



Potomac Elementary School

School Board Minutes

for

January 10, 2011

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*“Potomac School equips each student for his/her future
within a culture of excellence that values the small community experience.”*

Call to Order

Board Chair Robert O’Boyle called the meeting to order at 7:00 PM by leading all in the Pledge of Allegiance. Those trustees present were: Jeff Hahn, Gary Long, Victoria Richardson and Jim Wrobel. Principal Tim Johnson and Jill Thornton, clerk, were also in attendance.

Public Input (for issues not on the agenda) none.

Consent Agenda

Victoria moved to approve the consent agenda. Jim seconded the motion. **Passed 5-0.**

New Superintendent – Erin Lipkind

Erin Lipkind is our new Missoula County Superintendent of Schools. She came to the meeting to introduce herself.

Principal’s Report

- *Community*

- State of Potomac School address January 27th (6pm dinner; 7pm presentation)
++FREE DINNER coordinated by PTC++ (RSVP to school office requested)
Vision statement – Designed to be a filter used in all decisions and discussions.
Technology/communication – Discussion ongoing with Culley’s on using our ‘reader sign’
Athletics
Programming – How programming will look in the future as it relates to our Vision Statement.
Guest via video conference; Lance Melton from MTSBA

- *School*

- PTC staff dinner at Cully’s before the Holiday program Dec 20th was great.
Primary grades are using MAP Primary assessments for specific strand data.
These assessments were given before the holiday break to provide a more focused database for teachers to use as a tool in working with the students. The testing itself is also a good teaching tool on ‘test taking’.
Laptops arrived; acquiring software and configuring the computers is under way.
Missoula Children’s Theatre is here this week; performances of Snow White will be on Saturday at 3 pm and 5:30 pm.

- *Activities*

- Boys Basketball finished their season.
Thank you to Coach Thompson and Coach Downs for a great season.
Upcoming: Ski Trip to Discovery (Jan 20th). Science fair and Volleyball will be starting at the end of February.

- *Vision Impact*

- Meetings were held on the 10th with PTC and the 6th with Boosters. The Parent and Community (PAC) meeting will be held after January 27th.

Clerks Report

Jill Thornton attended a presentation by Vickie Zeier, Missoula County Clerk & Recorder/Treasurer. The presentation was on a new law being presented in the legislature that would require the county to discontinue polling place elections, and conduct elections only through mail ballot. School Districts, as well as Special Districts, would have the option to opt out of the mail ballot elections and hold their own polling place elections if their boards choose to do so.

As background, most school districts in the country hold their own elections. Though Missoula County has held ours in the past, if we wish to continue elections at the Community Center, we will have to conduct the elections ourselves. Whether we decide to have Missoula County hold our election through their mail ballot process, or we hold our own elections, we must decide before February 15th.

School Policy Manual

2nd reading of the 4000's – notes:

- Policy # 4331, Line 29 – is “except on election day” illegal? Not answered yet, so the 2nd reading of the 4000's will be held over until the next board meeting in February.

1st reading of the 5000's – notes:

- Jim and Bob would like the policies to be consistent in referring to the ‘Principal’ in the language.
- Policy # 5122, Lines 39 – 41 Remove these lines and the *asterisk that refers to them.
- Policy #5130 Line 39 Replace ‘other responsible person designated by the Board’ with ‘Principal’
- Jim questioned whether PEA and PACE contracts are consistent with the Policies. He asked if we could have the contracts reviewed for any discrepancies.
- Policy #5251, our old policy required a vote from the Board for resignations. Should the new one be restated? Jill will check.
- Policy #5314, Lines 18 – 21 Remove these lines.
- Policy #5314, Lines 7 – 9 Replace ‘arrange for the substitute to work for the absent teacher. Under no condition is a teacher to select or arrange for a private substitute.’ With ‘have final approval of any substitute arranged for by a teacher or secretary.’
- Policy #5329, Lines 25 – 27 To be rewritten to refer to our PEA and PACE contracts.
- Policy #5331, Line 15 Remove ‘/or’
- Policy #5420, Do we have job descriptions? Tim will check into legal descriptions.
- Policy #5430, Tim will create rules for chaperones signatures. Then the rules will be added to the policies.
- Policy #5450, Line 18 Replace ‘for educational purposes only.’ With ‘predominantly for education purposes.’
- Policy #5630, Line 27 Replace ‘Cell Phone’ with ‘communication device.’
- Policy #5630, missing in Summary.

Principal’s Evaluation

Chair O’Boyle closed the meeting at 9:10 pm.

The meeting reopened at 9:45 pm.

Adjourn

Chair O’Boyle adjourned the Board meeting at 9:46 pm.

Robert O’Boyle, Chair

Date

Jill M Thornton, Clerk

Date