total Payroll Expense (Gross Pay + Employer Contributions):		17,450.62	

**Potomac Student Accounts**  
**General Ledger**  
 As of July 31, 2018

Date	Num	Name	Memo	Debit	Credit	Balance
<b>Petty Cash</b>						<b>0.00</b>
07/02/2018	dep		Petty Cash Start Up for 18-19 year	1,000.00		1,000.00
07/02/2018	AutoBank	Go Fund Me	June 2018 GoFundMe Explorers Income	232.14		1,232.14
07/09/2018	1304	Computer Foundations	June Tech Maintenance		85.00	1,147.14
07/09/2018	1305	Montana Criminal Records	Taillefer Background Ck		27.25	1,119.89
<b>Total Petty Cash</b>				<b>1,232.14</b>	<b>112.25</b>	<b>1,119.89</b>
<b>Two Rivers accts</b>						<b>29,074.01</b>
<b>Bike-a-Thon</b>						<b>11,094.30</b>
<b>Book Fair</b>						<b>331.69</b>
<b>Class of 2018</b>						<b>1,253.29</b>
<b>8th Grade Fund</b>						<b>3,326.89</b>
<b>Donation Bake Sale - Staff Conc</b>						<b>793.93</b>
<b>S.t.r.e.a.m. (explorers)</b>						<b>1,097.92</b>
<b>Music</b>						<b>1,192.68</b>
<b>Science Activity</b>						<b>608.38</b>
<b>    Outdoor School</b>						<b>122.51</b>
<b>    Robotics</b>						<b>363.74</b>
<b>    Olympiad</b>						<b>122.13</b>
<b>Total Science Activity</b>						<b>608.38</b>
<b>Student Activities</b>						<b>6,515.50</b>
<b>Student Council</b>						<b>2,859.43</b>
<b>Total Two Rivers accts</b>						<b>29,074.01</b>

Fund/Account/ Doc/Line #	Description	Invoice	Invoice Date	Acct. Per.	Vendor	Amount
101 GENERAL FUND						
E 100-1000 Regular Ed. Programs-Instruction						
112 Professional Ed.						
PR 180800 1	Payroll Expenditure		/ /	8/18		3,143.78
						Object Total : 3,143.78
250 Workers' Comp.						
PR 180800 2	Employer Contributions		/ /	8/18		16.99
						Object Total : 16.99
610 Supplies						
CC 526 3	Science Supplies	125	06/25/18	8/18		76.19
CC 526 4	School Supplies	41	07/02/18	8/18		121.76
CC 526 5	PE Supplies	41	04/26/18	8/18		136.78
CC 526 10	Books	101219	06/29/18	8/18		-61.04
CL 14915 1	Chimes Maintenance	226062	07/16/18	8/18	101443 MALMARK BELLCRAFTSMEN	19.99
CL 14918 1	Scope Magazines 7-8	M6494929	07/10/18	8/18	101036 SCHOLASTIC MAGAZINES	131.87
CL 14922 1	Athletic Uniforms	1819012	07/19/18	8/18	59 UNIVERSAL ATHLETIC SERVICE	2,880.00
						Object Total : 3,305.55
640 Books						
CC 528 1	3rd-8th Battle of Books	101219	06/29/18	8/18		255.48
CC 528 3	3rd-8th Battle of Books PTC \$	100942	07/24/18	8/18		11.91
						Object Total : 267.39
						Program-Function Total : 6,733.71
E 100-2310 Regular Ed. Programs-Board of Trustees						
330 Other Professional						
CL 14914 1	Annual Policy Maintenance	34554	07/16/18	8/18	13 MTSBA	611.40
						Object Total : 611.40
						Program-Function Total : 611.40
E 100-2400 Regular Ed. Programs-School Admin.						
111 Administrative						
PR 180800 3	Payroll Expenditure		/ /	8/18		3,995.54
						Object Total : 3,995.54



Fund/Account/ Doc/Line #	Description	Invoice Invoice	Date	Acct. Per.	Vendor	Amount
101 GENERAL FUND						
E 100-2400 Regular Ed. Programs-School Admin.						
250 Workers' Comp.						
PR 180800 4	Employer Contributions		/ /	8/18		21.60
					Object Total :	21.60
260 Health Insurance						
PR 180800 5	Employer Contributions		/ /	8/18		540.00
					Object Total :	540.00
					Program-Function Total :	4,557.14
E 100-2500 Regular Ed. Programs-Sup. Serv.-Business						
111 Administrative						
PR 180800 6	Payroll Expenditure		/ /	8/18		1,797.87
					Object Total :	1,797.87
250 Workers' Comp.						
PR 180800 7	Employer Contributions		/ /	8/18		9.71
					Object Total :	9.71
260 Health Insurance						
PR 180800 8	Employer Contributions		/ /	8/18		351.00
					Object Total :	351.00
330 Other Professional						
CL 14916 1	Election Costs Potomac	May 8	07/30/18	8/18	100912 MISSOULA COUNTY ELECTIONS	840.46
					Object Total :	840.46
540 Advertising						
CL 14917 1	Final Budget Ad		08/01/18	8/18	67 MISSOULA COUNTY	16.54
					Object Total :	16.54
					Program-Function Total :	3,015.58
E 100-2600 Regular Ed. Programs-Oper. & Maint. Plant						
114 Custodial/Maint						
PR 180800 9	Payroll Expenditure		/ /	8/18		1,096.31
					Object Total :	1,096.31

Fund/Account/ Doc/Line #	Description	Invoice	Invoice Date	Acct. Per.	Vendor	Amount
101 GENERAL FUND						
E 100-2600 Regular Ed. Programs-Oper. & Maint. Plant						
250 Workers' Comp.						
PR 180800 10	Employer Contributions		/ /	8/18		74.14
					Object Total :	74.14
260 Health Insurance						
PR 180800 11	Employer Contributions		/ /	8/18		270.00
					Object Total :	270.00
330 Other Professional						
CC 529 1	4AB Water Testing Registration	294	07/06/18	8/18		250.00
					Object Total :	250.00
412 Electricity						
CC 526 6	School Electric	10	06/29/18	8/18		-180.67
					Object Total :	-180.67
431 Disposal Services						
CC 526 8	Disposal Services	9	06/28/18	8/18		-7.33
					Object Total :	-7.33
531 Telephone						
CC 526 9	Telephone	3	07/01/18	8/18		520.52
					Object Total :	520.52
582 Travel Out-of-Dist.						
CL 14913 1	Mileage Reimbursement	1819002	06/29/18	8/18	101442 GREG STEVENS	29.43
					Object Total :	29.43
610 Supplies						
CC 526 1	Maintenance Supplies	101219	06/27/18	8/18		34.98
CC 529 2	Fuel for Weedeater`	101185	07/08/18	8/18		7.75
CC 529 3	Fuel for Mower	101185	07/08/18	8/18		16.75
CC 529 5	Maintenance Supplies	51	07/22/18	8/18		45.12
CC 529 6	Fuel for Mower	101271	07/22/18	8/18		16.03
					Object Total :	120.63

Fund/Account/ Doc/Line #	Description	Invoice Invoice	Date	Acct. Per.	Vendor	Amount
101 GENERAL FUND						
E 100-2600 Regular Ed. Programs-Oper. & Maint. Plant						
810 Dues and Fees						
CC 529 4	Appl & Exam Fees	74	07/17/18	8/18		140.00
					Object Total :	140.00
					Program-Function Total :	2,313.03
E 100-2620 Regular Ed. Programs-Operation of Community Center						
114 Custodial/Maint						
PR 180800 12	Payroll Expenditure		/ /	8/18		1,096.33
					Object Total :	1,096.33
250 Workers' Comp.						
PR 180800 13	Employer Contributions		/ /	8/18		74.14
					Object Total :	74.14
260 Health Insurance						
PR 180800 14	Employer Contributions		/ /	8/18		270.00
					Object Total :	270.00
412 Electricity						
CC 526 7	Comm Ctr Electric	10	06/29/18	8/18		261.68
					Object Total :	261.68
					Program-Function Total :	1,702.15
					Fund Total :	18,933.01

Fund/Account/ Doc/Line #	Description	Invoice Invoice	Date	Acct. Per.	Vendor	Amount
110 TRANSPORTATION FUND						
E 100-2500 Regular Ed. Programs-Sup. Serv.-Business						
111 Administrative						
PR 180800 17	Payroll Expenditure	/ /	8/18			829.79
					Object Total :	829.79
250 Workers' Comp.						
PR 180800 18	Employer Contributions	/ /	8/18			4.49
					Object Total :	4.49
260 Health Insurance						
PR 180800 19	Employer Contributions	/ /	8/18			162.00
					Object Total :	162.00
					Program-Function Total :	996.28
E 100-2700 Regular Ed. Programs-Student Transp.						
111 Administrative						
PR 180800 20	Payroll Expenditure	/ /	8/18			1,712.38
					Object Total :	1,712.38
250 Workers' Comp.						
PR 180800 21	Employer Contributions	/ /	8/18			9.26
					Object Total :	9.26
					Program-Function Total :	1,721.64
					Fund Total :	2,717.92

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POTOMAC ELEMENTARY SCHOOL  
Expenditure Detail  
For the Accounting Periods: 8/18 - 8/18

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Fund/Account/ Doc/Line #	Description	Invoice Invoice	Invoice Date	Acct. Per.	Vendor	Amount
112 FOOD SERVICES FUND						
E 910-3100 Food Services-Food Services						
810 Dues and Fees						
CL 14919 1	SNA Membership 627509	627509	05/31/18	8/18	101285 SCHOOL NUTRITION ASSOCIATION	127.00
Object Total :						127.00
Program-Function Total :						127.00
Fund Total :						127.00

Fund/Account/ Doc/Line #	Description	Invoice Invoice	Invoice Date	Acct. Per.	Vendor	Amount
114 RETIREMENT FUND						
E 100-1000 Regular Ed. Programs-Instruction						
210 Social Security/Med.						
PR 180800 24	Employer Contributions	/ /	8/18			240.51
					Object Total :	240.51
220 Teachers' Retirement						
PR 180800 25	Employer Contributions	/ /	8/18			120.68
					Object Total :	120.68
240 Unemployment Comp.						
PR 180800 26	Employer Contributions	/ /	8/18			10.68
					Object Total :	10.68
					Program-Function Total :	371.87
E 100-2400 Regular Ed. Programs-School Admin.						
210 Social Security/Med.						
PR 180800 27	Employer Contributions	/ /	8/18			198.55
					Object Total :	198.55
220 Teachers' Retirement						
PR 180800 28	Employer Contributions	/ /	8/18			358.40
					Object Total :	358.40
240 Unemployment Comp.						
PR 180800 29	Employer Contributions	/ /	8/18			13.59
					Object Total :	13.59
					Program-Function Total :	570.54
E 100-2500 Regular Ed. Programs-Sup. Serv.-Business						
210 Social Security/Med.						
PR 180800 30	Employer Contributions	/ /	8/18			120.40
					Object Total :	120.40
230 PERS						
PR 180800 31	Employer Contributions	/ /	8/18			227.82
					Object Total :	227.82

Fund/Account/ Doc/Line #	Description	Invoice Invoice	Invoice Date	Acct. Per.	Vendor	Amount
114 RETIREMENT FUND						
E 100-2500 Regular Ed. Programs-Sup. Serv.-Business						
240 Unemployment Comp.						
PR 180800 32	Employer Contributions	/ /	8/18			8.93
					Object Total :	8.93
					Program-Function Total :	357.15
E 100-2600 Regular Ed. Programs-Oper. & Maint. Plant						
210 Social Security/Med.						
PR 180800 33	Employer Contributions	/ /	8/18			24.41
					Object Total :	24.41
230 PERS						
PR 180800 34	Employer Contributions	/ /	8/18			95.05
					Object Total :	95.05
240 Unemployment Comp.						
PR 180800 35	Employer Contributions	/ /	8/18			3.73
					Object Total :	3.73
					Program-Function Total :	123.19
E 100-2620 Regular Ed. Programs-Operation of Community Center						
210 Social Security/Med.						
PR 180800 36	Employer Contributions	/ /	8/18			24.40
					Object Total :	24.40
230 PERS						
PR 180800 37	Employer Contributions	/ /	8/18			95.05
					Object Total :	95.05
240 Unemployment Comp.						
PR 180800 38	Employer Contributions	/ /	8/18			3.72
					Object Total :	3.72
					Program-Function Total :	123.17
E 100-2700 Regular Ed. Programs-Student Transp.						

Fund/Account/ Doc/Line #	Description	Invoice Invoice	Date	Acct. Per.	Vendor	Amount
114 RETIREMENT FUND						
E 100-2700 Regular Ed. Programs-Student Transp.						
210 Social Security/Med.						
PR 180800 39	Employer Contributions	/ /		8/18		85.10
					Object Total :	85.10
220 Teachers' Retirement						
PR 180800 40	Employer Contributions	/ /		8/18		153.60
					Object Total :	153.60
240 Unemployment Comp.						
PR 180800 41	Employer Contributions	/ /		8/18		5.82
					Object Total :	5.82
					Program-Function Total :	244.52
					Fund Total :	1,790.44



Fund/Account/ Doc/Line #	Description	Invoice	Invoice Date	Acct. Per.	Vendor	Amount	
115 MISC. PROGRAMS FUND							
E 100-1000 Regular Ed. Programs-Instruction							
610 Supplies							
202 Explorers							
CL 14921 1	Gold Rush Fundraiser Reimb	1718411	06/14/18	8/18	101444 THOMAS BROWN	120.00	
						Project Total :	120.00
						Object Total :	120.00
640 Books							
101 Local Donations for Students							
CC 528 2	3rd-8th Battle of Books PTC \$	101219	06/29/18	8/18		195.00	
						Project Total :	195.00
						Object Total :	195.00
						Program-Function Total :	315.00
E 420-2300 Title I-General Admin							
111 Administrative							
328 Title 2018-2019							
PR 180800 43	Payrol Expenditure		/ /	8/18		138.30	
						Project Total :	138.30
						Object Total :	138.30
210 Social Security/Med.							
328 Title 2018-2019							
PR 180800 44	Employer Contributions		/ /	8/18		6.34	
						Project Total :	6.34
						Object Total :	6.34
230 PERS							
328 Title 2018-2019							
PR 180800 45	Employer Contributions		/ /	8/18		11.99	
						Project Total :	11.99
						Object Total :	11.99
240 Unemployment Comp.							
328 Title 2018-2019							
PR 180800 46	Employer Contributions		/ /	8/18		0.47	
						Project Total :	0.47
						Object Total :	0.47
250 Workers' Comp.							
328 Title 2018-2019							
PR 180800 47	Employer Contributions		/ /	8/18		0.75	
						Project Total :	0.75
						Object Total :	0.75
260 Health Insurance							
328 Title 2018-2019							
PR 180800 48	Employer Contributions		/ /	8/18		27.00	
						Project Total :	27.00
						Object Total :	27.00
						Program-Function Total :	184.85

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POTOMAC ELEMENTARY SCHOOL  
Expenditure Detail  
For the Accounting Periods: 8/18 - 8/18

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Fund/Account/ Doc/Line #	Description	Invoice	Invoice Date	Acct. Per.	Vendor	Amount
115 MI SC. PROGRAMS FUND						
E 423-1000 MT Comprehensive Literacy Project-Instruction						
582 Travel Out-of-Dist.						
423 MT Comprehensive Literacy Project Number						
CC 527 1	Meal during MCLP training	101420	07/19/18	8/18		16.95
CL 14908 1	Mileage to MCLP Conference		07/18/18	8/18	101002 ABBY STITT	116.63
Project Total :						133.58
Object Total :						133.58
610 Supplies						
423 MT Comprehensive Literacy Project Number						
CC 526 2	Presentation Speakers	101219	06/26/18	8/18		19.98
Project Total :						19.98
Object Total :						19.98
Program-Function Total :						153.56
Fund Total :						653.41

08/11/18  
18:45:38

POTOMAC ELEMENTARY SCHOOL  
Expenditure Detail  
For the Accounting Periods: 8/18 - 8/18

Page: 12 of 12  
Report ID: B180

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Fund/Account/ Doc/Line #	Description	Invoice Invoice	Invoice Date	Acct. Per.	Vendor	Amount
117 ADULT EDUCATION FUND						
E 600-2322 Adult Continuing Ed. -Community Relations						
330 Other Professional						
CL 14920 1	Final 17-18 Adult Ed Pay	11323	07/15/18	8/18	101407 THE LIFE LONG LEARNING CENTER	1,202.50
Object Total :						1,202.50
Program-Function Total :						1,202.50
Fund Total :						1,202.50

# POTOMAC SCHOOL BOARD CALENDAR

## *Trustee review*

### **July**

**Steven**

### **August**

Prior Year Trustee Financial Summary approval  
Current Year Budget approval  
Approve Classified Offer of Employment

**Craig**

### **September**

Appointment for Missoula Area Curriculum Consortium

**Kelsy**

### **October**

School Strategic Plan & Goals  
8th Grade Trip  
Professional Responsibilities and Goals for Principal

**Gary**

### **November**

Discuss the evaluation process for the principal

**Cliff**

### **December**

Review Strategic Plan & Goals Progress  
Principal Evaluation

**Steven**

### **January**

Approve Principal offer of employment

**Craig**

### **February**

Call for an Election  
Adopt resolution for any special levy  
Consideration & Adaptation of Resolution estimating changes in Revenues/Mills from  
Adult Ed, Transportation, Building Reserve and Tuition Funds

**Kelsy**

### **March**

Next Year Calendar committee report  
Preliminary General Fund Budget Review  
Negotiation Committees (in negotiation years)  
Student Behavior & Discipline Review  
Permissive Levy

**Gary**

### **April**

Community Center Lease Negotiations (in negotiation years)  
Approval of Health Insurance Contract  
Approve Certified offer of employment  
Negotiation committee Clerk

**Cliff**

### **May**

Canvass the election  
Reorganize the Board  
Appoint the Business Manager/Clerk  
Seat New Trustees  
Authorize Board Signatures/Deletions  
Approval of Election Contract with County  
Approval of Bus Routes  
Approve Clerk Contract

**Steven**

### **June**

Policy Review

### **When submitted by Auditor**

Audit Review and Approval and Audit Contract Review and Approval



# Trustees' Financial Summary

## FY2017-18

Submit ID: 0589-28349290

### 32 Missoula County

### 0589 Potomac Elem

**Due Date:**

Board of Trustees transmits to County Supt. not later than August 15th (MCA 20-9-213)

County Supt. transmits to the Office of Public Instruction no later than September 15th. (MCA 20-3-209)

*This report is the school district's official submission of annual financial information to the county superintendent and state superintendent under section 20-9-213, MCA.*

- Trustees are responsible for ensuring the accuracy and prompt submission of this report.
- Subsequent amendments to this report made by the clerk of the district as a result of the desk audit process are considered officially made on behalf of the trustees.
- Amendments initiated by OPI to correct coding or to comply with GAAP as a result of the desk audit process and which are communicated in writing to the clerk will be assumed to be accepted by the trustees unless the district notifies OPI in writing of their objection by December 10.
- This report and any amendments initiated by the district through December 10 are binding for use in determining various allocations of state and federal grants and in monitoring maintenance of effort for state and federal programs.

### Certification

<b>Business Manager/Clerk:</b>	Jill Thornton	<b>Phone #:</b>	(406) 244-5581
--------------------------------	---------------	-----------------	----------------

(Signature)

(Date)

<b>Chair, Board of Trustees:</b>	Cliff Vann
----------------------------------	------------

(Signature)

(Date)

<b>County Superintendant</b>	Erin Lipkind
------------------------------	--------------

(Signature)

(Date)

### Software

Accounting Package: Black Mountain

For FY18 did the district employ a certified special education director? No

As reported through TEAMS - Terms of Employment, the district does not employ a certified special education director meeting the requirements of having a class III Administrator's certificate with a principal's endorsement or a supervisor's endorsement in special education. Administrative rules provide expenditures coded to program 280, function 24XX and Object 1XX and 2XX in Funds 01, 13, 24, 25, or 26 to be included in the calculation of reversion and disproportionate costs only if the district employs a certified special education director.

**Electronic filers are not required to send the cover page to OPI.**



# Trustees' Financial Summary

**FY2017-18**

Submit ID: 0589-28349290

**32 Missoula County**

**0589 Potomac Elem**

## Project Reporter Codes

PRC	Title	Program Type	Project Number	CFDA#
101	Local Grants	LOCAL	Local	Local
102	Explorers	LOCAL		Local
103	Campus Maintenance Fund	LOCAL		
115	Title VI,Part B,Subpart 1,Small Rural Schools(SRS)	FEDERAL		84.358A
117	Title VI,Part B,Subpart 1,Small Rural Schools(SRS)	FEDERAL	84.358A	84.358A
118	Title VI,Part B,Subpart 1,Small Rural Schools(SRS)	FEDERAL	84.358A	84.358A
121	Title IV, Part B, 21st Century	FEDERAL	84.287	84.287
122	School Safe Building Reserve Funds	LOCAL		Local
128	Local Technology Grant	LOCAL	Local	Local
130	Potomac Recreation Complex Grants	LOCAL	Local	Local
132	Missoula Parks Grant	LOCAL		Local
136	Donations for Students	LOCAL		Local
202	Explorers	LOCAL		Local
212	Blackfoot Challenge Grant	LOCAL		Local
327	Title I, Part A, Improving Basic Programs	FEDERAL		84.010A
361	Services for Significant Needs Students	STATE		State
423	Title I, Part E, MT Comprehensive Literacy-Striving Readers	FEDERAL		84.371
515	Library Program	LOCAL		
648	State OTO Capital Invest & Deferred Maintenance	STATE	State	state
658	State OTO Indian Education for All	STATE		state
783	IDEA Part B	FEDERAL		84.027



# Trustees' Financial Summary

FY2017-18

Submit ID: 0589-28349290

32 Missoula County

0589 Potomac Elem

## Balance Sheet

		General Fund	Transportation Fund	Bus Depreciation Fund	School Food Services Fund
ASSETS, LIABILITIES, AND FUND BALANCE		(01)	(10)	(11)	(12)
<b>ASSETS AND OTHER DEBITS</b>					
01	Cash & Investments (101-119) Less Warrants Payable (620)	98,352.18	39,636.44		5,706.76
02	Taxes Receivable - Real and Personal (120-149)	6,731.17	4,734.04		
03	Taxes Receivable - Protested (150-159)	207.19	144.30		
04	Receivables from Other Funds (160-179)				
05	Due From Other Governments (180)				
06	Other Current Assets (190-210)				
07	Inventories (220 & 230)				506.56
08	Prepaid Expenses (240)				
09	Deposits (250)				
20	<b>TOTAL ASSETS AND OTHER DEBITS</b>	105,290.54	44,514.78		6,213.32
<b>DEFERRED OUTFLOWS</b>					
21	Deferred Outflows (501)				
<b>LIABILITIES</b>					
22	Payable to Other Funds (601-606)				
23	Due to Other Governments (611)				
25	Other Current Liabilities (621-679)				
27	Other Liabilities (690 - 699)				
35	<b>TOTAL LIABILITIES</b>				
<b>DEFERRED INFLOWS</b>					
36	Deferred Inflows (680)	6,938.36	4,878.34		
<b>FUND BALANCE/EQUITY</b>					
37	Reserve for Inventories (951)				506.56
38	Reserve for Encumbrances (953)				
46	Non-Materialized ANB - Excess Levy				
47	TIF Fund Balance For Budget				
48	Fund Balance for Budget	98,352.18	39,636.44		5,706.76
52	<b>TOTAL FUND BALANCE/EQUITY</b>	98,352.18	39,636.44		6,213.32
53	<b>TOTAL LIABILITIES AND FUND BALANCE</b>	105,290.54	44,514.78		6,213.32



# Trustees' Financial Summary

FY2017-18

Submit ID: 0589-28349290

32 Missoula County

0589 Potomac Elem

## Balance Sheet

		Tuition Fund	Retirement Fund	Miscellaneous Programs Fund	Adult Education Fund
ASSETS, LIABILITIES, AND FUND BALANCE		(13)	(14)	(15)	(17)
<b>ASSETS AND OTHER DEBITS</b>					
01	Cash & Investments (101-119) Less Warrants Payable (620)	330.41	45,220.50	29,780.39	11,894.59
02	Taxes Receivable - Real and Personal (120-149)	159.60			442.98
03	Taxes Receivable - Protested (150-159)	4.78			14.08
04	Receivables from Other Funds (160-179)				
05	Due From Other Governments (180)				
06	Other Current Assets (190-210)				
07	Inventories (220 & 230)				
08	Prepaid Expenses (240)				
09	Deposits (250)				
20	<b>TOTAL ASSETS AND OTHER DEBITS</b>	494.79	45,220.50	29,780.39	12,351.65
<b>DEFERRED OUTFLOWS</b>					
21	Deferred Outflows (501)				
<b>LIABILITIES</b>					
22	Payable to Other Funds (601-606)				
23	Due to Other Governments (611)				
25	Other Current Liabilities (621-679)				
27	Other Liabilities (690 - 699)				
35	<b>TOTAL LIABILITIES</b>				
<b>DEFERRED INFLOWS</b>					
36	Deferred Inflows (680)	164.38			457.06
<b>FUND BALANCE/EQUITY</b>					
37	Reserve for Inventories (951)				
38	Reserve for Encumbrances (953)				
48	Fund Balance for Budget	330.41	45,220.50	29,780.39	11,894.59
52	<b>TOTAL FUND BALANCE/EQUITY</b>	330.41	45,220.50	29,780.39	11,894.59
53	<b>TOTAL LIABILITIES AND FUND BALANCE</b>	494.79	45,220.50	29,780.39	12,351.65





# Trustees' Financial Summary

FY2017-18

Submit ID: 0589-28349290

32 Missoula County

0589 Potomac Elem

## Balance Sheet

		Traffic Education Fund	Non-Operating Fund	Lease-Rental Fund	Compensated Absence Fund
ASSETS, LIABILITIES, AND FUND BALANCE		(18)	(19)	(20)	(21)
<b>ASSETS AND OTHER DEBITS</b>					
01	Cash & Investments (101-119) Less Warrants Payable (620)				
02	Taxes Receivable - Real and Personal (120-149)				
03	Taxes Receivable - Protested (150-159)				
04	Receivables from Other Funds (160-179)				
05	Due From Other Governments (180)				
06	Other Current Assets (190-210)				
07	Inventories (220 & 230)				
08	Prepaid Expenses (240)				
09	Deposits (250)				
20	<b>TOTAL ASSETS AND OTHER DEBITS</b>				
<b>DEFERRED OUTFLOWS</b>					
21	Deferred Outflows (501)				
<b>LIABILITIES</b>					
22	Payable to Other Funds (601-606)				
23	Due to Other Governments (611)				
25	Other Current Liabilities (621-679)				
27	Other Liabilities (690 - 699)				
35	<b>TOTAL LIABILITIES</b>				
<b>DEFERRED INFLOWS</b>					
36	Deferred Inflows (680)				
<b>FUND BALANCE/EQUITY</b>					
37	Reserve for Inventories (951)				
38	Reserve for Encumbrances (953)				
48	Fund Balance for Budget				
52	<b>TOTAL FUND BALANCE/EQUITY</b>				
53	<b>TOTAL LIABILITIES AND FUND BALANCE</b>				



# Trustees' Financial Summary

FY2017-18

Submit ID: 0589-28349290

32 Missoula County

0589 Potomac Elem

## Balance Sheet

		Metal Mines Tax Reserve Fund	State Mining Impact Fund	Impact Aid Fund	Litigation Reserve Fund
ASSETS, LIABILITIES, AND FUND BALANCE		(24)	(25)	(26)	(27)
<b>ASSETS AND OTHER DEBITS</b>					
01	Cash & Investments (101-119) Less Warrants Payable (620)				
04	Receivables from Other Funds (160-179)				
05	Due From Other Governments (180)				
06	Other Current Assets (190-210)				
07	Inventories (220 & 230)				
08	Prepaid Expenses (240)				
09	Deposits (250)				
20	<b>TOTAL ASSETS AND OTHER DEBITS</b>				
<b>DEFERRED OUTFLOWS</b>					
21	Deferred Outflows (501)				
<b>LIABILITIES</b>					
22	Payable to Other Funds (601-606)				
23	Due to Other Governments (611)				
25	Other Current Liabilities (621-679)				
27	Other Liabilities (690 - 699)				
35	<b>TOTAL LIABILITIES</b>				
<b>DEFERRED INFLOWS</b>					
36	Deferred Inflows (680)				
<b>FUND BALANCE/EQUITY</b>					
37	Reserve for Inventories (951)				
38	Reserve for Encumbrances (953)				
48	Fund Balance for Budget				
52	<b>TOTAL FUND BALANCE/EQUITY</b>				
53	<b>TOTAL LIABILITIES AND FUND BALANCE</b>				



# Trustees' Financial Summary

FY2017-18

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32 Missoula County

0589 Potomac Elem

## Balance Sheet

		Technology Fund	Flexibility Fund	Permanent Endowment Fund	Debt Service Fund
ASSETS, LIABILITIES, AND FUND BALANCE		(28)	(29)	(45)	(50)
<b>ASSETS AND OTHER DEBITS</b>					
01	Cash & Investments (101-119) Less Warrants Payable (620)	5,500.20	1,832.61		
02	Taxes Receivable - Real and Personal (120-149)				
03	Taxes Receivable - Protested (150-159)				
04	Receivables from Other Funds (160-179)				
05	Due From Other Governments (180)				
06	Other Current Assets (190-210)				
07	Inventories (220 & 230)				
08	Prepaid Expenses (240)				
09	Deposits (250)				
20	<b>TOTAL ASSETS AND OTHER DEBITS</b>	5,500.20	1,832.61		
<b>DEFERRED OUTFLOWS</b>					
21	Deferred Outflows (501)				
<b>LIABILITIES</b>					
22	Payable to Other Funds (601-606)				
23	Due to Other Governments (611)				
25	Other Current Liabilities (621-679)				
27	Other Liabilities (690 - 699)				
35	<b>TOTAL LIABILITIES</b>				
<b>DEFERRED INFLOWS</b>					
36	Deferred Inflows (680)				
<b>FUND BALANCE/EQUITY</b>					
37	Reserve for Inventories (951)				
38	Reserve for Encumbrances (953)				
39	Reserve for Endowments (954)				
47	TIF Fund Balance For Budget				
48	Fund Balance for Budget	5,500.20	1,832.61		
52	<b>TOTAL FUND BALANCE/EQUITY</b>	5,500.20	1,832.61		
53	<b>TOTAL LIABILITIES AND FUND BALANCE</b>	5,500.20	1,832.61		



# Trustees' Financial Summary

FY2017-18

Submit ID: 0589-28349290

32 Missoula County

0589 Potomac Elem

## Balance Sheet

		Building Fund	Building Reserve Fund	Day Care Enterprise Fund	Industrial Arts Fund
ASSETS, LIABILITIES, AND FUND BALANCE		(60)	(61)	(70)	(71)
<b>ASSETS AND OTHER DEBITS</b>					
01	Cash & Investments (101-119) Less Warrants Payable (620)		9,034.36		
02	Taxes Receivable - Real and Personal (120-149)		391.12		
03	Taxes Receivable - Protested (150-159)		11.73		
04	Receivables from Other Funds (160-179)				
05	Due From Other Governments (180)				
06	Other Current Assets (190-210)				
07	Inventories (220 & 230)				
08	Prepaid Expenses (240)				
09	Deposits (250)				
10	Land and Land Improvements (311-322)				
11	Buildings and Building Improvements (331 & 332)				
12	Machinery and Equipment (341 & 342)				
13	Construction Work in Progress (351)				
20	<b>TOTAL ASSETS AND OTHER DEBITS</b>		9,437.21		
<b>DEFERRED OUTFLOWS</b>					
21	Deferred Outflows (501)				
<b>LIABILITIES</b>					
22	Payable to Other Funds (601-606)				
23	Due to Other Governments (611)				
25	Other Current Liabilities (621-679)				
27	Other Liabilities (690 - 699)				
29	Notes Payable - Noncurrent (720)				
30	Lease Obligations Payable (730)				
32	Compensated Absences Payable (760)				
33	Net Pension Liability (770)				
35	<b>TOTAL LIABILITIES</b>				
<b>DEFERRED INFLOWS</b>					
36	Deferred Inflows (680)		402.85		
<b>FUND BALANCE/EQUITY</b>					
37	Reserve for Inventories (951)				
38	Reserve for Encumbrances (953)				
41	Unrestricted Net Assets (940)				
47	TIF Fund Balance For Budget				
48	Fund Balance for Budget		9,034.36		
50	Invested in Capital Assets, Net of Related Debt				
52	<b>TOTAL FUND BALANCE/EQUITY</b>		9,034.36		
53	<b>TOTAL LIABILITIES AND FUND BALANCE</b>		9,437.21		



# Trustees' Financial Summary

FY2017-18

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32 Missoula County

0589 Potomac Elem

## Balance Sheet

		Miscellaneous Enterprise Fund	Data Processing Internal Service Fund	Purchasing Internal Service Fund	Central Transportation Internal Service Fund
ASSETS, LIABILITIES, AND FUND BALANCE		(72)	(73)	(74)	(75)
<b>ASSETS AND OTHER DEBITS</b>					
01	Cash & Investments (101-119) Less Warrants Payable (620)				
04	Receivables from Other Funds (160-179)				
05	Due From Other Governments (180)				
06	Other Current Assets (190-210)				
07	Inventories (220 & 230)				
08	Prepaid Expenses (240)				
09	Deposits (250)				
10	Land and Land Improvements (311-322)				
11	Buildings and Building Improvements (331 & 332)				
12	Machinery and Equipment (341 & 342)				
13	Construction Work in Progress (351)				
20	<b>TOTAL ASSETS AND OTHER DEBITS</b>				
<b>DEFERRED OUTFLOWS</b>					
21	Deferred Outflows (501)				
<b>LIABILITIES</b>					
22	Payable to Other Funds (601-606)				
23	Due to Other Governments (611)				
25	Other Current Liabilities (621-679)				
27	Other Liabilities (690 - 699)				
29	Notes Payable - Noncurrent (720)				
30	Lease Obligations Payable (730)				
32	Compensated Absences Payable (760)				
33	Net Pension Liability (770)				
35	<b>TOTAL LIABILITIES</b>				
<b>DEFERRED INFLOWS</b>					
36	Deferred Inflows (680)				
<b>FUND BALANCE/EQUITY</b>					
38	Reserve for Encumbrances (953)				
41	Unrestricted Net Assets (940)				
50	Invested in Capital Assets, Net of Related Debt				
52	<b>TOTAL FUND BALANCE/EQUITY</b>				
53	<b>TOTAL LIABILITIES AND FUND BALANCE</b>				



# Trustees' Financial Summary

FY2017-18

Submit ID: 0589-28349290

32 Missoula County

0589 Potomac Elem

## Balance Sheet

ASSETS, LIABILITIES, AND FUND BALANCE		Instructional Materials Ctr Internal Service Fund	Miscellaneous Internal Service Fund	Self Insurance Fund - Health	Self Insurance Fund - Liability
		(76)	(77)	(78)	(79)
<b>ASSETS AND OTHER DEBITS</b>					
01	Cash & Investments (101-119) Less Warrants Payable (620)				
04	Receivables from Other Funds (160-179)				
05	Due From Other Governments (180)				
06	Other Current Assets (190-210)				
07	Inventories (220 & 230)				
08	Prepaid Expenses (240)				
09	Deposits (250)				
10	Land and Land Improvements (311-322)				
11	Buildings and Building Improvements (331 & 332)				
12	Machinery and Equipment (341 & 342)				
13	Construction Work in Progress (351)				
20	<b>TOTAL ASSETS AND OTHER DEBITS</b>				
<b>DEFERRED OUTFLOWS</b>					
21	Deferred Outflows (501)				
<b>LIABILITIES</b>					
22	Payable to Other Funds (601-606)				
23	Due to Other Governments (611)				
25	Other Current Liabilities (621-679)				
27	Other Liabilities (690 - 699)				
29	Notes Payable - Noncurrent (720)				
30	Lease Obligations Payable (730)				
32	Compensated Absences Payable (760)				
33	Net Pension Liability (770)				
35	<b>TOTAL LIABILITIES</b>				
<b>DEFERRED INFLOWS</b>					
36	Deferred Inflows (680)				
<b>FUND BALANCE/EQUITY</b>					
38	Reserve for Encumbrances (953)				
39	Reserve for Endowments (954)				
41	Unrestricted Net Assets (940)				
48	Fund Balance for Budget				
50	Invested in Capital Assets, Net of Related Debt				
52	<b>TOTAL FUND BALANCE/EQUITY</b>				
53	<b>TOTAL LIABILITIES AND FUND BALANCE</b>				



# Trustees' Financial Summary

FY2017-18

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32 Missoula County

0589 Potomac Elem

## Balance Sheet

ASSETS, LIABILITIES, AND FUND BALANCE		Private Purpose Trust (spend interest only)	Interlocal Agreement Fund	Student Extracurricular Activities Fund	Private Purpose Trust (spend principal & interest)
		(81)	(82)	(84)	(85)
<b>ASSETS AND OTHER DEBITS</b>					
01	Cash & Investments (101-119) Less Warrants Payable (620)			29,059.01	
04	Receivables from Other Funds (160-179)				
05	Due From Other Governments (180)				
06	Other Current Assets (190-210)				
07	Inventories (220 & 230)				
08	Prepaid Expenses (240)				
09	Deposits (250)				
20	<b>TOTAL ASSETS AND OTHER DEBITS</b>			29,059.01	
<b>DEFERRED OUTFLOWS</b>					
21	Deferred Outflows (501)				
<b>LIABILITIES</b>					
22	Payable to Other Funds (601-606)				
23	Due to Other Governments (611)				
25	Other Current Liabilities (621-679)				
27	Other Liabilities (690 - 699)				
35	<b>TOTAL LIABILITIES</b>				
<b>DEFERRED INFLOWS</b>					
36	Deferred Inflows (680)				
<b>FUND BALANCE/EQUITY</b>					
37	Reserve for Inventories (951)				
38	Reserve for Encumbrances (953)				
39	Reserve for Endowments (954)				
45	Assets Held in Trusts			29,059.01	
52	<b>TOTAL FUND BALANCE/EQUITY</b>			29,059.01	
53	<b>TOTAL LIABILITIES AND FUND BALANCE</b>			29,059.01	



# Trustees' Financial Summary

FY2017-18

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32 Missoula County

0589 Potomac Elem

## Balance Sheet

		Payroll Fund	Claims Fund	Investment Earnings Clearing Fund	Retirement/COBRA Insurance Fund
ASSETS, LIABILITIES, AND FUND BALANCE		(86)	(87)	(88)	(89)
<b>ASSETS AND OTHER DEBITS</b>					
01	Cash & Investments (101-119) Less Warrants Payable (620)	34,482.68	50,448.84		
04	Receivables from Other Funds (160-179)				
05	Due From Other Governments (180)				
06	Other Current Assets (190-210)				
20	<b>TOTAL ASSETS AND OTHER DEBITS</b>	34,482.68	50,448.84		
<b>LIABILITIES</b>					
22	Payable to Other Funds (601-606)				
23	Due to Other Governments (611)				
24	Warrants Payable (620)	34,482.68	50,448.84		
25	Other Current Liabilities (621-679)				
35	<b>TOTAL LIABILITIES</b>	34,482.68	50,448.84		
<b>FUND BALANCE/EQUITY</b>					
52	<b>TOTAL FUND BALANCE/EQUITY</b>				
53	<b>TOTAL LIABILITIES AND FUND BALANCE</b>	34,482.68	50,448.84		





# Trustees' Financial Summary

FY2017-18

Submit ID: 0589-28349290

32 Missoula County

0589 Potomac Elem

## Balance Sheet

		Agency - A	Agency - B	Agency - C	Agency - D
ASSETS, LIABILITIES, AND FUND BALANCE		(90)	(91)	(92)	(93)
<b>ASSETS AND OTHER DEBITS</b>					
01	Cash & Investments (101-119) Less Warrants Payable (620)				
04	Receivables from Other Funds (160-179)				
05	Due From Other Governments (180)				
06	Other Current Assets (190-210)				
20	<b>TOTAL ASSETS AND OTHER DEBITS</b>				
<b>LIABILITIES</b>					
22	Payable to Other Funds (601-606)				
23	Due to Other Governments (611)				
24	Warrants Payable (620)				
25	Other Current Liabilities (621-679)				
35	<b>TOTAL LIABILITIES</b>				
<b>FUND BALANCE/EQUITY</b>					
52	<b>TOTAL FUND BALANCE/EQUITY</b>				
53	<b>TOTAL LIABILITIES AND FUND BALANCE</b>				



# Trustees' Financial Summary

FY2017-18

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32 Missoula County

0589 Potomac Elem

## Balance Sheet

		Agency - E	Cafeteria/Flex Plan Fund		
ASSETS, LIABILITIES, AND FUND BALANCE		(94)	(95)		
<b>ASSETS AND OTHER DEBITS</b>					
01	Cash & Investments (101-119) Less Warrants Payable (620)				
04	Receivables from Other Funds (160-179)				
05	Due From Other Governments (180)				
06	Other Current Assets (190-210)				
20	<b>TOTAL ASSETS AND OTHER DEBITS</b>				
<b>LIABILITIES</b>					
22	Payable to Other Funds (601-606)				
23	Due to Other Governments (611)				
24	Warrants Payable (620)				
25	Other Current Liabilities (621-679)				
35	<b>TOTAL LIABILITIES</b>				
<b>FUND BALANCE/EQUITY</b>					
52	<b>TOTAL FUND BALANCE/EQUITY</b>				
53	<b>TOTAL LIABILITIES AND FUND BALANCE</b>				



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## Schedule of Revenues, Expenditures and Changes in Fund Balance

### 01 - General Fund

#### Current Revenues, Other Financing Sources and Residual Equity Transfers In: Fund Code 01

PRC	Revenue	2017 Value	2018 Value
1110	District Tax Levy	11,193.37	12,541.99
1111	District Levy - Real Property	121,034.28	122,207.03
1112	District Levy - Personal Property	141.99	1,177.99
1114	District Levy - Pers Prop/Mobile Homes	353.12	1,113.08
1117	District Levy - Distn of Pr Yr's Prot/Dlq Taxes	2,778.74	6,920.36
1190	Penalties and Interest on Taxes	242.17	401.41
1510	Interest Earnings	1,364.71	2,183.31
3110	Direct State Aid	326,967.67	326,533.95
3111	Quality Educator	28,521.00	32,168.50
3112	At Risk Student	3,436.70	3,434.31
3113	Indian Education For All	2,125.00	2,136.00
3114	American Indian Achievement Gap	627.00	630.00
3115	State Spec Ed Allowable Cost Pymt to Districts	14,459.11	15,036.12
3116	Data For Achievement	2,036.00	0.00
3118	Natural Resource Development	5,918.43	0.00
3120	State Guaranteed Tax Base Aid	158,422.00	173,766.65
3444	State School Block Grant	22,119.76	0.00
3445	State Combined Fund School Block Grant	118.18	0.00
<b>Total Current Revenues, Other Financing Sources and Residual Equity Transfers In:</b>		<b>701,859.23</b>	<b>700,250.70</b>

#### Current Expenditures, Other Financing Uses and Residual Equity Transfers Out: Fund Code 01

PRC	Program	Function	Object	2017 Value	2018 Value
<b>1XX Regular Education Programs - Elementary/Secondary</b>					
<b>1XXX Instruction</b>					
			1XX Personal Services - Salaries	322,921.61	312,348.30
			2XX Personal Services - Employee Benefits	58,499.62	51,559.31
			3XX Purchased Professional and Technical Services	108.24	451.07
			5XX Other Purchased Services	1,692.00	35.72
			6XX Supplies and Materials	10,333.64	15,755.98
<b>23XX Support Services - General Administration</b>					
			3XX Purchased Professional and Technical Services	2,190.53	611.40
			6XX Supplies and Materials	140.00	78.94
			810 Dues and Fees	1,570.10	1,598.10
<b>24XX Support Services - School Administration</b>					
			1XX Personal Services - Salaries	69,756.86	78,215.98
			2XX Personal Services - Employee Benefits	11,064.36	6,868.11
			3XX Purchased Professional and Technical Services	5,233.40	550.00
			5XX Other Purchased Services	1,148.84	1,833.08



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Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:					Fund Code 01	
PRC	Program	Function	Object	2017 Value	2018 Value	
			6XX Supplies and Materials	0.00	515.34	
			810 Dues and Fees	25.00	650.00	
		<b>25XX</b>	<b>Support Services - Business</b>			
			1XX Personal Services - Salaries	18,874.73	26,458.20	
			2XX Personal Services - Employee Benefits	3,593.40	5,029.83	
			3XX Purchased Professional and Technical Services	7,924.29	11,727.25	
			5XX Other Purchased Services	1,934.27	1,735.23	
			6XX Supplies and Materials	1,074.03	1,043.24	
			810 Dues and Fees	110.00	383.00	
		<b>26XX</b>	<b>Operation and Maintenance of Plant Services</b>			
			1XX Personal Services - Salaries	27,810.68	32,176.20	
			2XX Personal Services - Employee Benefits	7,441.32	7,933.29	
			3XX Purchased Professional and Technical Services	7,946.26	3,009.98	
			4XX Purchased Property Services	25,303.52	28,405.05	
			5XX Other Purchased Services	13,927.49	13,114.85	
			6XX Supplies and Materials	7,143.84	8,781.16	
			810 Dues and Fees	200.00	200.00	
		<b>27XX</b>	<b>Student Transportation Services</b>			
			5XX Other Purchased Services	8,090.09	5,298.46	
	<b>280</b>		<b>Special Education - Local and State</b>			
		<b>1XXX</b>	<b>Instruction</b>			
			1XX Personal Services - Salaries	20,953.12	23,243.32	
			2XX Personal Services - Employee Benefits	4,869.78	2,366.96	
			6XX Supplies and Materials	16.99	44.78	
		<b>62XX</b>	<b>Resources Transferred to Other School Districts or Cooperatives</b>			
			920 Resources Transferred to Other School Districts or Cooperatives	25,962.17	24,363.87	
	<b>365</b>		<b>Indian Education for All - OTO &amp; Ongoing</b>			
		<b>1XXX</b>	<b>Instruction</b>			
			1XX Personal Services - Salaries	3,024.00	2,560.48	
	<b>710</b>		<b>School Sponsored Extracurricular Activities</b>			
		<b>34XX</b>	<b>Extracurricular - Activities</b>			
			6XX Supplies and Materials	347.95	828.00	
			810 Dues and Fees	1,752.00	1,608.00	
	<b>910</b>		<b>Food Services</b>			
		<b>31XX</b>	<b>Food Services</b>			
			1XX Personal Services - Salaries	7,818.28	825.00	
			2XX Personal Services - Employee Benefits	7,996.97	6,531.77	
			3XX Purchased Professional and Technical Services	0.00	217.00	
			5XX Other Purchased Services	4,659.16	9,235.61	
			6XX Supplies and Materials	0.00	127.91	
<b>Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:</b>				<u>693,458.54</u>	<u>688,319.77</u>	



# Trustees' Financial Summary

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## Schedule Of Changes Worksheet

**Fund Code 01**

Beginning Fund Balance						86,421.25 (1)
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In						700,250.70 (2)
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out						688,319.77 (3)
Increase/Decrease of Reserve for Inventories						
This Year	0.00	Less Last Year	0.00	(4a)		0.00
Increase/Decrease of Reserve for Encumbrances						
This Year	0.00	Less Last Year	0.00	(4b)		0.00
						0.00 (4)
Ending Fund Balance (1 + 2 - 3 + 4)						98,352.18 (5)



# Trustees' Financial Summary

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## Schedule of Revenues, Expenditures and Changes in Fund Balance

### 10 - Transportation Fund

**Current Revenues, Other Financing Sources and Residual Equity Transfers In: Fund Code 10**

PRC	Revenue	2017 Value	2018 Value
1110	District Tax Levy	7,153.11	8,818.18
1111	District Levy - Real Property	77,348.21	85,676.32
1112	District Levy - Personal Property	90.81	758.65
1114	District Levy - Pers Prop/Mobile Homes	387.65	743.22
1117	District Levy - Distn of Pr Yr's Prot/Dlq Taxes	1,619.64	4,878.30
1190	Penalties and Interest on Taxes	154.77	268.76
1510	Interest Earnings	144.61	320.16
2220	County On-Schedule Trans Reimb	15,054.56	14,721.75
3210	State On-Schedule Trans Reimb	15,054.58	12,572.97
3444	State School Block Grant	4,634.49	4,634.49
<b>Total Current Revenues, Other Financing Sources and Residual Equity Transfers In:</b>		<b>121,642.43</b>	<b>133,392.80</b>

**Current Expenditures, Other Financing Uses and Residual Equity Transfers Out: Fund Code 10**

PRC	Program	Function	Object	2017 Value	2018 Value
<b>1XX Regular Education Programs - Elementary/Secondary</b>					
<b>25XX Support Services - Business</b>					
			1XX Personal Services - Salaries	7,183.50	5,525.00
			2XX Personal Services - Employee Benefits	1,525.41	1,048.74
<b>27XX Student Transportation Services</b>					
			1XX Personal Services - Salaries	16,341.64	10,773.01
			2XX Personal Services - Employee Benefits	1,484.82	53.72
			3XX Purchased Professional and Technical Services	65.00	0.00
			4XX Purchased Property Services	2,317.47	7,343.87
			5XX Other Purchased Services	89,788.30	96,538.82
			6XX Supplies and Materials	162.00	0.00
<b>Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:</b>				<b>118,868.14</b>	<b>121,283.16</b>



# Trustees' Financial Summary

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## Schedule Of Changes Worksheet

**Fund Code 10**

Beginning Fund Balance						27,526.80 (1)
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In						133,392.80 (2)
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out						121,283.16 (3)
Increase/Decrease of Reserve for Inventories						
This Year	0.00	Less Last Year	0.00	(4a)		0.00
Increase/Decrease of Reserve for Encumbrances						
This Year	0.00	Less Last Year	0.00	(4b)		0.00
						0.00 (4)
Ending Fund Balance (1 + 2 - 3 + 4)						39,636.44 (5)



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## Schedule of Revenues, Expenditures and Changes in Fund Balance

### 12 - School Food Services Fund

Current Revenues, Other Financing Sources and Residual Equity Transfers In:			Fund Code 12	
PRC	Revenue		2017 Value	2018 Value
	1621 Lunch Sales		17,313.03	15,504.26
	3220 State Food Services Match		54.09	60.97
	4550 Federal Child Nutrition		26,781.97	22,833.97
<b>Total Current Revenues, Other Financing Sources and Residual Equity Transfers In:</b>			<b>44,149.09</b>	<b>38,399.20</b>

Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:				Fund Code 12	
PRC	Program	Function	Object	2017 Value	2018 Value
	910 Food Services				
		31XX Food Services			
			1XX Personal Services - Salaries	15,032.93	23,621.06
			2XX Personal Services - Employee Benefits	818.74	1,448.86
			3XX Purchased Professional and Technical Services	160.00	0.00
			5XX Other Purchased Services	20,085.85	12,558.72
			6XX Supplies and Materials	2,432.97	758.14
			810 Dues and Fees	297.00	0.00
<b>Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:</b>				<b>38,827.49</b>	<b>38,386.78</b>

Schedule Of Changes Worksheet							Fund Code 12	
Beginning Fund Balance							6,452.59	(1)
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In							38,399.20	(2)
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out							38,386.78	(3)
Increase/Decrease of Reserve for Inventories								
	This Year	506.56	Less Last Year	758.25	(4a)	-251.69		
Increase/Decrease of Reserve for Encumbrances								
	This Year	0.00	Less Last Year	0.00	(4b)	0.00		
							-251.69	(4)
Ending Fund Balance (1 + 2 - 3 + 4)							6,213.32	(5)





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## Schedule of Revenues, Expenditures and Changes in Fund Balance 13 - Tuition Fund

### Current Revenues, Other Financing Sources and Residual Equity Transfers In: Fund Code 13

PRC	Revenue	2017 Value	2018 Value
	1110 District Tax Levy	0.00	322.48
	1111 District Levy - Real Property	0.00	3,065.75
	1112 District Levy - Personal Property	0.00	2.33
	1114 District Levy - Pers Prop/Mobile Homes	0.00	12.87
	1117 District Levy - Distn of Pr Yr's Prot/Dlq Taxes	0.00	164.38
	1190 Penalties and Interest on Taxes	0.00	4.73
	1510 Interest Earnings	0.00	3.34
<b>Total Current Revenues, Other Financing Sources and Residual Equity Transfers In:</b>		<u>0.00</u>	<u>3,575.88</u>

### Current Expenditures, Other Financing Uses and Residual Equity Transfers Out: Fund Code 13

PRC	Program	Function	Object	2017 Value	2018 Value
	<b>280</b>	<b>Special Education - Local and State</b>			
		<b>1XXX</b>	<b>Instruction</b>		
			1XX Personal Services - Salaries	0.00	3,226.12
			2XX Personal Services - Employee Benefits	0.00	19.35
<b>Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:</b>				<u>0.00</u>	<u>3,245.47</u>

### Schedule Of Changes Worksheet Fund Code 13

Beginning Fund Balance					0.00	(1)
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In					3,575.88	(2)
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out					3,245.47	(3)
Increase/Decrease of Reserve for Inventories						
This Year	0.00	Less Last Year	0.00	(4a)	0.00	
Increase/Decrease of Reserve for Encumbrances						
This Year	0.00	Less Last Year	0.00	(4b)	0.00	
					0.00	(4)
Ending Fund Balance (1 + 2 - 3 + 4)					330.41	(5)



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## Schedule of Revenues, Expenditures and Changes in Fund Balance 14 - Retirement Fund

### Current Revenues, Other Financing Sources and Residual Equity Transfers In: Fund Code 14

PRC	Revenue	2017 Value	2018 Value
	1510 Interest Earnings	240.40	418.46
	2240 County Retirement Distribution	85,703.44	96,526.29
<b>Total Current Revenues, Other Financing Sources and Residual Equity Transfers In:</b>		<u>85,943.84</u>	<u>96,944.75</u>

### Current Expenditures, Other Financing Uses and Residual Equity Transfers Out: Fund Code 14

PRC	Program	Function	Object	2017 Value	2018 Value
	<b>1XX Regular Education Programs - Elementary/Secondary</b>				
		<b>1XXX Instruction</b>			
			2XX Personal Services - Employee Benefits	53,885.50	47,841.73
		<b>24XX Support Services - School Administration</b>			
			2XX Personal Services - Employee Benefits	11,196.92	9,244.87
		<b>25XX Support Services - Business</b>			
			2XX Personal Services - Employee Benefits	3,689.08	4,338.15
		<b>26XX Operation and Maintenance of Plant Services</b>			
			2XX Personal Services - Employee Benefits	4,394.37	5,036.59
		<b>27XX Student Transportation Services</b>			
			2XX Personal Services - Employee Benefits	2,742.64	2,795.71
	<b>280 Special Education - Local and State</b>				
		<b>1XXX Instruction</b>			
			2XX Personal Services - Employee Benefits	2,822.60	5,731.65
		<b>62XX Resources Transferred to Other School Districts or Cooperatives</b>			
			920 Resources Transferred to Other School Districts or Cooperatives	3,260.68	4,979.31
	<b>910 Food Services</b>				
		<b>31XX Food Services</b>			
			2XX Personal Services - Employee Benefits	3,410.27	3,609.55
<b>Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:</b>				<u>85,402.06</u>	<u>83,577.56</u>



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## Schedule Of Changes Worksheet

**Fund Code 14**

Beginning Fund Balance						31,853.31 (1)
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In						96,944.75 (2)
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out						83,577.56 (3)
Increase/Decrease of Reserve for Inventories						
This Year	0.00	Less Last Year	0.00	(4a)		0.00
Increase/Decrease of Reserve for Encumbrances						
This Year	0.00	Less Last Year	0.00	(4b)		0.00
						0.00 (4)
Ending Fund Balance (1 + 2 - 3 + 4)						45,220.50 (5)



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## Schedule of Revenues, Expenditures and Changes in Fund Balance

### 15 - Miscellaneous Programs Fund

#### Current Revenues, Other Financing Sources and Residual Equity Transfers In: Fund Code 15

PRC	Revenue	2018 Value
<b>101</b>	<b>Local Grants</b>	
1900	Other Revenue from Local Sources	3,879.52
<b>102</b>	<b>Explorers</b>	
1900	Other Revenue from Local Sources	1,500.00
<b>115</b>	<b>Title VI,Part B,Subpart 1,Small Rural Schools(SRS)</b>	
4120	Title VI, Part B, Subpart 1, Small Rural Schools (SRS)	1,590.28
<b>117</b>	<b>Title VI,Part B,Subpart 1,Small Rural Schools(SRS)</b>	
4120	Title VI, Part B, Subpart 1, Small Rural Schools (SRS)	4,659.71
<b>118</b>	<b>Title VI,Part B,Subpart 1,Small Rural Schools(SRS)</b>	
4120	Title VI, Part B, Subpart 1, Small Rural Schools (SRS)	1,880.29
<b>121</b>	<b>Title IV, Part B, 21st Century</b>	
4340	Title IV, Part B, 21st Century Community Learning Centers	59,679.00
<b>132</b>	<b>Missoula Parks Grant</b>	
1900	Other Revenue from Local Sources	7,100.00
<b>202</b>	<b>Explorers</b>	
1900	Other Revenue from Local Sources	4,998.35
<b>327</b>	<b>Title I, Part A, Improving Basic Programs</b>	
4200	Title I, Part A, Improving Basic Programs	37,514.00
<b>361</b>	<b>Services for Significant Needs Students</b>	
3610	Services for Significant Needs Students	20,000.00
<b>423</b>	<b>Title I, Part E, MT Comprehensive Literacy-Striving Readers</b>	
4230	Title I, Part E, Striving Readers	81,840.00
<b>783</b>	<b>IDEA Part B</b>	
5700	Resources Transferred from Other School Districts or Cooperatives	18,961.00
<b>Total Current Revenues, Other Financing Sources and Residual Equity Transfers In:</b>		243,602.15

#### Current Expenditures, Other Financing Uses and Residual Equity Transfers Out: Fund Code 15

PRC	Program	Function	Object	2017 Value	2018 Value
<b>101</b>	<b>Local Grants</b>				
	<b>1XX</b>	<b>Regular Education Programs - Elementary/Secondary</b>			
		<b>1XXX</b>	<b>Instruction</b>		
			5XX Other Purchased Services		173.13
			<b>101 Subtotal</b>		173.13
<b>102</b>	<b>Explorers</b>				
	<b>1XX</b>	<b>Regular Education Programs - Elementary/Secondary</b>			
		<b>1XXX</b>	<b>Instruction</b>		
			3XX Purchased Professional and Technical Services		1,000.00
			<b>102 Subtotal</b>		1,000.00



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Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:				Fund Code 15	
PRC	Program	Function	Object	2017 Value	2018 Value
117	Title VI,Part B,Subpart 1,Small Rural Schools(SRS)				
	412	Title VI, Part B, Subpart 1, Small rural Schools (SRS)			
		1XXX	Instruction		
			6XX Supplies and Materials		4,659.71
			<b>117 Subtotal</b>		<u>4,659.71</u>
118	Title VI,Part B,Subpart 1,Small Rural Schools(SRS)				
	412	Title VI, Part B, Subpart 1, Small rural Schools (SRS)			
		1XXX	Instruction		
			1XX Personal Services - Salaries		7,178.00
			3XX Purchased Professional and Technical Services		900.00
			6XX Supplies and Materials		1,880.29
			<b>118 Subtotal</b>		<u>9,958.29</u>
121	Title IV, Part B, 21st Century				
	1XX	Regular Education Programs - Elementary/Secondary			
		1XXX	Instruction		
			1XX Personal Services - Salaries		14,851.00
			2XX Personal Services - Employee Benefits		12,082.00
			3XX Purchased Professional and Technical Services		2,000.00
			4XX Purchased Property Services		6,396.00
			5XX Other Purchased Services		14,433.00
			6XX Supplies and Materials		9,917.00
			<b>121 Subtotal</b>		<u>59,679.00</u>
128	Local Technology Grant				
	1XX	Regular Education Programs - Elementary/Secondary			
		1XXX	Instruction		
			6XX Supplies and Materials		867.00
			<b>128 Subtotal</b>		<u>867.00</u>
132	Missoula Parks Grant				
	1XX	Regular Education Programs - Elementary/Secondary			
		1XXX	Instruction		
			3XX Purchased Professional and Technical Services		3,500.00
		26XX	Operation and Maintenance of Plant Services		
			6XX Supplies and Materials		3,540.00
			<b>132 Subtotal</b>		<u>7,040.00</u>
202	Explorers				
	1XX	Regular Education Programs - Elementary/Secondary			
		1XXX	Instruction		
			3XX Purchased Professional and Technical Services		240.00
			6XX Supplies and Materials		829.00
			<b>202 Subtotal</b>		<u>1,069.00</u>



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Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:					Fund Code 15		
PRC	Program	Function	Object		2017 Value	2018 Value	
327	<b>Title I, Part A, Improving Basic Programs</b>						
	<b>420 Title I, Part A, Improving Basic Programs</b>						
		<b>1XXX Instruction</b>					
			1XX	Personal Services - Salaries		21,741.37	
			2XX	Personal Services - Employee Benefits		9,017.80	
			6XX	Supplies and Materials		2,755.00	
		<b>23XX Support Services - General Administration</b>					
			1XX	Personal Services - Salaries		3,014.63	
			2XX	Personal Services - Employee Benefits		985.20	
			<b>327 Subtotal</b>				<u>37,514.00</u>
361	<b>Services for Significant Needs Students</b>						
	<b>361 Services for Significant Needs Students</b>						
		<b>1XXX Instruction</b>					
			1XX	Personal Services - Salaries		15,080.00	
			2XX	Personal Services - Employee Benefits		4,920.00	
			<b>361 Subtotal</b>				<u>20,000.00</u>
423	<b>Title I, Part E, MT Comprehensive Literacy-Striving Readers</b>						
	<b>423 Montana Striving Readers Grant</b>						
		<b>1XXX Instruction</b>					
			1XX	Personal Services - Salaries		8,600.83	
			2XX	Personal Services - Employee Benefits		1,524.11	
			3XX	Purchased Professional and Technical Services		21,645.01	
			5XX	Other Purchased Services		8,408.75	
			6XX	Supplies and Materials		39,245.88	
			<b>423 Subtotal</b>				<u>79,424.58</u>
658	<b>State OTO Indian Education for All</b>						
	<b>365 Indian Education for All - OTO &amp; Ongoing</b>						
		<b>1XXX Instruction</b>					
			6XX	Supplies and Materials		275.00	
			<b>658 Subtotal</b>				<u>275.00</u>
783	<b>IDEA Part B</b>						
	<b>456 IDEA, Part B, Children with Disabilities</b>						
		<b>1XXX Instruction</b>					
			1XX	Personal Services - Salaries		16,235.00	
			2XX	Personal Services - Employee Benefits		2,726.00	
			<b>783 Subtotal</b>				<u>18,961.00</u>
<b>Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:</b>						<u>240,620.71</u>	



# Trustees' Financial Summary

FY2017-18

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32 Missoula County

0589 Potomac Elem

## Schedule Of Changes Worksheet

Fund Code 15

Beginning Fund Balance					26,798.95	(1)
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In					243,602.15	(2)
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out					240,620.71	(3)
Increase/Decrease of Reserve for Inventories						
This Year	0.00	Less Last Year	0.00	(4a)	0.00	
Increase/Decrease of Reserve for Encumbrances						
This Year	0.00	Less Last Year	0.00	(4b)	0.00	
					0.00	(4)
Ending Fund Balance (1 + 2 - 3 + 4)					29,780.39	(5)

## Project Reporter Summaries

Project Reporter	Revenues	Expenditures	Difference
101 Local Grants	3,879.52	173.13	3,706.39
102 Explorers	1,500.00	1,000.00	500.00
115 Title VI,Part B,Subpart 1,Small Rural Schools(SRS)	1,590.28	0.00	1,590.28
117 Title VI,Part B,Subpart 1,Small Rural Schools(SRS)	4,659.71	4,659.71	0.00
118 Title VI,Part B,Subpart 1,Small Rural Schools(SRS)	1,880.29	9,958.29	-8,078.00
121 Title IV, Part B, 21st Century	59,679.00	59,679.00	0.00
128 Local Technology Grant	0.00	867.00	-867.00
132 Missoula Parks Grant	7,100.00	7,040.00	60.00
202 Explorers	4,998.35	1,069.00	3,929.35
327 Title I, Part A, Improving Basic Programs	37,514.00	37,514.00	0.00
361 Services for Significant Needs Students	20,000.00	20,000.00	0.00
423 Title I, Part E, MT Comprehensive Literacy-Striving Readers	81,840.00	79,424.58	2,415.42
658 State OTO Indian Education for All	0.00	275.00	-275.00
783 IDEA Part B	18,961.00	18,961.00	0.00
<b>Total</b>	<b>243,602.15</b>	<b>240,620.71</b>	<b>2,981.44</b>



# Trustees' Financial Summary

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## Schedule of Revenues, Expenditures and Changes in Fund Balance

### 17 - Adult Education Fund

**Current Revenues, Other Financing Sources and Residual Equity Transfers In: Fund Code 17**

PRC	Revenue	2017 Value	2018 Value
1110	District Tax Levy	817.25	845.12
1111	District Levy - Real Property	8,834.39	8,264.24
1112	District Levy - Personal Property	10.26	85.49
1114	District Levy - Pers Prop/Mobile Homes	42.90	78.37
1117	District Levy - Distn of Pr Yr's Prot/Dlq Taxes	176.87	457.06
1190	Penalties and Interest on Taxes	17.54	28.30
1510	Interest Earnings	0.00	69.05
<b>Total Current Revenues, Other Financing Sources and Residual Equity Transfers In:</b>		<b>9,899.21</b>	<b>9,827.63</b>

**Current Expenditures, Other Financing Uses and Residual Equity Transfers Out: Fund Code 17**

PRC	Program	Function	Object	2017 Value	2018 Value
<b>610 Adult Continuing Education Programs</b>					
<b>1XXX Instruction</b>					
			6XX Supplies and Materials	6,299.78	0.00
<b>23XX Support Services - General Administration</b>					
			3XX Purchased Professional and Technical Services	0.00	2,745.82
			6XX Supplies and Materials	0.00	2,611.00
<b>Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:</b>				<b>6,299.78</b>	<b>5,356.82</b>

**Schedule Of Changes Worksheet**

**Fund Code 17**

Beginning Fund Balance	7,423.78	(1)
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In	9,827.63	(2)
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out	5,356.82	(3)
Increase/Decrease of Reserve for Inventories		
This Year	0.00	
Less Last Year	0.00	(4a)
	0.00	
Increase/Decrease of Reserve for Encumbrances		
This Year	0.00	
Less Last Year	0.00	(4b)
	0.00	
	0.00	(4)
Ending Fund Balance (1 + 2 - 3 + 4)	11,894.59	(5)





# Trustees' Financial Summary

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## Schedule of Revenues, Expenditures and Changes in Fund Balance

### 28 - Technology Fund

#### Current Revenues, Other Financing Sources and Residual Equity Transfers In: Fund Code 28

PRC	Revenue	2017 Value	2018 Value
	1510 Interest Earnings	43.49	73.08
	3281 State Technology Aid	707.56	0.00
<b>Total Current Revenues, Other Financing Sources and Residual Equity Transfers In:</b>		<u>751.05</u>	<u>73.08</u>

#### Current Expenditures, Other Financing Uses and Residual Equity Transfers Out: Fund Code 28

PRC	Program	Function	Object	2017 Value	2018 Value
<b>Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:</b>				<u>0.00</u>	<u>0.00</u>

#### Schedule Of Changes Worksheet Fund Code 28

Beginning Fund Balance					5,427.12 (1)
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In					73.08 (2)
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out					0.00 (3)
Increase/Decrease of Reserve for Inventories					
This Year	0.00	Less Last Year	0.00	(4a)	0.00
Increase/Decrease of Reserve for Encumbrances					
This Year	0.00	Less Last Year	0.00	(4b)	0.00
					0.00 (4)
Ending Fund Balance (1 + 2 - 3 + 4)					5,500.20 (5)



# Trustees' Financial Summary

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## Schedule of Revenues, Expenditures and Changes in Fund Balance

### 29 - Flexibility Fund

Current Revenues, Other Financing Sources and Residual Equity Transfers In:			Fund Code 29	
PRC	Revenue		2017 Value	2018 Value
	1510 Interest Earnings		14.24	23.93
	1925 Innovative Education Payment		2.46	0.00
	3445 State Combined Fund School Block Grant		0.00	61.84
<b>Total Current Revenues, Other Financing Sources and Residual Equity Transfers In:</b>			<b>16.70</b>	<b>85.77</b>

Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:				Fund Code 29	
PRC	Program	Function	Object	2017 Value	2018 Value
<b>Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:</b>				<b>0.00</b>	<b>0.00</b>

Schedule Of Changes Worksheet						Fund Code 29	
Beginning Fund Balance						1,746.84	(1)
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In						85.77	(2)
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out						0.00	(3)
Increase/Decrease of Reserve for Inventories							
	This Year	0.00	Less Last Year	0.00	(4a)	0.00	
Increase/Decrease of Reserve for Encumbrances							
	This Year	0.00	Less Last Year	0.00	(4b)	0.00	
						0.00	(4)
Ending Fund Balance (1 + 2 - 3 + 4)						1,832.61	(5)



# Trustees' Financial Summary

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## Schedule of Revenues, Expenditures and Changes in Fund Balance

### 61 - Building Reserve Fund

Current Revenues, Other Financing Sources and Residual Equity Transfers In:			Fund Code 61	
PRC	Revenue		2017 Value	2018 Value
	1110 District Tax Levy		0.00	791.29
	1111 District Levy - Real Property		0.00	7,514.04
	1112 District Levy - Personal Property		0.00	5.76
	1114 District Levy - Pers Prop/Mobile Homes		0.00	31.49
	1117 District Levy - Distn of Pr Yr's Prot/Dlq Taxes		0.00	402.85
	1510 Interest Earnings		89.25	0.00
<b>122</b>	<b>School Safe Building Reserve Funds</b>			
	1190 Penalties and Interest on Taxes		0.00	11.88
	1510 Interest Earnings		0.00	171.62
<b>Total Current Revenues, Other Financing Sources and Residual Equity Transfers In:</b>			89.25	8,928.93

Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:				Fund Code 61	
PRC	Program	Function	Object	2017 Value	2018 Value
<b>122</b>	<b>School Safe Building Reserve Funds</b>				
	<b>190</b>	<b>School Safety Projects</b>			
		<b>26XX</b>	<b>Operation and Maintenance of Plant Services</b>		
			4XX Purchased Property Services	0.00	4,295.50
			6XX Supplies and Materials	0.00	4,293.69
	<b>1XX</b>	<b>Regular Education Programs - Elementary/Secondary</b>			
		<b>26XX</b>	<b>Operation and Maintenance of Plant Services</b>		
			1XX Personal Services - Salaries	0.00	366.94
			2XX Personal Services - Employee Benefits	0.00	84.17
			4XX Purchased Property Services	0.00	1,800.00
<b>Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:</b>				0.00	10,840.30



# Trustees' Financial Summary

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**0589 Potomac Elem**

## Schedule Of Changes Worksheet

**Fund Code 61**

Beginning Fund Balance						10,945.73 (1)
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In						8,928.93 (2)
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out						10,840.30 (3)
Increase/Decrease of Reserve for Inventories						
This Year	0.00	Less Last Year	0.00	(4a)		0.00
Increase/Decrease of Reserve for Encumbrances						
This Year	0.00	Less Last Year	0.00	(4b)		0.00
						0.00 (4)
Ending Fund Balance (1 + 2 - 3 + 4)						9,034.36 (5)



# Trustees' Financial Summary

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## Schedule of Revenues, Expenditures and Changes in Fund Balance

### 84 - Student Extracurricular Activities Fund

#### Current Revenues, Other Financing Sources and Residual Equity Transfers In: Fund Code 84

PRC	Revenue	2017 Value	2018 Value
	1700 Student Extracurricular Activity Receipts	25,919.73	29,282.18
<b>Total Current Revenues, Other Financing Sources and Residual Equity Transfers In:</b>		<u>25,919.73</u>	<u>29,282.18</u>

#### Current Expenditures, Other Financing Uses and Residual Equity Transfers Out: Fund Code 84

PRC	Program	Function	Object	2017 Value	2018 Value
	7XX Extracurricular Athletics and Activities				
		3XXX Operation of Non-Educational Services			
			XXX Student Extracurricular	22,058.32	27,046.73
<b>Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out:</b>				<u>22,058.32</u>	<u>27,046.73</u>

#### Schedule Of Changes Worksheet

Fund Code 84

Beginning Fund Balance	26,823.56	(1)
Total Current Revenues, Other Financing Sources and Residual Equity Transfers In	29,282.18	(2)
Total Current Expenditures, Other Financing Uses and Residual Equity Transfers Out	27,046.73	(3)
Increase/Decrease of Reserve for Inventories		
This Year	0.00	
Less Last Year	0.00	(4a)
	0.00	
Increase/Decrease of Reserve for Encumbrances		
This Year	0.00	
Less Last Year	0.00	(4b)
	0.00	
	0.00	(4)
Ending Fund Balance (1 + 2 - 3 + 4)	29,059.01	(5)



# Trustees' Financial Summary

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## Detail Expenditure

Fund	Account	Description	2017 Value	2018 Value
XX	210 1XXX 112	Certified Teacher Staff Salaries	0.00	0.00
XX	260 1XXX 112	Certified Teacher Staff Salaries	0.00	0.00
XX	280 1XXX 112	Certified Teacher Staff Salaries	20,947.18	7,094.83
XX	39X 1XXX 112	Certified Teacher Staff Salaries	0.00	0.00
XX	427 1XXX 112	Certified Teacher Staff Salaries	0.00	0.00
XX	432 1XXX 112	Certified Teacher Staff Salaries	0.00	0.00
XX	451 1XXX 112	Certified Teacher Staff Salaries	0.00	0.00
XX	452 1XXX 112	Certified Teacher Staff Salaries	0.00	0.00
XX	456 1XXX 112	Certified Teacher Staff Salaries	13,440.00	16,235.00
XX	457 1XXX 112	Certified Teacher Staff Salaries	0.00	0.00
XX	458 1XXX 112	Certified Teacher Staff Salaries	0.00	0.00
XX	XXX 1XXX 112	Certified Teacher Staff Salaries	308,781.52	337,405.49
XX	XXX 1XXX 640	Textbooks and Other Printed Materials - No On-line Services	1,401.98	3,126.18
XX	XXX 1XXX 650	Periodicals - Not On-Line Subscriptions	0.00	0.00
XX	XXX 26XX 41X	Energy Utility Services	20,783.88	23,396.43
XX	XXX 4XXX 710	Land	0.00	0.00
XX	XXX 4XXX 715	Land Improvements	0.00	0.00
XX	XXX 4XXX 720	Purchase of Existing Buildings	0.00	0.00
XX	XXX 4XXX 725	Major Construction Services	0.00	0.00
XX	XXX 4XXX 73X	Major Equipment-New	0.00	0.00
XX	XXX 4XXX 74X	Major Equipment-Replacement	0.00	0.00
XX	XXX XXXX 355	Technology Contracted Services	0.00	0.00
XX	XXX XXXX 455	Technology Repairs and Rental	0.00	0.00
XX	XXX XXXX 535	Technology Communication Services	0.00	0.00
XX	XXX XXXX 561	Tuition to Other School Districts Within the State	0.00	0.00
XX	XXX XXXX 562	Tuition to Other School Districts Outside the State	0.00	0.00
XX	XXX XXXX 563	Educational Fees to Detention Facilities	0.00	0.00
XX	XXX XXXX 645	Online Textbooks/E-Books	0.00	0.00
XX	XXX XXXX 682	Technology Supplies	0.00	0.00
XX	XXX XXXX 735	Technology Equipment and Software	0.00	0.00



# Trustees' Financial Summary

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## Special Education Reversion

### Special Education Allowable Cost Payments:

a. Instructional Block Grant Entitlement	15,036.12
b. Related Services Block Grant Entitlement	0.00
c. Total Entitlements Subject to Reversion	15,036.12

### Prorated Cooperative Cost Payments:

d. Related Services Block Grant Entitlement (paid to coop)	5,038.00
e. Minimum Special Education Expenditures to Avoid Reversion [(c) * (1.33)] + [(d) * (0.33)]	21,660.58
f. Grand Total Allowable Special Education Expenditures (See attached worksheet)	53,264.40
g. Special Education Reversion Amount If f = 0 then c = reversion ELSE If (e - f) is > 0, then [(e - f) * 0.75] = reversion	0.00

### **Note to District:**

If the amount on Line (g) is greater than zero, revenue source code 3115 State Special Education Allowable Cost Payment to Districts in the General Fund (01) will be reduced automatically. The amount will be used to fund the special education allowable cost entitlement next year. Include the reverted amount on the General Fund (01) balance sheet in Deferred Inflows (680).

### **Remember:**

The Deferred Inflow(680) entry for the reverted amount in the General Fund (01) will need to be removed in the next fiscal year.

Local and state special education resource transfers to the coop must be coded as follows: XXX-280-62XX-920.

**Percentage of Special Ed Funding FY2020 Maximum Budget: 100%**



# Trustees' Financial Summary

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## Special Education Reversion

Program	Function	Object	Fund 01	Fund 13	Fund 24	Fund 25	Fund 26
280	1XXX	1XX	23,243.32	3,226.12	0.00	0.00	0.00
280	1XXX	2XX	2,366.96	19.35	0.00	0.00	0.00
280	1XXX	3XX	0.00	0.00	0.00	0.00	0.00
280	1XXX	4XX	0.00	0.00	0.00	0.00	0.00
280	1XXX	5XX	0.00	0.00	0.00	0.00	0.00
280	1XXX	6XX	44.78	0.00	0.00	0.00	0.00
280	1XXX	7XX	0.00	0.00	0.00	0.00	0.00
280	21XX	1XX	0.00	0.00	0.00	0.00	0.00
280	21XX	2XX	0.00	0.00	0.00	0.00	0.00
280	21XX	3XX	0.00	0.00	0.00	0.00	0.00
280	21XX	4XX	0.00	0.00	0.00	0.00	0.00
280	21XX	5XX	0.00	0.00	0.00	0.00	0.00
280	21XX	6XX	0.00	0.00	0.00	0.00	0.00
280	21XX	7XX	0.00	0.00	0.00	0.00	0.00
280	221X	1XX	0.00	0.00	0.00	0.00	0.00
280	221X	2XX	0.00	0.00	0.00	0.00	0.00
280	221X	3XX	0.00	0.00	0.00	0.00	0.00
280	221X	4XX	0.00	0.00	0.00	0.00	0.00
280	221X	5XX	0.00	0.00	0.00	0.00	0.00
280	221X	6XX	0.00	0.00	0.00	0.00	0.00
280	221X	7XX	0.00	0.00	0.00	0.00	0.00
280	222X	1XX	0.00	0.00	0.00	0.00	0.00
280	222X	2XX	0.00	0.00	0.00	0.00	0.00
280	222X	3XX	0.00	0.00	0.00	0.00	0.00
280	222X	4XX	0.00	0.00	0.00	0.00	0.00
280	222X	5XX	0.00	0.00	0.00	0.00	0.00
280	222X	6XX	0.00	0.00	0.00	0.00	0.00
280	222X	7XX	0.00	0.00	0.00	0.00	0.00
280	24XX	1XX	0.00	0.00	0.00	0.00	0.00
280	24XX	2XX	0.00	0.00	0.00	0.00	0.00
280	24XX	3XX	0.00	0.00	0.00	0.00	0.00
280	24XX	4XX	0.00	0.00	0.00	0.00	0.00
280	24XX	5XX	0.00	0.00	0.00	0.00	0.00
280	24XX	6XX	0.00	0.00	0.00	0.00	0.00
280	24XX	7XX	0.00	0.00	0.00	0.00	0.00
280	62XX	920	24,363.87	0.00	0.00	0.00	0.00
<b>Totals</b>			50,018.93	3,245.47	0.00	0.00	0.00

53,264.40

Be sure costs have been properly allocated between the elementary and high school district, if appropriate. Expenditures in Object 8XX are not allowable. Expenditures in function 24XX and Objects 1XX and 2XX are only allowable if the district employs a certified special education director. ARM 10.16.3136

\*Expenditures under 24XX 1XX/2XX are excluded from the total when there is not a certified special education director as reported for FY18 in TEAMS.





# Trustees' Financial Summary

FY2017-18

Submit ID: 0589-28349290

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## Schedule of Changes in Fixed Assets, Depreciation, and Net Fixed Assets

<b>Governmental</b>	<b>Begining Balance</b>	<b>Adjust- ments</b>	<b>Additions</b>	<b>Removals</b>	<b>Ending Balance</b>
Land	1,100.00	0.00	0.00	0.00	1,100.00
Land Improvements	121,561.00	0.00	0.00	0.00	121,561.00
Buildings	337,459.00	0.00	0.00	0.00	337,459.00
Machinery and Equipment	28,156.00	0.00	0.00	0.00	28,156.00
Totals at Historical Cost	488,276.00	0.00	0.00	0.00	488,276.00
<b>Depreciation</b>					
Improvement Accum	24,783.00	0.00	0.00	0.00	24,783.00
Building Accum	188,507.00	0.00	0.00	0.00	188,507.00
Machinery and Equipment Accum	11,427.00	0.00	0.00	0.00	11,427.00
Total Accumulated Depreciation	224,717.00	0.00	0.00	0.00	224,717.00
Governmental Activities, Capital Assets, Net of Accumulated Depreciation	263,559.00	0.00	0.00	0.00	263,559.00

\* Governmental activities are usually reported in the general, special revenue, debt service, capital projects, permanent, and internal service funds. These funds are generally financed through taxes, intergovernmental revenues and other non-exchange revenues.

\*\* Business-type activities are usually reported in the enterprise funds. These funds are financed in whole or in part by fees charged to external parties for goods and services.

\*\*\* Has comments.



# Trustees' Financial Summary

FY2017-18

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## Schedule of Changes in Long-Term Liabilities

	(a) Beginning Balance 7/1/2017	(b) New Debt & Other Additions	(c) Principal Payments	(d) Refunding & Other Reduction	(e) Ending Balance (6/30/2018) [a+b-c-d]	(f) Current Portion Due FY2019	(g) Long-Term Portion Due FY2020
<b>Governmental Activities *</b>							
Compensated Absences	25,650.57	3,134.24	0.00	0.00	28,784.81	0.00	28,784.81
Total Governmental Activity							
Non-bond Long-Term Liabilities	25,650.57	3,134.24	0.00	0.00	28,784.81	0.00	28,784.81

\* Governmental activities are usually reported in the general, special revenue, debt service, capital projects, permanent, and internal service funds. These funds are generally financed through taxes, intergovernmental revenues and other non-exchange revenues.

\*\* Business-type activities are usually reported in the enterprise funds. These funds are financed in whole or in part by fees charged to external parties for goods and services.



# Trustees' Financial Summary

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## Net Pension Liability FY2018

	<u>Beginning Balance</u>	<u>Additions</u>	<u>Reductions</u>	<u>Ending Balance</u>
<b>Governmental</b>				
Net Pension - PERS	112,005.00	37,550.00	0.00	149,555.00
Net Pension - TRS	669,153.00	0.00	627,624.00	41,529.00



# Budget Report

## FY 2019

32 Missoula

0589 Potomac Elem

Submit ID: 0589-28349290

### Due Dates:

Board of Trustees adopts Final Budget no later than August 25th before: computation of GF levy requirement by Cty Supt. & the fixing of district tax levies. (MCA 20-9-131)

Board of Trustees transmits to County Supt. within 3 days after final approval. (MCA 20-9-131)

County Supt. transmits to County Commissioners by the later of the 1st Tuesday in September or within 30 calendar days after receipt of certified taxable values. (MCA 20-9-142)

County Supt. transmits to Office of Public Instruction on or before September 15th. (MCA 20-9-134)

### District ANB And Taxable Valuation

	ANB		Taxable Valuation
	EL	HS	
District:	* 98	N/A	1,845,042

\* indicates that the 3 year average ANB was used to calculate the budget limitations

The final budget is approved as set forth in this document.

### Certification

**District Clerk:**

Jill Thornton

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)

**Chairperson, School Trustees:**

Cliff Vann

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)

**County Superintendent:**

Erin Lipkind

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)

**Chairperson, County Commissioners:**

\_\_\_\_\_  
(Print)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)

**Name of Contact:**

\_\_\_\_\_  
(Print)

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# Budget Report

## FY 2019

32 Missoula

Submit ID: 0589-28349290

0589 Potomac Elem

### Summary

Fund [A]	Adopted Budget [B]	Total Reserves (961-966) [C]	Reserve Limit [D]	% of Adopted Budget Reserved (C/B) x 100 [E]	Unreserved Fund Balance Reappropriated (970) [F]	Other Revenue [G]	District Property Tax Requirements (B - F - G = H) If < 0, enter 0 [H]	District Mill Levies H / (TV x .001) [I]
01 General	710,630.70	89,082.82	10%	12.54%	9,269.36	571,249.36	130,111.98	70.52
10 Transportation	142,096.55	28,419.31	20%	20.00%	11,217.13	30,979.21	99,900.21	54.15
11 Bus Depreciation	0.00	0.00	N/A	0.00%	0.00	0.00	0.00	0.00
13 Tuition	20,223.28		N/A		330.41	3.34	19,889.53	10.78
14 Retirement	103,470.74	20,694.15	20%	20.00%	24,526.35	78,944.39		
17 Adult Education	11,963.64	0.00	35%	0.00%	11,894.59	69.05	0.00	0.00
19 Non-Operating	0.00	0.00	N/A	0.00%	0.00	0.00	0.00	0.00
28 Technology	5,573.28	0.00	N/A	0.00%	5,500.20	73.08	0.00	0.00
29 Flexibility	1,856.54	0.00	N/A	0.00%	1,832.61	23.93	0.00	0.00
61 Building Reserve	27,656.38	0.00	N/A	0.00%	9,034.36	343.24	18,450.40	10.00
<b>Total of All Funds</b>	<b>1,023,471.11</b>	<b>138,196.28</b>			<b>73,605.01</b>	<b>681,685.60</b>	<b>268,352.12</b>	<b>145.45</b>

<b>50 Debt Service</b>								
<b>Tax Jurisdiction</b>								
	0.00	0.00	20-9-438	0.00%	0.00	0.00	0.00	0.00



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### General Fund Limits And Reserves Worksheet

#### PART I. Certified Budget Data

##### ANB By Budget Unit:

E1	POTOMAC K-6	78 *
M1	POTOMAC 7-8	20 *

\* indicates that the 3 year average ANB was used to calculate the budget limitations

A.	Direct State Aid	(I-A)	327,666.82
B.	Mandatory Non-isolated Levy	(I-B)	0.00
C.	Quality Educator	(I-C)	32,450.00
D.	At Risk Student	(I-D)	3,315.17
E.	Indian Education For All	(I-E)	2,132.48
F.	American Indian Achievement Gap	(I-F)	428.00
G.	Data For Achievement	(I-G)	2,042.32
H.	State Spec Ed Allowable Cost Pymt to Districts	(I-H)	16,136.06
I.	State Special Education Related-Services Payment To Coop	(I-I)	4,768.05
J.	District GTB Subsidy Per Elementary Base Mill	(I-J)	4,820.00
K.	District GTB Subsidy Per High School Base Mill	(I-K)	N/A

#### PART II. General Fund Budget Limits

##### Prior Year Budget Data:

A.	ANB	(II-A)	100
B.	BASE Budget Limit	(II-B)	648,010.47
C.	Maximum Budget Limit	(II-C)	806,203.07
D.	Over-BASE Levy As Submitted on Budget	(II-D)	59,336.71
E.	Adopted Budget	(II-E)	707,347.18

##### Current Year Budget Data:

F.	% Special Education in Maximum Budget	(II-F)	100%
G.	BASE Budget (Minimum Budget Amount Required)	(II-G)	651,293.99
H.	Maximum Budget Limit	(II-H)	810,443.54
I.	Highest Budget Without a Vote	(II-I)	710,630.70
J.	Highest Budget	(II-J)	810,443.54
K.	Highest Voted Amount	(II-K)	99,812.84
L.	Amount Approved on Ballot by Voters	(II-L)	0.00
M.	Adopted Budget	(II-M)	710,630.70



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### PART III. General Fund Balance For Budget As Of June 30

A.	Operating Reserve (961)	(III-A)		71,063.07
B.	TIF Operating Reserve (962)	(III-B)		0.00
C.	Excess Reserves	(III-C)		18,019.75
1.	Reserve For Protested/Delinquent Taxes (963)	(III-C1)	18,019.75	
2.	Reserve For Tax Audit Receipts (964)	(III-C2)	0.00	
D.	Unreserved Fund Balance Reappropriated (970)	(III-D)		9,269.36
1.	Prior Year Excess Reserves Funding Over-BASE (970a)	(III-D1)	0.00	
2.	Remaining Fund Balance Available (970b)	(III-D2)	9,269.36	
3.	TIF Fund Balance Reappropriated (970c)	(III-D3)	0.00	
E.	TOTAL GENERAL FUND BALANCE FOR BUDGET (TFS48)	(III-E)		98,352.18

### PART V. General Fund Worksheet

#### General Fund Budget:

A.	Adopted General Fund Budget	(V-A)		710,630.70
1.	BASE Budget Limit	(V-A1)	651,293.99	
2.	Over-BASE Budget	(V-A2)	59,336.71	

#### Funding The BASE Budget:

B.	Direct State Aid	(V-B)		327,666.82
1.	Direct State Aid Paid By State	(V-B1)	327,666.82	
2.	Direct State Aid Paid By Non-Isolated District	(V-B2)	0.00	
C.	Quality Educator	(V-C)		32,450.00
D.	At Risk Student	(V-D)		3,315.17
E.	Indian Education For All	(V-E)		2,132.48
F.	American Indian Achievement Gap	(V-F)		428.00
G.	Data For Achievement	(V-G)		2,042.32
H.	Special Education Allowable Cost Payment	(V-H)		16,136.06
I.	Remaining Fund Balance Available	(V-I)		9,269.36
J.	Non-Levy Revenue and Funding Sources	(V-J)		2,183.31
1.	Actual Non-Levy Revenue	(V-J1)	2,183.31	
2.	Anticipated Non-Levy Revenue	(V-J2)	0.00	
3.	TIF Applied To BASE Budget	(V-J3)	0.00	
4.	Excess Levy BASE	(V-J4)	0.00	
K.	Other Non-Levy Revenue and Funding Sources	(V-K)		0.00
L.	BASE Levy Requirements	(V-L)		255,670.47
1.	State Guaranteed Tax Base Aid	(V-L1)	184,895.20	
2.*	District Property Tax Levy To Fund BASE (BASE Levy)	(V-L2)	70,775.27	
M.	**Subtotal of BASE Budget Revenue	(V-M)		651,293.99

#### Funding The Over-BASE Budget:

N.	Fund Balance & Non-Levy Revenue Available To Fund Over-BASE	(V-N)		0.00
O.	Over-BASE Only Revenues and Funding Sources	(V-O)		0.00
1.	Prior Year Excess Reserves Reappropriated (Over-BASE Only)	(V-O1)	0.00	
2.	Tuition	(V-O2)	0.00	



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3.	Flexible Non-Voted Levy Authority Transferred from Other Funds	(V-O3)	0.00	
4.	Oil & Gas Revenues	(V-O4)	0.00	
5.	TIF Applied To Over-BASE Budget	(V-O5)	0.00	
6.	Excess Levy Over-BASE	(V-O6)	0.00	
P.	District Property Tax Levy To Fund Over-BASE Budget (Over-BASE Levy)(GF)	(V-P)		59,336.71
Q.	Subtotal of Over-BASE Revenue and Funding Sources	(V-Q)		59,336.71
<b>Mill Levies:</b>				
R.	District Non-Isolated Mills	(V-R)		0.00
S.	BASE Mills - Elementary	(V-S)		38.36
T.	BASE Mills - High School	(V-T)		0.00
U.	Over-BASE Mills	(V-U)		32.16
	1. District Property Tax Levy Mills	(V-U1)	32.16	
	2. Flexible Non-Voted Levy Authority	(V-U2)	0.00	
V.	Total General Fund Mills	(V-V)		70.52

\* Should be approximately equal to (Taxable Value X .001) X BASE Mills

\*\* BASE Budget Revenue cannot exceed BASE Budget Limit. Excess BASE Budget Revenue is reported on line V-O and is applied to the Over-BASE Budget





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## 01 General Fund

Adopted Budget	0001	710,630.70
<b>Budget Uses</b>		
Expenditure Budget	0002	710,630.70
Add To Fund Balance	0003	0.00
TIF Fund Balance for Budget	TFS47	0.00
<b>Estimated Funding Sources</b>		
Unreserved Fund Balance Reappropriated	0970	9,269.36
Direct State Aid	3110	327,666.82
Quality Educator	3111	32,450.00
At Risk Student	3112	3,315.17
Indian Education For All	3113	2,132.48
American Indian Achievement Gap	3114	428.00
State Spec Ed Allowable Cost Pymt to Districts	3115	16,136.06
Data For Achievement	3116	2,042.32
State Guaranteed Tax Base Aid	3120	184,895.20
<b>Actual Non-levy Revenue and Funding Sources</b>		
Tax Title and Property Sales	1130	0.00
Interest Earnings	1510	2,183.31
Revenue from Community Services Activities	1800	0.00
Other Revenue from Local Sources	1900	0.00
Rentals	1910	0.00
Dormitory Charges	1915	0.00
Contributions/Donations from Private Sources	1920	0.00
Textbook Sales and Rentals	1940	0.00
Fees - Users/Resale of Supplies	1945	0.00
Services Provided Other School Districts or Coops	1950	0.00
Services Provided Other Local Governmental Units	1960	0.00
Summer School Fees	1981	0.00
State Payment in Lieu of Taxes - FWP	3302	0.00
<b>Anticipated Non-levy Revenue and Funding Sources - BASE</b>		
Oil & Gas Revenues - BASE Budget	0171	0.00
TIF Applied To BASE Budget	0174	0.00
BASE Excess Levy Amount	0177	0.00
Coal Gross Proceeds	1123	0.00
School Block Grant State Lands	3448	0.00
School Block Grant Coal Mitigation	3449	0.00
Federal Revenue in Lieu of Taxes	4800	0.00
<b>Anticipated Non-levy Revenue and Funding Sources - Over-BASE</b>		
Oil & Gas Revenues - Over-BASE Budget	0172	0.00
TIF Applied To Over-BASE Budget	0175	0.00
Over-BASE Excess Levy Amount	0178	0.00



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Individual Tuition		1310	0.00
Tuition from Schl Dists Within State		1320	0.00
Tuition from Schl Dists Outside State		1330	0.00
State Tuition for State Placement		3117	0.00
<b>Other Non-levy Revenue</b>			
District Levy - Distn of Pr Yr's Prot/Dlq Taxes		1117	0.00
District Levy - Dept of Rev Tax Audit Receipts		1118	0.00
Penalties and Interest on Taxes		1190	0.00
Other Revenue		9100	0.00
Residual Equity Transfers In		9710	0.00
<b>Levies</b>			
Mandatory Non-isolated Levy	1110(a)	0.00	
BASE Levy	1110(b)	70,775.27	
Over-BASE Levy	1110(c)	59,336.71	
District Tax Levy		1110	130,111.98
Total Estimated Revenues to Fund Adopted Budget		0004	710,630.70
Estimated Revenues Exceeding Adopted Budget		0004a	0.00



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## 10 Transportation Fund

Adopted Budget	0001	142,096.55
<b>Budget Uses</b>		
Expenditure Budget	0002	142,096.55
Add To Fund Balance	0003	0.00
<b>Transportation Schedule Data</b>		
On-Schedule	0005	28,162.92
Contingency	0006	2,816.29
Over-Schedule	0011	111,117.34
Fund Balance for Budget	TFS48	39,636.44
Operating Reserve	0961	28,419.31
Unreserved Fund Balance Reappropriated	0970	11,217.13
<b>Estimated Funding Sources</b>		
Coal Gross Proceeds	1123	0.00
Individual Transportation Fees	1410	0.00
Trans Fees from Other Schl Dists Within State	1420	0.00
Trans Fees from Other Schl Dists Outside State	1430	0.00
Other Transportation Fees	1440	0.00
Interest Earnings	1510	0.00
Other Revenue from Local Sources	1900	0.00
State Tuition for State Placement	3117	0.00
State Payment in Lieu of Taxes - FWP	3302	0.00
Montana Oil and Gas Tax	3460	0.00
Other Revenue	9100	0.00
Residual Equity Transfers In	9710	0.00
<b>Reimbursements</b>		
County On-Schedule Trans Reimb	2220	15,489.60
State On-Schedule Trans Reimb	3210	15,489.61
District Tax Levy	1110	99,900.21
District Mills	999	54.15
Total Estimated Revenues to Fund Adopted Budget	0004	142,096.55
Estimated Revenues Exceeding Adopted Budget	0004a	0.00



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### 11 Bus Depreciation Fund

Adopted Budget	0001	0.00
<b>Budget Uses</b>		
Expenditure Budget	0002	0.00
Add To Fund Balance	0003	0.00
TIF Fund Balance for Budget	TFS47	0.00
Fund Balance for Budget	TFS48	0.00
Operating Reserve	0961	0.00
Unreserved Fund Balance Reappropriated	0970	0.00
TIF Fund Balance Reappropriated	0973	0.00
<b>Estimated Funding Sources</b>		
Coal Gross Proceeds	1123	0.00
Interest Earnings	1510	0.00
Other Revenue from Local Sources	1900	0.00
State Payment in Lieu of Taxes - FWP	3302	0.00
Montana Oil and Gas Tax	3460	0.00
Other Revenue	9100	0.00
Residual Equity Transfers In	9710	0.00
Use Estimated Non-levy Revenue to Lower Levies? (Yes or No)		No
District Tax Levy	1110	0.00
District Mills	999	0.00
Total Estimated Revenues to Fund Adopted Budget	0004	0.00



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### 13 Tuition Fund

Adopted Budget	0001	20,223.28
<b>Budget Uses</b>		
Expenditure Budget	0002	20,223.28
Add To Fund Balance	0003	0.00
Fund Balance for Budget	TFS48	330.41
Unreserved Fund Balance Reappropriated	0970	330.41
<b>Estimated Funding Sources</b>		
Coal Gross Proceeds	1123	0.00
Interest Earnings	1510	3.34
Other Revenue from Local Sources	1900	0.00
Direct State Aid	3110	0.00
State Payment in Lieu of Taxes - FWP	3302	0.00
Montana Oil and Gas Tax	3460	0.00
Other Revenue	9100	0.00
Residual Equity Transfers In	9710	0.00
District Tax Levy	1110	19,889.53
District Mills	999	10.78
Total Estimated Revenues to Fund Adopted Budget	0004	20,223.28
Estimated Revenues Exceeding Adopted Budget	0004a	0.00



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## 14 Retirement Fund

Adopted Budget	0001	103,470.74
<b>Budget Uses</b>		
Expenditure Budget	0002	103,470.74
Add To Fund Balance	0003	0.00
Fund Balance for Budget	TFS48	45,220.50
Operating Reserve	0961	20,694.15
Unreserved Fund Balance Reappropriated	0970	24,526.35
<b>Estimated Funding Sources</b>		
Interest Earnings	1510	0.00
Other Revenue from Local Sources	1900	0.00
Other Revenue	9100	0.00
Residual Equity Transfers In	9710	0.00
County Retirement Distribution	2240	78,944.39
Total Estimated Revenues to Fund Adopted Budget	0004	103,470.74
Estimated Revenues Exceeding Adopted Budget	0004a	0.00



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## 17 Adult Education Fund

Adopted Budget	0001	11,963.64
<b>Budget Uses</b>		
Expenditure Budget	0002	11,963.64
Add To Fund Balance	0003	0.00
Fund Balance for Budget	TFS48	11,894.59
Operating Reserve	0961	0.00
Unreserved Fund Balance Reappropriated	0970	11,894.59
<b>Estimated Funding Sources</b>		
Coal Gross Proceeds	1123	0.00
Fees for Adult Education	1340	0.00
Interest Earnings	1510	69.05
Other Revenue from Local Sources	1900	0.00
State Payment in Lieu of Taxes - FWP	3302	0.00
Montana Oil and Gas Tax	3460	0.00
Other Revenue	9100	0.00
Residual Equity Transfers In	9710	0.00
District Tax Levy	1110	0.00
District Mills	999	0.00
Total Estimated Revenues to Fund Adopted Budget	0004	11,963.64
Estimated Revenues Exceeding Adopted Budget	0004a	0.00



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## 19 Non-Operating Fund

Adopted Budget	0001	0.00
<b>Budget Uses</b>		
Expenditure Budget	0002	0.00
Add To Fund Balance	0003	0.00
<b>Transportation Schedule Data</b>		
On-Schedule	0005	0.00
Contingency	0006	0.00
Over-Schedule	0011	0.00
Fund Balance for Budget	TFS48	0.00
Operating Reserve	0961	0.00
Unreserved Fund Balance Reappropriated	0970	0.00
<b>Estimated Funding Sources</b>		
Coal Gross Proceeds	1123	0.00
Interest Earnings	1510	0.00
Other Revenue from Local Sources	1900	0.00
State Payment in Lieu of Taxes - FWP	3302	0.00
Montana Oil and Gas Tax	3460	0.00
Other Revenue	9100	0.00
Residual Equity Transfers In	9710	0.00
<b>Reimbursements</b>		
County On-Schedule Trans Reimb	2220	0.00
State On-Schedule Trans Reimb	3210	0.00
District Tax Levy	1110	0.00
District Mills	999	0.00
Total Estimated Revenues to Fund Adopted Budget	0004	0.00
Estimated Revenues Exceeding Adopted Budget	0004a	0.00





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### 28 Technology Fund

Adopted Budget	0001	5,573.28
<b>Budget Uses</b>		
Expenditure Budget	0002	5,573.28
Add To Fund Balance	0003	0.00
TIF Fund Balance for Budget	TFS47	0.00
Fund Balance for Budget	TFS48	5,500.20
Operating Reserve	0961	0.00
Unreserved Fund Balance Reappropriated	0970	5,500.20
TIF Fund Balance Reappropriated	0973	0.00
<b>Estimated Funding Sources</b>		
Coal Gross Proceeds	1123	0.00
Interest Earnings	1510	73.08
Other Revenue from Local Sources	1900	0.00
State Payment in Lieu of Taxes - FWP	3302	0.00
Montana Oil and Gas Tax	3460	0.00
Other Revenue	9100	0.00
Residual Equity Transfers In	9710	0.00
District Tax Levy	1110	0.00
District Mills	999	0.00
Total Estimated Revenues to Fund Adopted Budget	0004	5,573.28
Estimated Revenues Exceeding Adopted Budget	0004a	0.00



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### 29 Flexibility Fund

Adopted Budget	0001	1,856.54
<b>Budget Uses</b>		
Expenditure Budget	0002	1,856.54
Add To Fund Balance	0003	0.00
Fund Balance for Budget	TFS48	1,832.61
Operating Reserve	0961	0.00
Unreserved Fund Balance Reappropriated	0970	1,832.61
<b>Estimated Funding Sources</b>		
Coal Gross Proceeds	1123	0.00
Interest Earnings	1510	23.93
Other Revenue from Local Sources	1900	0.00
State Payment in Lieu of Taxes - FWP	3302	0.00
Montana Oil and Gas Tax	3460	0.00
Other Revenue	9100	0.00
Residual Equity Transfers In	9710	0.00
District Mills	999	0.00
Total Estimated Revenues to Fund Adopted Budget	0004	1,856.54
Estimated Revenues Exceeding Adopted Budget	0004a	0.00



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## 50 Debt Service Fund

Adopted Budget	0001	0.00
<b>Budget Uses</b>		
Expenditure Budget	0002	0.00
Add To Fund Balance	0003	0.00
TIF Fund Balance for Budget	TFS47	0.00
Fund Balance for Budget	TFS48	0.00
Fund Balance In Sinking Fund	0960	0.00
Operating Reserve	0961	0.00
Unreserved Fund Balance Reappropriated	0970	0.00
TIF Fund Balance Reappropriated	0973	0.00
<b>Estimated Funding Sources</b>		
Coal Gross Proceeds	1123	0.00
Interest Earnings	1510	0.00
Other Revenue from Local Sources	1900	0.00
State Payment in Lieu of Taxes - FWP	3302	0.00
Montana Oil and Gas Tax	3460	0.00
Other Revenue	9100	0.00
Residual Equity Transfers In	9710	0.00
Total Estimated Revenues to Fund Adopted Budget	0004	0.00
Estimated Revenues Exceeding Adopted Budget	0004a	0.00



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## 61 Building Reserve Fund

Adopted Budget		0001	27,656.38
<b>Budget Uses</b>			
Expenditure Budget		0002	27,656.38
Add To Fund Balance		0003	0.00
TIF Fund Balance for Budget		TFS47	0.00
Fund Balance for Budget		TFS48	9,034.36
Operating Reserve		0961	0.00
Unreserved Fund Balance Reappropriated		0970	9,034.36
TIF Fund Balance Reappropriated		0973	0.00
<b>Estimated Funding Sources</b>			
Coal Gross Proceeds		1123	0.00
BR Permissive Revenues - Coal Gross Proceeds		1125	0.00
Tax Title and Property Sales		1130	0.00
BR Permissive Revenues - Tax Title and Property Sales		1131	0.00
Interest Earnings		1510	0.00
BR Permissive Revenues Interest Earnings		1511	171.62
Other Revenue from Local Sources		1900	0.00
BR Permissive Revenues - Other Revenue from Local Sources		1901	0.00
State Payment in Lieu of Taxes - FWP		3302	0.00
BR Permissive Revenues - State Payment in Lieu of Taxes-FWP		3303	0.00
Montana Oil and Gas Tax		3460	0.00
BR Permissive Revenues - Montana Oil and Gas Tax		3461	0.00
Other Revenue		9100	0.00
BR Permissive Revenues - Other Revenue		9101	0.00
Residual Equity Transfers In		9710	0.00
Use Estimated Non-levy Revenue to Lower Levies? (Yes or No)			No
Building Reserve Voted Levy	1110(a)		0.00
Building Reserve Permissive Levy	1110(b)		18,450.40
District Tax Levy		1110	18,450.40
District Mills		999	10.00
Building Reserves Voted Mills			0.00
Building Reserves Permissive Mills			10.00
Total Estimated Revenues to Fund Adopted Budget		0004	27,656.38