



# Potomac Elementary School

## School Board Agenda

December 13<sup>th</sup>, 2021

Phone (406) 244-5581

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[www.potomacschoolmontana.us](http://www.potomacschoolmontana.us)

*“Potomac School equips each student for his/her future  
within a culture of excellence that values the small community experience.”*

**Please note the meeting will be held in Room 112 in the main school building.**

To join the meeting virtually, go to [Webex.com](http://Webex.com) and click on "Join a meeting", contact John Rouse, principal, prior to 7:00 PM on December 13th. Mr. Rouse will be serving as the Host, and he will provide you with directions for joining the meeting.

7:00 pm

### Public Input:

### Consent Agenda:

1. Minutes November 8th
2. Warrant List
3. Business Card
4. Petty Cash
5. Extracurricular

Chair Dr. Hathaway

### Reports:

1. 8<sup>th</sup> Grade Class:
2. Teacher Reports: Ashley Olsen & Christi Taillefer
3. Principal's Report
4. Clerk's Report
5. Board Professional Development

Olsen & Taillefer  
Principal Rouse  
Heather Marcella  
Board Members

### Old Business:

2. MTSBA Policy Updates – 2<sup>nd</sup> Reading
  - NEW POLICY – RECOMMENDED
    - ❖ 4125 – District Social Media
  - RECOMMENDED UPDATES
    - ❖ 1210 – Qualifications, Terms, and Duties of Board Officers
    - ❖ 4330P – Rules and Regulations for Building Use
    - ❖ 4330F – Facilities Use Agreement
  - REQUIRED UPDATES
    - ❖ 1420 – School Board Meeting Procedure
    - ❖ 2050 – Student Instruction
    - ❖ 2140 – Guidance and Counseling
    - ❖ 2168 – Distance Learning
    - ❖ 3121 – Enrollment and Attendance
    - ❖ 3222 – Distribution and Posting Materials
    - ❖ 3231 – Search and Seizure
    - ❖ 3235 – Video Surveillance
    - ❖ 5140 – Classified Employment and Assignment
    - ❖ 5223 – Personal Conduct
    - ❖ 5314 – Substitutes
    - ❖ 7251 – Disposal of Property

Chair Dr. Hathaway

**New Business:**

1. Consider approving Natalie Howard as Substitute Teacher
2. Budget Review and Approval for 21-22 general fund budget
3. Principal Evaluation

Principal Rouse  
Heather Marcella  
Chair Dr. Hathaway

**Next Meeting January 10<sup>th</sup>, 2022 – 7:00 pm**