



# Potomac Elementary School

## School Board Minutes

for

December 19, 2013

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*“Potomac School equips each student for his/her future  
within a culture of excellence that values the small community experience.”*

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### Call to Order

Board Chair Robert O’Boyle called the meeting to order at 6:00 PM by leading all in the Pledge of Allegiance. Those trustees present were: Jeff Hahn, Gary Long, Cliff Vann and Jim Wrobel. Tim Johnson, principal and Jill Thornton, clerk, were also in attendance.

**Public Input** (for issues not on the agenda) None.

### 8<sup>th</sup> Grade Trip

Research on school trips shows they need to be fully funded by fundraising/grants/students. This includes the cost of the trip for chaperones and subs.

Impaired driving is an issue on longer trips. Going by bus is safest. Possibly use Greyhound or similar?  
Have part of the trip over a weekend to reduce teacher personal days used and substitute costs.  
Staff needs to be included for their experience in classrooms and discipline.

Tim will discuss this information with the 8<sup>th</sup> grade trip planners. Jeff will attend the 8<sup>th</sup> grade meetings to give a monthly report on trip planning and progress.

### Administrator Contract

Teachers receive an increase in pay when they complete additional education. Tim is interested in having a portion of his education paid for as he does not receive an increase in pay when he completes additional education.

Jim and Cliff make up the committee appointed to negotiate with Tim on his contract. Bob asked if they could have a recommendation by January’s meeting. They will work on it.

### Board Meeting Day

Tim has classes Monday evenings that would not allow him to attend board meetings February through May. Monday and Friday are the preferred meeting days. Jim moved to change the board meeting day for February through May 2014 to the second Friday of the month starting at 5:30. Jeff seconded the motion. **Passed 4-1**

### Adjourn

Board Chair O’Boyle adjourned the Board meeting at 7:55 pm.